**RFESIG Executive Committee**

**Agenda**

**Date: May 10, 2024**

**Time Zone: 3:00 pm CT**

**Location: Zoom Meeting**

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| **Time** | **Topic** | **Purpose** | **Proponent(s)** |
| 3:00 pm | Welcome | Introduction | All |
| 3:05 pm | Officer Reports* Chair – Darren Calley
	+ Updated focus areas:
		- Residency recruiting/messaging

Create a promotional video where we ask residents why they are doing a residency: would I do it again, how can I manage it financially. Find a way to link it to Student SIGs. Maybe post on APTA’s social media.* + - Communication/website

Review of website. Kristel made some updates. Suggested additional updates: upload the meeting notes for the meetings, submit compendium resources: move to think tank, and remove names and add Dave’s email.Darren to send Kristel newsletters to be added. Make archive folder for notes/newsletters older than 23-24. SIG rules, make link under objectives and combine them: objectives and rulesAdd under events the link to the ABPTRFE events. Add a link to the res-fel hub. Add a link to recruitment resources once developed.Not sure who has access to email, Darren sent email to test.* + - Mentor video additions
		- Residency/fellowship research agenda

Kristel wonders if we are asking the right questions as ABPTRFE is currently seeing 20% in growth and there is some overlap in the different aims.* + - Shared resources
		- Enhanced residency/fellowship content at ELC/CSM: Submission at ELC completed
* Vice Chair – Dave Nolan
	+ Mentor Videos updates
* Membership Secretary – Martha Bloyer
	+ Membership update
* Treasurer Secretary – Kristel Maes
	+ Website & 2024 Budget update
 | Update & Discussion | Officers |
| 3:20 pm  | Committee Reports* Nominating Committee Chair – Casey Unverzagt
	+ Updates 2024 election cycle: no update just yet. Darren will have 2nd term as Chair.
* Communications Chair – Kris Neelon
	+ Next communication: no update
* Program Committee
	+ Laura Zajac-Cox (ELC) no update
	+ Christina Bentrewicz (CSM)
		- ELC & CSM education submissions
* Scholarly Research Chair – Raine Osborne
	+ Residency Fellowship Research Updates
 | Update | Committee Chairs |
| 3:30 pm  | Discussion Items* Website ongoing updates
	+ Adding RF Specialty SIG Chairs to our website DONE
	+ Website content Residency Resources editing plan: IN PROGRESS
	+ Recruiting resources: will make promotional videos. Sports did recruiting match, can see data if there were no matches, same for peds. Number for ortho residencies has been going down. Darren believes other areas like geriatrics, acute and neuro have seen lower numbers.
* Mentor Training videos – [google document outline](https://docs.google.com/document/d/1y_L1HqlrcnGl2p-6a1zmdMBISnNNm0YCMthUZ5uVnXs/edit?usp=sharing)
 | Discussion | all |
| 3:50 pm  | Upcoming meetings* Executive Committee Meeting pattern: 2nd Friday of Jan, March, May, July, Sept, Nov @ 3:00 pm CT
 | Update | all |
| **Initiatives** |
| * Collaboration & Networking with ResFel SIGs
	+ The RFESIG is engaged in connecting other residency and fellowship education SIGs and leaders by collaborating on projects, sharing resources, providing networking opportunities, and creating innovative strategies to promote excellence in RFE.
* Mentoring and Education resources & videos
	+ The Collaborative Initiatives Among and Residency & Fellowship SIGs seeks to provide faculty and mentor development resources and build connections to support residency and fellowship SIG's
* Research Collaborative
* Rebranding Residency & Fellowship Resources
 |
| **Upcoming Dates** |
| **Next RFE SIG Executive Committee Meeting: Friday, July 12, 2024, 3:00 pm CT****ACTION ITEMS:****Kris:** Add in newsletter we are looking for members to create promotional videos of graduates and repost our search for mentor videos**Casey:** Finalize questions for promotional videos: Why did you do a residency? How has it helped your career? Would you do it again? How did you navigate the financial piece?**Dave:** Reach out to HSS for mentor videos**ALL:** If you have any residency/fellowship events you want marketed, send it to Kristel to be posted on the website**Kristel** to make updates to website as above**Darren** to f/u on compendium resource email.**Dave** to monitor email account**.****Darren** will reach out to other SIG chairs that we are looking to add residency recruitment videos and survey them to see if they have recruitment needs**Kristel** to reach out to Joe Basso to see how many programs are in development for each setting |
| **RFESIG Roles** |
| * Darren Calley Chair
* David Nolan Vice Chair
* Kristel Maes Secretary/Treasurer
* Martha Bloyer Membership Secretary
* Casey Unverzagt Nominating Committee Chair
* Kristina Stein Nominating Committee
* Kris Neelon Communications Committee Chair
* Laura Zajac-Cox & Christina Bentrewicz Program Committee Chairs
* Raine Osborne Scholarly Research Committee Chair
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| **Attendance** |
| Darren Calley | x | Kris Neelon |  | Kristina Stein | x |
| Martha Bloyer |  | Eric Monsch |  | Casey Unverzagt | x |
| Kristel Maes | x | Raine Osborne |  | Laura Zajac-Cox |  |
| Dave Nolan | x | Ryan Pontiff |  |  |  |

X = Attending; NA = Not Attending

**2023-2024 RFESIG Goals**

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| --- | --- | --- | --- | --- | --- |
| **AoE SIG** | **Board Position Goals** | **Strategic Plan Goal Being Addressed (Name and Letter)** | **Time Frame for Meeting Goal** | **Catalyst(s) to Achieving Goals** | **Barrier(s) to Achieving Goals** |
| RFESIG | Implement Residency/fellowship symposium. Take information from symposium to formulate research groups, plans, metrics. | Elevate AB; Lead A | 12 months | Symposium planning group; RFESIG leadership; connect with scholarship goal Scholarship of Education | Coordination and communication; follow-up action steps. |
| RFESIG | Add mentor training videos, rebrand THINK TANK, curate web-site content | Lead B; Advance B & C | 12 months | Residency & Fellowship Specialty SIG leaders; RFESIG leaders | Development of and vetting mentor video content. Defining new content branding. Disseminating, communication updates to members. |

**Academy Goals: 2022-2024**

**ADVANCE: Inspiring physical therapists and physical therapist assistants in their roles as educators.**

* A. Pathways – Creating pathways to inspire emerging educators.
* B. Advancing – Developing professionals through contemporary educational opportunities using innovative and accessible methods.
* C. Sharing - Disseminate best practices and resources to physical therapy educators.

**CONNECT: Leading physical therapy education through organizational collaboration and member engagement.**

* A. Partnerships - Create and strengthen interactive partnerships among education stakeholders.
* B. Members - Increase member involvement in the Academy to promote a diverse and inclusive environment.
* C. Representation - Ensure strategic representation of the Academy in every relevant forum

**ELEVATE: Elevating the profession by furthering physical therapy educational research.**

* A. Research Agenda – Prioritize research based on the gaps in evidence to support best practices in teaching and learning in physical therapy education.
* B. Collaboration – Support the development and collaboration of education researchers.
* C. Strengthen – Strengthen education research initiatives.

**LEAD: Exhibiting strong leadership to advance the Academy.**

* A. Members - Engage members to contribute to achieving the vision of the Academy.
* B. Communications – Maintain a strong Academy presence through branding, clear messaging, publications, and visibility.
* C. Leadership and Management – Maintain excellence in governance and management with a dedicated team and pipeline of future leaders.
* D. Resources – Supplement revenue streams to advance the mission and serve the membership.

