**RFESIG Leadership Meeting**

**Agenda**

**Date: January 10, 2025**

**Time Zone: 3:00 pm CT**

**Location: Zoom Meeting**

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| **Time** | **Topic** | | | | | **Purpose** | **Proponent(s)** | |
| 3:00 pm | Welcome | | | | | Introduction | All | |
| 3:05 pm | Officer Reports   * Chair – Darren Calley   + AoE initiatives     - Proposal to AoE Executive Committee for post-professional candidates in terminal degree programs (eg. PhD, DSc.), residents/fellows to receive reduced/free AoE membership. Dave proposes to include terminal degree seeking students (PhD, etc.). Consensus to keep with residents/fellows   + CSM 2025 Planning     - Visit to each RF Specialty SIG meeting with $50 raffle       * Oncology Thursday 10-11 am 2/13/25       * Acute Care Thursday 6-7 pm 2/13/25       * RFESIG Thursday 6:30-8 pm 2/13/25       * Neurology Friday 6:30-7:30 am 2/14/25: Darren       * Federal Friday 1:30-2:30 pm 2/14/25     - AoE Business Meeting Friday 6:30-9:30 pm 2/14/25   + New APTA Member Engagement Group Post-Professional Education Council; [memberengagement@apta.org](mailto:memberengagement@apta.org); Joe Basso & Ian Hunter staff leads. Darren will f/u once he has more info.      * Vice Chair – Dave Nolan   + [Distinguished Mentor in Residency/Fellowship Education Award](https://aptaeducation.secure-platform.com/site/page/_Awards/Distinguished_Mentor_Residency_Fellowship_Education_Award) 3 candidates. Dave submitted the winner: Ryan Vickers to Academy. We might consider updating the rubric and posting on the website. We would need to verify with the Academy we can have a different rubric * Membership Secretary – Martha Bloyer   + DEI update * Treasurer Secretary – Kristel Maes   + Website & Budget updates   + CSM 2025 SWAG gifts at our RFESIG meeting & AoE booth for PDs, Faculty, Residents/Fellows | | | | | Update & Discussion | Officers | |
| 3:20 pm | Committee Reports   * Nominating Committee Chair – Casey Unverzagt: 2 positions   1 applicant for nominating committee  1 applicant for membership secretary   * Communications Chair – Kris Neelon * Program Committee   + Laura Zajac-Cox (ELC)     - ELC report   + Christina Bentrewicz (CSM)     - CSM 2025 Business Meeting food     - [Faculty leadership course](https://www.aptaeducation.org/events/): in-person and virtual     - Education in Excellence Certification: more info to come * Scholarly Research Chair – Raine Osborne   Idea for RFESIG to host journal club for residencies/fellowships. Likely Spring 25. Discussion about annual to review current research regarding res-fel education.  Plan to do an other symposium, no date established. | | | | | Update | Committee Chairs | |
| 3:25 pm | Ongoing Items   * Recruiting resources/videos - website * Mentor Training videos – [google document outline](https://docs.google.com/document/d/1y_L1HqlrcnGl2p-6a1zmdMBISnNNm0YCMthUZ5uVnXs/edit?usp=sharing) * Communication with RF specialties | | | | | Discussion | all | |
| 3:30 pm | Upcoming meetings   * Executive Committee Meeting pattern: 2nd Friday of Jan, March, May, July, Sept, Nov @ 3:00 pm CT | | | | | Information | all | |
| **Initiatives** | | | | | | | | |
| * Collaboration & Networking with ResFel SIGs   + The RFESIG is engaged in connecting other residency and fellowship education SIGs and leaders by collaborating on projects, sharing resources, providing networking opportunities, and creating innovative strategies to promote excellence in RFE. * Mentoring and Education resources & videos   + The Collaborative Initiatives Among and Residency & Fellowship SIGs seeks to provide faculty and mentor development resources and build connections to support residency and fellowship SIG's * Research Collaborative - ongoing | | | | | | | | |
| **Upcoming Dates and ACTION ITEMS** | | | | | | | | |
| **CSM: RFESIG 2/13/25 630-8pm**  **Next RFE SIG Executive Committee Meeting: Friday, March 14th, 2025 3:00 pm CT (agenda item: review goals)**  **ACTION ITEMS**   * **Darren to submit proposal for residents/fellows to receive reduced/free AoE membership** * **Darren to reach out to Federal Friday group** * **Darren: reach out to all ortho SIG leaders to see if they have a meeting at CSM** * **Dave: check sports SIG if they have** * **Check if WH, peds (Martha) and geriatrics have a meeting at CSM** * **Dave to follow up with Academy whether we can update the rubric for the distinguished mentor award** * **Kristel: add recruitment section: post the 2 ppts from Matt and Darren and remove date for mentor award (change to Fall)** * **Raine to send us details on RFESIG journal club** * **Raine to share updates regarding the research symposium at CSM business meeting** * **Kris Neelon: finish newsletter and send out to members** * **ALL: review goals, will be agenda item for March meeting** | | | | | | | | |
| **RFESIG Roles** | | | | | | | | |
| * Darren Calley Chair * David Nolan Vice Chair * Kristel Maes Secretary/Treasurer * Martha Bloyer Membership Secretary * Casey Unverzagt Nominating Committee Chair * Kristina Stein Nominating Committee * Caitlyn Lang Nominating Committee * Kris Neelon Communications Committee Chair * Laura Zajac-Cox & Christina Bentrewicz Program Committee Chairs * Raine Osborne Scholarly Research Committee Chair | | | | | | | | |
| **Attendance** | | | | | | | | |
| Darren Calley | | x | Kris Neelon | x | Casey Unverzagt | | | x |
| Martha Bloyer | |  | Dave Nolan | x | Laura Zajac-Cox | | |  |
| Caitlyn Lang | | x | Raine Osborne | x | Christina Bentrewicz | | | x |
| Kristel Maes | | x | Kristina Stein |  |  | | |  |

X = Attending; NA = Not Attending

**2025 RFESIG Goals**

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| **AoE SIG** | **Board Position Goals** | **Strategic Plan Goal Being Addressed (Name and Letter)** | **Time Frame for Meeting Goal** | **Catalyst(s) to Achieving Goals** | **Barrier(s) to Achieving Goals** |
| RFESIG | Further develop research groups, plans, created from 2023 Residency/fellowship symposium. | Elevate AB; Lead A | 12 months | Symposium planning group; RFESIG leadership; connect with scholarship goal Scholarship of Education | Coordination and communication; follow-up action steps. |
| RFESIG | Further curate web-site content, focus on recruitment, mentor training, educator training. | Lead B; Advance B & C | 12 months | Residency & Fellowship Specialty SIG leaders; RFESIG leaders | Development of and vetting recruitment and mentor training content. Disseminating, communication updates to members. |

**Academy Goals: 2022-2024**

**ADVANCE: Inspiring physical therapists and physical therapist assistants in their roles as educators.**

* A. Pathways – Creating pathways to inspire emerging educators.
* B. Advancing – Developing professionals through contemporary educational opportunities using innovative and accessible methods.
* C. Sharing - Disseminate best practices and resources to physical therapy educators.

**CONNECT: Leading physical therapy education through organizational collaboration and member engagement.**

* A. Partnerships - Create and strengthen interactive partnerships among education stakeholders.
* B. Members - Increase member involvement in the Academy to promote a diverse and inclusive environment.
* C. Representation - Ensure strategic representation of the Academy in every relevant forum

**ELEVATE: Elevating the profession by furthering physical therapy educational research.**

* A. Research Agenda – Prioritize research based on the gaps in evidence to support best practices in teaching and learning in physical therapy education.
* B. Collaboration – Support the development and collaboration of education researchers.
* C. Strengthen – Strengthen education research initiatives.

**LEAD: Exhibiting strong leadership to advance the Academy.**

* A. Members - Engage members to contribute to achieving the vision of the Academy.
* B. Communications – Maintain a strong Academy presence through branding, clear messaging, publications, and visibility.
* C. Leadership and Management – Maintain excellence in governance and management with a dedicated team and pipeline of future leaders.
* D. Resources – Supplement revenue streams to advance the mission and serve the membership.