

PTA Honor Society FAQ

How many students can I submit to the Honor Society?

You can submit as many students as you would like that you determine meet the requirements for induction into the honor society.

Where do I submit the recommendation forms?

The faculty member that is submitting student names will retain the recommendation forms and any other supporting documentation for each of the honor society students.

How do I know if my student was accepted into the PTA Honor Society?

All students who have met the requirements and have been submitted on the form are accepted into the honor society.

How can I check if a student has already been submitted to the Honor Society?

You can search for the student on the bottom of the [PTA Honor Society page](#).

Are there any fees involved with submitting student names?

No, there are no fees involved! The only possible additional cost would be honor cords if the program chooses to have students wear the cords. Programs may either purchase these for students or may have students cover the cost of purchase or the cords.

When should I fill out the nomination form?

You can fill out the form anytime, but the certificates will be mailed at the beginning of the month in March, June, and October. These dates align with spring, summer, and winter graduations. Please contact the Academy staff at coordinator@aptaeducation.org if you have a pinning/graduation/celebration date that falls well outside those dates and we may be able to accommodate a different timeline on a rare case-by-case basis.

Can I receive a PDF of the certificate?

Yes, please email requests for a PDF of the certificate to coordinator@aptaeducation.org with the names of the nominees that you would like emailed to you.

What comes in the mail?

All of the nominees' items will be sent to the nominator. It is the Nominator's responsibility to distribute the packages to the nominees. Each nominee's package will include a pin, certificate, and letter from the PTA Education SIG Chair.

When will I receive my certificate?

Certificates are mailed out at the beginning of the month in March, June, and October. Depending on the mail system, it may take up to a month to receive your certificate. Once the certificates are sent, you will receive an email from coordinator@aptaeducation.org letting you know they have been mailed.

Why did I receive only a few of my certificates and not all of them?

If you submitted more than three nominees, we had to send the rest of your certificates in separate packages. The remainder of your packages are likely in the mail and may be taking a bit longer to arrive.

What should I do if I didn't receive my certificate?

Please reach out to coordinator@aptaeducation.org and we can re-mail your certificate and pin.

If you have any additional questions, please reach out to coordinator@aptaeducation.org.