In 2020, the program net loss was $39,090

APTA
American Physical Therapy Association

2020 BUDGET

ACTIVITY NUMBER:	62-05

ACTIVITY NAME:	Education Leadership Institute	UNIT:	Professional Affairs	TOTAL REVENUE:	$ 136,500
ACTIVITY TYPE:	Program	DEPARTMENT:	Education	TOTAL EXPENSES:	$ 175,590
STATUS:	Existing	LEAD STAFF:	~~Anne Reicherter~~	NET REVENUE:	$ (39,090)

BRIEF ACTIVITY DESCRIPTION (DETAILED DESCRIPTION FOUND IN WORK PLAN)

The Education Leadership Institute (ELI) Fellowship is a year-long program designed to develop the next generation of leaders within the profession's education community.

(handwritten: SAMPLE) *(handwritten: 50% FTE)*

EXPENSES
Detail the expenses needed for this activity.

(handwritten left margin: 50% FTE (Too High); Building Expenses; Meeting; Travel Mentors; In Person mtg; faculty/mentors; ELC board CSM board)

Expense	GL Code	Amount
Salaries	600	$ 57,430
Benefits	602	$ 15,600
Payroll taxes	603	$ 4,000
Recruitment	604	-
Temporary employ.	605	-
Equipment leasing	606	-
Publish contract	607	-
Depreciation	610	-
Copying	611	100
Maintenance/repair	612	-
Occupancy	613	$ 7,680
Supplies	614	200
Telephone/fax	615	-
Postage/shipping	616	200
Small office furn.	617	-
Printing - general	620	300
Printing - resale	621	-
Printing - Journal	622	-
Printing - PT Mag	623	-
Advertising	624	750
Audiovisual	625	2,500
Data processing	626	1,000
Staff training/CE	629	-
Travel - staff	630	4,520
Travel - member	631	12,430
Travel - nonmember	632	-
Teleconferencing	634	280
Meeting services	635	30,000
Honoraria	636	36,500
Exhibits fees	638	1,000
Legal fees	639	-
Prof. charges	640	-
Awards/grants	641	-
Commissions	643	-
Consultants	645	-
Dues	650	1,100
Subscriptions	651	-
Insurance	652	-
Misc. donations	660	-
Doubtful accounts	695	-
Taxes	696	-
Distrib. to sections	697	-
Bank fees	698	-
Miscellaneous	699	-
Total expenses		**$ 175,590**

REVENUE
Detail the revenue this activity earns, if any.

Revenue	GL Code	Amount
Dues income	420	$ -
Interest income	421	-
Contract income	424	-
Accreditation fees	435	-
Examination fees	436	-
Commissions	437	-
Staff services	438	-
Donations	440	-
Miscellaneous	444	-
Registration fees	451	136,500
Exhibit booth fees	452	-
Special events	453	-
Instructual courses	454	-
Subs - PT Partners	464	-
Subs - PTM NM	465	-
Subs - PTJ NM	466	-
Subs - Hooked	467	-
Subs - Other	469	-
Subs - PTM Mem	488	-
Subs - PTJ Mem	491	-
Ads - Display	502	-
Ads - Classified	503	-
Ads - Agency Comm	504	-
Ads - Program	505	-
Sale of mailing labels	516	-
Royalties - other	517	-
Sale of reprints	525	-
Sale of printed materials	526	-
Sale of promo items	527	-
Total revenue		**$ 136,500**

(handwritten: Fellow Registration (18 @ $7500))

SUMMARY AND PERCENTAGES
Information calculated based on numbers to the left.

Percentage of Staffing Expenses		
Salary	$ 57,430	32.71%
Benefits and payroll taxes	19,600	11.16%
Other personnal expenses	-	0.00%
Total	$ 77,030	43.87%

Percentage of Direct Expenses		
Professional charges	$ -	0.00%
Meetings expenses	33,500	19.08%
Office expeneses (note A)	9,260	5.27%
Travel	16,950	9.65%
Printing and postage exp.	500	0.28%
Awards and grants	-	0.00%
Honoraria	36,500	20.79%
Bank fees and taxes	-	0.00%
Other expenses (note B)	1,850	1.05%
Total	$ 98,560	56.13%

Total expenses	**$ 175,590**	**100.00%**

Note A - Office expenses include depreciation, equipment leasing, copying, maintenance and repairs (of both software and buildings), occupancy, supplies, telephone and teleconferencing, small office furniture, data processing, and insurance.

Note B - Other expenses include publishing contracts, advertising, staff training, commissions, dues, subscriptions, donations, doubtful accounts, and misc.

OTHER REVENUE AND EXPENSE INFORMATION
Provide any additional information that would be beneficial to the reader of this worksheet.

To support the volume of work associated with ELI, a 0.50 FTE staff line/Sr. Coordinator (to be shared with 62-06/ELP) has been added to this budget request. For 2018 and 2019, ELI has been supported by temporary workers. This is not a sustainable staffing model for this work, as there has been significant rotation of temporary staffing with the need to retrain often.

STAFFING NEEDED
Detail the staffing needed to achieve this activity.

STRATEGIC PLAN CONNECTION
If linked, please put an "x" in the box.

SUB-ACTIVITY LISTING (IF NEEDED)
If using sub-activities, please list them below