**Clinical Education SIG Leadership**

**November 17, 2023**

**11:00 – 12:00am CST; 12:00-1:00 am EST**

**Present: Julie Gruden, Jane Fagan, Angie Henning, KeithAnn Halle, Julie Lombardi**

**Absent: Jessica Rodriquez-Torres**

Meeting completed via Zoom

**Agenda**

* **Updates**
  + Mentoring and Networking Communities – Board liaison- Angie
    - SCCE/CI mentoring project/ Road map to becoming an SCCE- Angie
      * Survey set to those who expressed interest to confirm areas of interest
      * Next step: Set up committee to create mentor and mentee groups, Collaborate with CE commission
  + Clinical Education Terminology Workgroup- Jane
    - No current updates
  + Slot Release Placement Survey – Marisa
    - Update will occur at CSM
  + Membership Directory
    - List has been requested – Julie L.
    - Julie G. will transition into this role
  + Residency Interviews- Jane
    - Workgroup ongoing
* **Welcome Julie Gruden as new Membership Secretary!** 
  + Orientation underway
* **AoE Volunteer Coordinator** 
  + Request for volunteer needs from Academy- Jane/Angie will follow up for understanding of request
* **Webinars**
  + List of interested parties has been compiled
  + Request to collaborate with EBP SIG for upcoming webinar
* **CSM planning update**
  + Space and equipment confirmed
* **Website** 
  + Updates: Add Julie Guden as membership secretary
  + Pictures: CCIP, ELC
* **Outstanding CI and SCCE awards**
  + Nominations are closed, committee meeting to determine recipients
  + Award given at CSM
* **Newsletter**
  + Pending membership list
  + Consider membership help with newsletter creation
* **Nomination updates**
* Committee has received applicants

**Previous Action Items:**

* Review processes of other SIGs for scholarship to ELC
  + Idea: Essay application
* Follow up- Residency clinical instruction requirement concern – Angie
  + Concern regarding CIs in residency programs, less than 1 year out from graduation was clarified
  + Follow up with Residency SIG re: Is it a SIG/accreditation requirement of residencies for residents to be CI’s
* **Action Items**

Follow up on membership list from Academy and APTA, transition Julie G into this task

Clean up ELC attendance list – KeithAnn

Add ELC group picture to website – KeithAnn

Update Membership Secretary to Julie G. on website

* **Upcoming Tasks**

Review board nominations

CSM agenda