**Clinical Education SIG Leadership**

**June 22, 2023**

**11:00 – 12:00pm CST; 12:00-1:00pm EST**

**Present: Marisa Birkmeier, KeithAnn Halle, Karen Bock, Angela Henning, Jane Fagan, Julie Lombardi**

**Absent: Nikki Sledden, Jessica Rodriquez Torres, Heather Mack**

Meeting completed via Zoom

**Agenda**

* **Updates**
  + **Mentoring and Networking Communities**- Board Liaison- Karen
    - Moved to one group, facilitated by Dawn Anderson
    - Monthly mentoring group meeting
    - Development of orientation and professional development modules
    - Level 2 CI credentialing course will occur as a pre-conference course at ELC
  + **Clinical Education Terminology Workgroup** – Marisa
    - Misty Booth is CE SIG representative
    - Biannual updates to board
    - Group is determining purpose, tasks, and length of terms
* **Slot Release Placement Survey** – Marisa
  + - IRB submitted and in process
    - Surveys completed
      * 2 surveys- DCE/ACCE and SCCE
    - Timeline: Summer 2023 with report out at CE SIG open forum
  + **Membership Directory** – Heather (absent)
    - Will coincide updates to membership directory with new Academy website launch
    - Discussion of process for collecting membership list pending
  + **ELC joint session with NCCE** - Jane
    - Educational session accepted for ELC
  + **Residency Interviews** – Board Liaison, Marisa
    - Headed by Laurie Neely
    - IRB approved, survey will be sent to residency directors re: interview requirements for residency programs
    - Timeline: Summer 2023
* **Transition to new Board members**
  + **Orientation**
    - Recording Secretary orientation completed 6/13/2023.
    - Clinical Co-Chair orientation pending 6/26/2023.
    - Nominating Committee orientation completed 6/20/2023.
    - Official transition occurs June 30, 2023.
* **Transition to 3-year terms for CESIG board members**
  + **Motion and discussion about 3 year terms**
    - Proposal for change to CE SIG standing rules for elections re: term length drafted by Marisa and reviewed
      * Change terms from 2 years to three years for all CESIG board members
      * Addition of nominating committee member
    - Approved
    - Marisa will request addition to July Academy board meeting agenda for approval
* **Appointment of future vacancies on CE SIG Board**
  + **Marisa Birkmeier will step down as Chair of CE SIG as of Aug 1**
  + **Jane Fagan nominated for Academic Co-chair** 
    - Will serve remainder of term
  + **Jessica Rodriquez nominated for Nominating Committee Chair** 
    - Will serve remainder of the term
  + **Voted and approved**
* **CE SIG ELC and CSM Program Committee Representative**
  + Julie will be ELC and CSM Program Committee Representative
* **CPI 3.0 Updates to membership** 
  + **Support to membership during transition** 
    - CE SIG will assist with dissemination of CPI 3.0 resources
* **Action Items**

**Request CE SIG standing rule amendment addition to Academy board meeting (Marisa)**

**Submission of Julie as CE SIG ELC and CSM Program Committee Representative**

**Submit CPI 3.0 feedback**

**Clarify list of CPI 3.0 resources**

**Submit verbiage of CPI 3.0 resources for newsletter**

**Request CE SIG representative on Professional Development Committee (Karen)**

**Next Meeting: July 27, 2023 12pm- 1pm EST**