**Clinical Education SIG Leadership**

**June 22, 2023**

**11:00 – 12:00pm CST; 12:00-1:00pm EST**

**Present: Marisa Birkmeier, KeithAnn Halle, Karen Bock, Angela Henning, Jane Fagan, Julie Lombardi**

**Absent: Nikki Sledden, Jessica Rodriquez Torres, Heather Mack**

Meeting completed via Zoom

**Agenda**

* **Updates**
	+ **Mentoring and Networking Communities**- Board Liaison- Karen
		- Moved to one group, facilitated by Dawn Anderson
		- Monthly mentoring group meeting
		- Development of orientation and professional development modules
		- Level 2 CI credentialing course will occur as a pre-conference course at ELC
	+ **Clinical Education Terminology Workgroup** – Marisa
		- Misty Booth is CE SIG representative
		- Biannual updates to board
		- Group is determining purpose, tasks, and length of terms
* **Slot Release Placement Survey** – Marisa
	+ - IRB submitted and in process
		- Surveys completed
			* 2 surveys- DCE/ACCE and SCCE
		- Timeline: Summer 2023 with report out at CE SIG open forum
	+ **Membership Directory** – Heather (absent)
		- Will coincide updates to membership directory with new Academy website launch
		- Discussion of process for collecting membership list pending
	+ **ELC joint session with NCCE** - Jane
		- Educational session accepted for ELC
	+ **Residency Interviews** – Board Liaison, Marisa
		- Headed by Laurie Neely
		- IRB approved, survey will be sent to residency directors re: interview requirements for residency programs
		- Timeline: Summer 2023
* **Transition to new Board members**
	+ **Orientation**
		- Recording Secretary orientation completed 6/13/2023.
		- Clinical Co-Chair orientation pending 6/26/2023.
		- Nominating Committee orientation completed 6/20/2023.
		- Official transition occurs June 30, 2023.
* **Transition to 3-year terms for CESIG board members**
	+ **Motion and discussion about 3 year terms**
		- Proposal for change to CE SIG standing rules for elections re: term length drafted by Marisa and reviewed
			* Change terms from 2 years to three years for all CESIG board members
			* Addition of nominating committee member
		- Approved
		- Marisa will request addition to July Academy board meeting agenda for approval
* **Appointment of future vacancies on CE SIG Board**
	+ **Marisa Birkmeier will step down as Chair of CE SIG as of Aug 1**
	+ **Jane Fagan nominated for Academic Co-chair**
		- Will serve remainder of term
	+ **Jessica Rodriquez nominated for Nominating Committee Chair**
		- Will serve remainder of the term
	+ **Voted and approved**
* **CE SIG ELC and CSM Program Committee Representative**
	+ Julie will be ELC and CSM Program Committee Representative
* **CPI 3.0 Updates to membership**
	+ **Support to membership during transition**
		- CE SIG will assist with dissemination of CPI 3.0 resources
* **Action Items**

**Request CE SIG standing rule amendment addition to Academy board meeting (Marisa)**

**Submission of Julie as CE SIG ELC and CSM Program Committee Representative**

 **Submit CPI 3.0 feedback**

 **Clarify list of CPI 3.0 resources**

**Submit verbiage of CPI 3.0 resources for newsletter**

**Request CE SIG representative on Professional Development Committee (Karen)**

**Next Meeting: July 27, 2023 12pm- 1pm EST**