**Clinical Education SIG Leadership**

**Conference Call**

**September 24, 2018**

**5:00 pm**

**Participants: Carol Beckel, Lisa Harrison, and Susan Tomlinson**

Conference Telephone Number:

Conference ID:

Moderator Pin:

**Agenda**

1. Required COI forms for CESIG Board member
	1. Carol Beckel did not check yet with Julia Rice regarding the COI forms. She will do so prior to ELC

II, Preparation for ELC – Saturday, October 13th, 8-10am.

* 1. Tentative Agenda
		1. PAC Rep - Marcia Smith
			1. Confirmed by Carol B
		2. Reminder of new terminology in Clinical Education and SCCE manual
			1. Jay Lamble or Lisa Harrison would you be willing to talk about this?
		3. Nominating Committee – announcement of positions for upcoming election in 2019
			1. Angel Holland and Susan Tomlinson
		4. Discussion regarding residency interviews/early NPTE testing during clinical experience
			1. Representative from Residency and Fellowship SIG
				1. Carol B reached out to RFESIG but not confirmed yet
			2. Current Resident
				1. Susan T is communicating with current resident with Brooks Rehabilitation

She will confirm with him if he would like to attend for full day

Carol B will then confirm honorarium to cover

* + - 1. Academic Representative?
				1. Carol B will reach out to current president of NW Intermountain Consortium
			2. Clinical Representative?
				1. Suggestions?
		1. Update on CPI Training – Anne Reicherter
			1. Carol B and Jay L will contact Anne R regarding any additional updates planned for release prior to ELC
			2. Lisa H recommended we generate a list of potential questions to provide Anne R ahead of the meeting
		2. Update from Liaison International - ?
			1. Carol B will check with Anne R regarding who will be attending ELC from Liaison International
		3. Other potential representatives to speak at this meeting (not discussed during call)
			1. Representative from APTE Board
			2. Representative from ELP
			3. Representative from APTA (Anne R will be discussing CPI Training)
	1. Proposed meeting before the meeting
		1. Lunch on Friday October 12th at 12:00ish
		2. Prior to Open Forum on October 13th at 7:30 a.m.
	2. Goal is to post tentative agenda next week on Hub
1. Update on Change in CPI Training
	1. Carol discussed the telephone call on Monday September 17 that included her and Jay as well as Anne R (Academic & Clinical Affairs), Linda Hawk (Learning Specialist), Mallory Bucell (Data Specialist-Education), Donna Applebaum (NCCE Chair), and Kathy Griffin (PTASIG chair)
	2. Discussion amongst the group regarding the manner in which the change in CPI training was communicated and subsequently executed
	3. Agreement for improved communication with the partner organizations involved in clinical education in the future regarding any additional updates/changes related to the CPI
	4. Anne R is preparing a process document for distribution to the CE community through all groups present on the call
2. NCCE open forum: Thursday, October 11th, 1-5 p.m.
* Carol and Jay are unable to attend due to APTE Board retreat that day
* Susan will be attending
* NCCE business meeting: Friday, October 12th, 5-6:30 p.m.
	+ Anticipate a discussion regarding the CPI Training changes during this meeting. Carol and Jay continue to communicate with NCCE leadership regarding message
1. Update from most recent APTE Board Meeting
	1. Presentation regarding the fiduciary components of Board membership
	2. Discussion regarding access of information on APTA and APTE website
		1. Carol did raise question regarding the ability to move SCCE Handbook to open access
		2. Pam Levangie will discuss further with appropriate APTA representatives

Meeting adjourned at 5:45 p.m.

Minutes prepared by Carol Beckel