

Clinical Education SIG Leadership

January 17, 2025

11:00 – 12:00am CST; 12:00-1:00 pm EST

Present: KeithAnn Halle, Angie Henning, Julie Lombardi, Amanda Piccoli, Jane Fagan, Julie Gruden

Absent: Elsa Drevyn

Meeting completed via Zoom

Agenda

- Updates

- Mentoring and Networking Communities – Angie
 - Roadmap will be shared at CSM, posted to website with plan for dissemination via social media and newsletter
 - Group moving forward with signatures for charter for Community status
- Clinical Education Terminology Workgroup- Elsa
 - Previous discussion: Sponsoring term “clinical education placement process”- recommendation from Placement Process Task Force
 - Proposed after discussion: “A series of actions taken by academic programs and clinical sites to request, offer and confirm full-time clinical education experiences. The process includes the placing of students, acquiring and/or maintaining clinical education agreements, communication between academic programs and clinical sites regarding the acceptance or declination of full-time clinical education experience offers, and onboarding of students.”
 - **COMPLETED:** Definition shared to Executive committee for approval, then will be sent to Glossary committee
 - 2 new members identified for Glossary Workgroup
 - Group meeting in January to review submission process
 - Process will be posted to website once finalized

Previous Action Items:

- **Policy and procedures review**
 - Internal guide for holding a vote
 - **COMPLETED** Process outline for slot release vote – JF
- **Webinars**
 - Interested parties shared with webinar committee - JL

- **1 year extra funding opportunity**
 - 3 individuals awarded scholarships for conference attendance
 - CCIP scholarship open for applications

- Outstanding CI and SCCE awards
 - COMPLETED:** Confirm membership requirements (APTA vs Academy vs CESIG)- KA
 - APTA Membership required
 - COMPLETED:** Confirm process for letter submission
 - Process for requesting supporting letters unclear- applications often not aware of nomination
 - COMPLETED:** Request re-opening of SCCE award – KA
 - Award reopened last week for 1 week
 - Announced in newsletter
 - NEW TASK:** Pursue change process for submission of letters
 - allow notification to nominees to pursue letter requests
 - NEW TASK:** Follow up Valerie for contact info for award winners
 - Timeline for alerting winners
 - Award winner attending CSM, picture request, alert of scholarship for CSM

- Preparation for CSM-
 - **COMPLETED:** Send out PPT template
 - Agenda posted to website Feb 1
 - Invitations for updates during meeting
 - Discussion on topics
 - Competency based education
 - SIG membership
 - Academy newsletter

NEW TASK- please update PowerPoint by Feb 1

NEW ITEMS:

- Data organization discussion

NEXT MEETING: Feb 21, 2025

