

Clinical Education SIG Leadership

December 20, 2024

11:00 – 12:00am CST; 12:00-1:00 pm EST

Present: Jane Fagan, Angie Henning, Amanda Piccoli, Julie Lombardi, Julie Gruden, Elsa Drevyn, KeithAnn Halle

Absent: -

Meeting completed via Zoom

Agenda

- Updates

- Mentoring and Networking Communities – Angie
 - Document review underway
 - Goal: Publish on website by CSM and announce at that meeting
- Clinical Education Terminology Workgroup- Elsa
 - Clinician added to work group
 - Request from Academy to formalize process for submitting new terminology
 - Looking for replacement for academic member rolling off
 - Nomination committee reviewing
 - Interested non-members: membership process will be shared
 - Goal: Identify new rep by mid-January
 - Sponsoring term “clinical education placement process”- recommendation from Placement Process Task Force
 - Proposed definition: A series of actions taken by academic programs and clinical sites to request, offer and confirm full-time clinical education experiences. The process includes the placing of students, acquiring and/or maintaining clinical education agreements, onboarding of students and communication between academic programs and clinical sites regarding the acceptance or declination of full-time clinical education experience offers.
 - Discussion: inclusion of onboarding of students
 - Proposed after discussion: “A series of actions taken by academic programs and clinical sites to request, offer and confirm full-time clinical education experiences. The process includes the placing of students, acquiring and/or maintaining clinical education agreements, communication between academic programs and clinical sites regarding the acceptance or declination of full-time clinical education experience offers, and onboarding of students.”
 - **Action Item:** Submit new language to board for approval, once approved send to Glossary Committee

Previous Action Items:

- **Website**
 - PREVIOUS ACTION ITEM: Publish slot Release Recommendation with info related to March 1 mailing – COMPLETED, JL
 - PREVIOUS ACTION ITEM: March 1 mailing information on website – COMPLETED, JL
- **Policy and procedures review**
 - Internal guide for holding a vote
 - **ACTION ITEM:** Process outline for slot release vote – JF
- **Webinars**
 - Volunteers interested in doing webinars have been shared with programing committee- Julie L.
- **1 year extra funding opportunity**
 - All EII opportunities shared with membership in newsletter
 - Three CSM precon scholarships offered, all accepted
 - Application open for CCIP course registration scholarships
 - Fall applications will be available in May
- **Clinical Educator Pathway to Excellence Task Force**
 - Meeting twice monthly

NEW ITEMS:

- **Review of Networking Communities Policies**
 - Materials sent prior for review by board members
 - Discussion:
 - Define deliverables/goals
 - Verbiage regarding interested parties
 - Composition of leadership structure- suggest optional student board member
 - Facilitating SCCE networking community
 - Collecting signatures
 - Consider renaming to clinician networking group
- **Outstanding CI and SCCE awards**

- Awards committee reviewed submissions, none completed
 - Discussion: request to re-open, request nominations from membership, concern about process for letter of support submission
 - ACTION ITEM:** Confirm membership requirements (APTA vs Academy vs CESIG)- KA
 - ACTION ITEM:** Confirm process for letter submission – how was letter request sent (via email?), concern that all 3 did not have letters - KA
 - ACTION ITEM:** Request further information from SCCE nominee - KA
 - ACTION ITEM:** Request re-opening of SCCE award - KA

- Upcoming election
 - Nomination for new Nominating Committee member- 2 slated

- Preparation for CSM-
 - ACTION ITEM:** Send out PPT template- KA

NEXT MEETING: January 17, 2025