

**Clinical Education SIG Leadership**

**July 26, 2024**

**11:00 – 12:00am CST; 12:00-1:00 pm EST**

**Present: Angie Henning, Elsa Devyn, Julie Lombardi, Julie Gruden, Amanada Piccoli**

**Absent: Jane Fagan**

Meeting completed via Zoom

**Agenda**

• **Updates**

- Mentoring and Networking Communities – Angie
  - Opportunity to become formal group –
    - **ACTION ITEM:** Angie will follow up with group to discuss
- Clinical Education Terminology Workgroup- Jane- ongoing
- Slot Release Placement Survey
  - **FOLLOW UP PREVIOUS ACTION ITEMS:**
    - Determine if a vote can be called at ELC
      - Based on review of bylaws, vote can be called at any meeting
      - **ACTION ITEM:** Pursue formal opinion from Academy on ability to vote at ELC
    - Communicate to membership all information regarding work group and impending vote ahead of meeting
      - Plan for vote at ELC pending academy approval
      - Host discussion board prior to ELC
      - Possible townhall meeting depending on discussion board response
      - **ACTION ITEM:** Information pushed to membership by email- draft needed prior to August board meeting

**Previous Action Items:**

- **Review ELC Scholarship applications**
  - Nominees scored by 2 reviewers
  - Scholarship recipient selected based on ratings, all members in agreement
  - **ACTION ITEM:** Angie will contact winner
- **Website**
  - **FOLLOW UP PREVIOUS ACTION ITEMS:**
    - Request made to ACAPT to share ACAPT 2:1 model materials on CE SIG website- ongoing
    - Request to link to consortia vs maintaining list on our website- Jane will follow up with ACAPT reps- ongoing

- Initiative: link to outside sources vs pull documents on to our website- KeithAnn will clear with Academy
      - **Ongoing**- clarification from Academy not received as of this meeting
    - Update placement process task force header and move to new section “Recommendation Discussion Board”- Julie L. – completed
- **Policy and procedures review**
  - Create internal guide for holding a vote- on going
    - **ACTION ITEM:** Draft procedure with input from Academy
  - **Webinars**- on going
  - **Membership Grant**
    - Update- decision by Academy to use for membership reimbursement for new members
      - Elsa will be liaison
- **1 year extra funding opportunity**
  - Application due in August
    - SIG Ideas: gift cards for webinar speakers, incentivizing clinical partner participation, academy swag for speakers, increase scholarships for this year, sponsor table at ELC for consortia to utilize on rotating schedule, CCIP course fee sponsorship, sponsoring attendance at ELC preconference courses
      - **ACTION ITEM:** Poll will be sent to board members for vote- Elsa
    - Academy ideas: adding discussion board to website
- **Request additional money for CE SIG budget**
  - Consider \$1000 increase to cover additional scholarship and swag for speakers- Elsa and Angie
    - Not completed for this year
    - Will target next year
- APTA Hub sunset
  - Communicate new resource to members
    - Add to ELC PPT
    - **ACTION ITEM:** Link on website – KeithAnn

**NEW ITEMS:**

- Academy request to identify website content for members only

- Discussion- would prefer to keep CE SIG materials open, consider a cost for webinars
  - **ACTION ITEM:** Discuss possible logistics with webinar group- Julie G.
  
- PPT for ELC- KeithAnn will send out before August meeting
  - Add updates on slot release task force
  - Information for accessing new HUB
  - Scholarship opportunities
  - CI/SCCE award
  - Mentoring and networking breakfast
  
- Discussion- Commission is considering a CI and SCCE award

NEXT MEETING: August 16<sup>th</sup>, 2024; 12pm EST, 11am CST