**Clinical Education SIG Leadership**

**March 15, 2024**

**11:00 – 12:00am CST; 12:00-1:00 pm EST**

**Present: Jane Fagan, KeithAnn Halle, Julie Gruden, Julie Lombardi, Angie Henning**

**Absent: Jessica Rodriquez Torres**

Meeting completed via Zoom

**Agenda**

* **Updates**
  + Mentoring and Networking Communities – Angie
    - Rough drafts by EOM
    - Review of social media platforms underway
    - Reviewing guideline templates for adoption
  + Clinical Education Terminology Workgroup- Jane
    - No updates
  + Slot Release Placement Survey – see below for discussion

**Previous Action Items:**

* **CSM attendance list-** Julie G.
  + Membership contact list compiled with Academy list and updated with CSM and ELC surveys
    - Suggestion: use for invitations to CSM and ELC meetings, ensure all know they are welcome
* **CI/SCCE award membership requirement** 
  + Guidance from Academy- recipients must be members of the APTA although they support recipients receiving 1 year Academy membership
  + Will solidify process- would Academy offer academy membership or would that be CE SIG budget
  + Re: speaking at ELC Open Forum- offer opportunity if recipients attend either CSM or ELC
    - **ACTION ITEM**: Chairs will follow up with Executive Board
      * Would Academy sponsor Academy sponsorship?
      * Can scholarship be tied to this award?

**New Items:**

* **CSM CESIG business meeting debrief**
  + Discussion:
    - Executive committee concern re: guidelines for task forces, end dates, deliverables, guardrails, procedure to report out to executive committee
    - Business meeting vs open forum- obligations for each and guidelines
  + Slot Release Recommendation Vote update
    - Email from CE SIG has been drafted to send to membership
    - Discussion:
      * Quorum- not able to check membership of those in attendance
      * **ACTION ITEM:** Jane will send draft to board for review
* **ELC Scholarship application review**:
  + Suggestion: Addition of CCIP attendance
  + Ensure new CI’s are accounted for
  + KeithAnn shared rubrics for SCCE and CI award to consider for scholarship rubric
  + Suggest 3 scholarships, 2 tied to awards, 1 for gen membership
    - Will request in next budget
    - **ACTION ITEM:** Angie will send screenshots and rubrics to group- GOAL- next month scholarship application and rubric finalized for dissemination
* **Pathway to "certification" for clinical educators- Clinical Educator Certified Specialist** 
  + In touch with specialty board, in early stages
  + Call for task force for certification creation once task force ask is finalized
* **Call for ELC Programming Chair**
  + (<https://app.smartsheet.com/b/form/74007fef49964e7682e172cdee159225>)
* **Website** 
  + KeithAnn and Julie L will seek website edit access
    - **ACTION ITEM:** KeithAnn and Julie L will take training for website edit access
* **Newsletter**
  + Email to membership:
    - Reviewers for CSM and ELC- 3 needed
    - Proposals for webinars and microlearns
    - ELC planning committee – additional member needed
* **Policy and procedures review**
* **Webinars**
  + Members encouraged to submit for webinars
    - [https://www.aptaeducation.org/news/call-for-webinar-proposals](https://urldefense.com/v3/__https:/www.aptaeducation.org/news/call-for-webinar-proposals__;!!GobTDDpD7A!Kr-LWZ3NJy6AkssHmX5Zn9uT_I31xOcsCQXUaZZnJIY2h7ffsptxGWlX9CWS5z3i9WGkUx6VpdwBDWg4-KEn5zB5br4XFwLXiUzV$)

**Next meeting April 19th at 12pm EST, 11:00 – 12:00am CST**