**Clinical Education SIG Leadership**

**August 21, 2023**

**10:00 – 11:00am CST; 9:00-11:00 am EST**

 **Present: Jane Fagan, Julie Lombardi, KeithAnn Halle, Angie Henning**

**Absent: Jessica Rodriquez Torres, Heather Mack**

Meeting completed via Zoom

**Agenda**

* **Updates**
	+ Mentoring and Networking Communities – Board liaison- Angie Henning
		- SCCE mentoring group
			* Monthly meetings
			* Asking for SCCEs- will put out a call at ELC and academy of Ed’s newsletter
			* Networking meeting- Sunday morning breakfast at ELC
* CI mentoring group
	+ Call for participation at ELC
	+ Clinical Education Terminology Workgroup- Jane Fagan
		- Work is complete
		- Committee will update board at 6 month intervals
	+ Slot Release Placement Survey – Marisa
		- Submitting IRB
	+ Membership Directory – Heather Mack
		- Newsletter
	+ ELC joint session with NCCE – Jane Fagan
		- No updates
	+ Residency Interviews (Board liaison)
		- Survey being created
* **Previous action items**
	+ Request CE SIG standing rule amendment to Academy board meeting
		- CESIG standing rule was passed – now 3 year appointments
	+ Submission of Julie as CE SIG ELC and CSM Program Committee Representative
	+ Submit CPI 3.0 feedback
	+ Clarify list of CPI 3.0 resources
	+ Submit verbiage of CPI 3.0 resources for newsletter
* **Transition to new Board members**
	+ **Orientation**
		- Academic Co-Chair orientation
			* Completed
* **Standing meeting day/time**
	+ Monday or Friday midday
		- Poll will be sent
* **Website updates**
	+ KeithAnn met with academy POC
	+ October is expected launch
		- KeithAnn will send email with charge and deadline for website ideas, collate responses and report to next meeting
* **CE SIG Goals and action plan**
	+ Board will confirm goals and action plan for submission
* **CE SIG Budget** - Angie
	+ **Next meeting: use of budget for ELC scholarships**
* **Newsletter**
	+ Need list of membership
	+ Quarterly – identify times of year to send
* **Support of Professional Development Committee**
	+ Need nominees for committee to assist developing a credentialing process
* **CPI Question Fielded**
	+ SCCE’s being able to see CPI for all students in their facility
		- Change was made by CPI support
* **Action Items**
	+ **Follow up on CE SIG ELC and CSM representative- Angie**
	+ **Follow up on CPI information dissemination via Academy newsletter- Angie**
	+ **Send out charge to board for Website updates- KeithAnn**
	+ **Send Goals and Action Plan draft to committee for review – Angie**
	+ **Newsletter template- KeithAnn**
	+ **Nominee for Professional Development Committee Task Force – Julie**