**Clinical Education SIG Leadership**

**August 21, 2023**

**10:00 – 11:00am CST; 9:00-11:00 am EST**

**Present: Jane Fagan, Julie Lombardi, KeithAnn Halle, Angie Henning**

**Absent: Jessica Rodriquez Torres, Heather Mack**

Meeting completed via Zoom

**Agenda**

* **Updates**
  + Mentoring and Networking Communities – Board liaison- Angie Henning
    - SCCE mentoring group
      * Monthly meetings
      * Asking for SCCEs- will put out a call at ELC and academy of Ed’s newsletter
      * Networking meeting- Sunday morning breakfast at ELC
* CI mentoring group
  + Call for participation at ELC
  + Clinical Education Terminology Workgroup- Jane Fagan
    - Work is complete
    - Committee will update board at 6 month intervals
  + Slot Release Placement Survey – Marisa
    - Submitting IRB
  + Membership Directory – Heather Mack
    - Newsletter
  + ELC joint session with NCCE – Jane Fagan
    - No updates
  + Residency Interviews (Board liaison)
    - Survey being created
* **Previous action items**
  + Request CE SIG standing rule amendment to Academy board meeting
    - CESIG standing rule was passed – now 3 year appointments
  + Submission of Julie as CE SIG ELC and CSM Program Committee Representative
  + Submit CPI 3.0 feedback
  + Clarify list of CPI 3.0 resources
  + Submit verbiage of CPI 3.0 resources for newsletter
* **Transition to new Board members**
  + **Orientation**
    - Academic Co-Chair orientation
      * Completed
* **Standing meeting day/time**
  + Monday or Friday midday
    - Poll will be sent
* **Website updates**
  + KeithAnn met with academy POC
  + October is expected launch
    - KeithAnn will send email with charge and deadline for website ideas, collate responses and report to next meeting
* **CE SIG Goals and action plan** 
  + Board will confirm goals and action plan for submission
* **CE SIG Budget** - Angie
  + **Next meeting: use of budget for ELC scholarships**
* **Newsletter**
  + Need list of membership
  + Quarterly – identify times of year to send
* **Support of Professional Development Committee** 
  + Need nominees for committee to assist developing a credentialing process
* **CPI Question Fielded**
  + SCCE’s being able to see CPI for all students in their facility
    - Change was made by CPI support
* **Action Items**
  + **Follow up on CE SIG ELC and CSM representative- Angie**
  + **Follow up on CPI information dissemination via Academy newsletter- Angie**
  + **Send out charge to board for Website updates- KeithAnn**
  + **Send Goals and Action Plan draft to committee for review – Angie**
  + **Newsletter template- KeithAnn**
  + **Nominee for Professional Development Committee Task Force – Julie**