**Clinical Education SIG Leadership**

**December 22, 2022**

**11:00 – 12:00pm CST; 12:00-1:00pm EDT**

**Attendance: Marisa Birkmeier, Karen Bock, Jane Fagan, Nikki Sleddens**

**Absent: Heather Mack, Jessica Rodriguez**

Meeting completed via Zoom

**Agenda**

* **CSM 2023 – Marisa and Karen**
  + Planning for CSM Business Meeting
    - **Outlined draft agenda**
* **Nominating Committee – Jane and Jessica**
  + Nominations for open positions
    - **Waiting for update from AoE regarding nominees for open positions**
* **CESIG Annual Awards – Nikki**
  + Update
    - **Nominations for Outstanding SCCE and CI Awards received and currently being reviewed by Awards Committee**
* **Updates**
  + Membership list project
    - **Plan to work with CESIG membership secretary to establish ongoing CESIG membership directory**
  + Placement process timeline/slot release work group
    - **Focus of work group is on slot release. Developing survey to send to stakeholders.**
  + SCCE/CI Development
    - **Exploring possibility of developing small communities of CIs/SCCEs to engage in a series of webinars for SCCE and CI development**
* **Action**
  + **Follow up with Academy regarding nominations - Jane**
  + **Continue to work on SCCE/CI development activities – Karen**
  + **Invite APTA AoE,CAPTE, CSM & ELC Chairs, NCCE Chair, CCIP to business meeting – Marisa and Karen**
  + **Verify time with Steven Chesbro - Marisa**
  + **Discuss membership directory with membership secretary – Marisa, Karen, Heather**