**Clinical Education SIG Leadership**

**Conference Call**

**January 14, 2021**

**8:00-9:00 am CDT**

**9:00-10:00 am EDT**

**Participants: Carol Beckel, Karen Bock, Elsa Drevyn, Laurie Neely, Heather Mack**

Conference Telephone Number:

Meeting completed via Zoom call

**Minutes**

**Meeting called to order at:**  9:05 am

* Strategy for this year –
	+ Explore the development of a one-page, online form, for academic programs to send to clinical sites stating their expectations for each clinical experience.
	+ Review the SCCE manual
		- Board will review the SCCE manual prior to our next meeting.
	+ Work on the Taskforce recommendation for the Placement Process
	+ Work on Professional development resources for DCEs and SCCEs
* CSM Business Meeting planning
	+ The polling of the membership regarding their priorities for the CESIG will take place at the beginning of the meeting (within the first 15 minutes), to ensure that most participants are present and able to access it. The poll will include demographics of the attendees.
	+ We will conduct our meeting through the Academy of Education.
	+ Nomination Slate – Laurie and Susan sent in the slate, waiting to hear back from the Academy.
	+ CPI Advisory Board – Carol will ask for an update from Anne Reicherter. Carol will also contact our two members to the Advisory Board for updates.
	+ Will highlight the CCIP Booster modules during the meeting.
	+ Carol is going to reach out to Keith Mendenhall for updates on the CCIP.
	+ Communication with Membership – we will poll members during the meeting for suggestions on how to enhance communication.
* Placement Process Task Force - Next Steps
	+ Karen will put the recommendations on the discussion board for members to review prior to meeting. Karen will send an email to members with a link to direct them to the ACAPT and CESIG websites, to access the recommendations.
	+ Recommendation 2: Annual placement timeline. We will present it and educate members on its purpose.
	+ Recommendation 3: Professional training for DCE and SCCE
* Update on Common Terminology next steps – Manuscripts for PT and PTA terminology are complete. There is a need for a fluid document to update as needed. A taskforce will be created with equal representation of PTs and PTAs, to explore the dissemination of the information. Carol suggested for the PTAE SIG to represent the Academy. Carol would like to invite Jen Jewell to present this at the CESIG meeting.
* Adjourn: 9:59 am