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| Home | **Location:** Zoom Link: <https://wvu.zoom.us/j/95658068458> |  |
| Daily Calendar | **Date:** Tuesday Oct 11th, 2022 |  |
|  | **Time:** 1p EST |  |

**Task Items = Highlighted Items**

**I. Call to Order/Roll Call**

* In Attendance: Kimeran Evans, PT, DPT, PhD – Chair, Jamie Dehan, PT, DPT, PhD – Vice Chair, Derek Liuzzo, PT, DPT, PhD – Nominating Committee Chair, Heather Green, PT, DPT – Nominating Committee Member
* Unable to Attend: Ashley Poole, PT, DPT, CCS – Secretary/Treasurer

**II. AF SIG Nominations for 2023-24**

* Open Positions - Chair and Nominating Committee Member
* Nominations close Nov 1st
* Recruitment ideas
  + Reach out to past SIG leaders and colleagues
  + AF SIG specific email blast in October to recruit
    - Derek and Heather to compile email to send out using AoE communication link
    - Will incorporate SIG Standing Rules into this blast (# of years of membership, etc) – Kimeran to send most recent copy to Derek and Heather
  + Announce open positions at ELC

**III. AF SIG Podcast Planning (**[**click here to view our Podcast Google Drive**](https://drive.google.com/drive/u/1/folders/1d2_9GtN4USMeIspFSvdCaUsMkky9DzBq)**)**

* Working Title – *Office Hours with a Physio*
* First recording completed yesterday, Monday Oct 10th
* Review first recording and plan for future
  + Will ask live ELC podcast guests to record one after the fact
    - Gail Jenson – Jan guest
    - Scott Ward? – April guest
* Podcast Committee
  + Announce this at ELC as future project
  + Finalize announcement/call at CSM
* QR code to help with distribution of podcast at ELC

**IV.** [**ELC 2022**](https://educationalleadershipconference.org/events/annual-conference/2022/) **AF SIG Meeting – Final Planning**

* Meeting Schedule
  + AF SIG Meeting - **Fri Oct 28th 5:30-7p CST** – AF SIG Business Meeting – 102 C
  + Other Meetings of Interest to AF SIG Leadership: **Thur Oct 27th 6-9p CST** – Academy + ACAPT Hot Topics Open Forum – Ballroom AB
* Meeting Planning
  + Meeting timeline
    - 5:30p – Business Meeting and Podcast Launch (Kimeran)
    - 6p – Live Podcast (Kimeran, Derek and Jamie)
      * Gail Jenson
      * Scott Ward?
        + Kimeran emailed Scott yesterday. If he cannot participate, Jamie will reach out to Lisa VanHoose. If she cannot participate, we will just have one guest.
    - 6:30p – Announcements and Q&A
      * AoE Announcements – Pam Levangie
      * Q&A from Audience
  + Food/drinks – open bar ($875)
    - Kimeran will ask for lesser option (beer and wine only)
    - If no lesser options, will plan on not having

**IV. Other/New Business**