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| Home | **Location:** Zoom (<https://wvumdtv.zoom.us/j/3122277663>) |  |
| Daily Calendar | **Date:** Dec 14th, 2022 |  |
|  | **Time:** 10-11a (EST) |  |

1. **Call to Order/Attendance**

* Kimeran Evans, PT, DPT, PhD – Chair
* Jamie Dehan, PT, DPT, PhD – Vice Chair
* Ashley Poole, PT, DPT, CCS – Secretary/Treasurer
* Derek Liuzzo, PT, DPT, PhD – Nominating Committee Chair
* Heather Greene, PT, DPT – Nominating Committee Member

**II. AF SIG Business Meeting**

* New Business
  + Update on open AF SIG Positions – Slate Closed Nov 1st ([click here for AF SIG Rules of Order](https://aptaeducation.org/policies-and-procedures/pnp_documents/438Sec%20III.B.%20Academic%20Faculty%20SIG%20Standing%20Rules_09-22.pdf))
    - Chair – Requires 2 years as AF SIG member
    - Nominating Committee Member – Requires 1 year as AF SIG member
  + Move all AF SIG Leadership positions to 3-year terms?
    - All in agreement with this transition
  + Proposing an AF SIG Membership Engagement Coordinator position to meet growing AF SIG initiatives and demands, including but not limited to the AF SIG Podcast, Office Hours with a Physio. Exact position description TBD. (Kimeran to write and propose to AF SIG leadership group for edits and approval before sending on to Academy of Ed Board).
* Podcast Planning
  + First episode now launched: <https://linktr.ee/officehourswithaphysio>
  + Need to schedule next 2 recordings
    - Gail Jenson: Jamie and Derek
    - Scott Ward: Ashley and Derek
* ELC 2022 Wrap Up
* CSM 2023 Planning
  + AF SIG Meeting – Thursday Feb 23rd – 6a-7:15a – Room TBA
  + Food Quote (for 20 attendees) for Coffee, Juice, Muffins and Bagels = $350-500
    - 1 x CC - A La Carte: C1 - Coffee Regular (gal) @  $99.00
    - 1 x CC - A La Carte: C4 - Assorted Juices (gal) @  $90.00
    - 1 x CC - A La Carte: C17 - Muffins (dz) @  $71.00
    - 1 x CC - A La Carte: C18 - Bagels (dz) @  $86.00
  + AF SIG Leadership to consider potential ideas for content. Reconvene at start of 2023 to finalize content and planning.