

Welcome to the Inform USA Virtual Conference!

If you have not signed into the event under Whova please do so with this <u>link</u>. Please make sure you are signing into Whova with the same email used to register for the conference. Here is a great <u>video</u> to run through the basics from your phone or PC.

Now that you are in the app...

Take a few moments and become familiar with some of the basic offerings discussed in the video above! On the left-hand side, of the homepage seen below, you will find the main areas you will be using for the conference.



Agenda: This is a biggie! Here you will find the overall schedule as well as your ability to access the sessions. More information on this in the next section! You will also see a drop-down for our speakers. Select a speaker, and then their profile, to see their bio and where to find them!

Attendees: Take a moment to see who else is here and send a hello!

Community: Jump into a virtual meet-up or add in your take on a post from one of your peers. Complete the icebreaker question or connect through Linked In!

Messages: Reach out to your peers, the organizers or a speaker!

Photos: Add a fun photo to share!

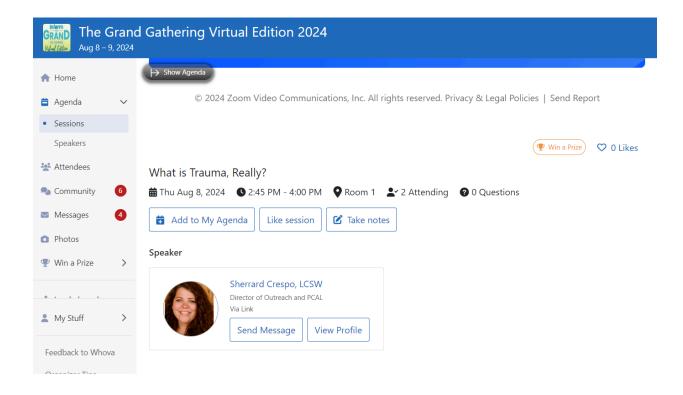
Win a prize: Be sure to check out this section and see how to enter to win one of the prizes from Inform USA. Simply click view prize details.

Accessing some AMAZING sessions!

From the home screen in Whova click on Agenda and then sessions. You will notice there are three sessions offered in each time slot. Simply click on the session of your choice and you will be brought to this screen. The session is set to open 5 minutes before the start time.



If you have a few minutes to spare, scroll to the bottom of the page and start looking through the presentation or asking the presenter questions!



Basic Conference Information and more!

<u>Questions</u>- Please feel free to ask questions in the chat during the sessions. The co-host will compile these questions and save them for the last 5-10 minutes of the session. If you do not have a chance to ask during the session, reach out on Whova!

Recordings- Need to cut out of a session a little early or have something come up at the office? Each session will be recorded. These sessions will be available approximately 3 days after the event closes and for 90 days in the Whova app.

Professional Development Credits-All individuals should be signed in to Whova using the email address you registered for the conference with. This will allow Whova to track your progress through the zoom links and provide Inform USA with the information needed to provide you with credits for the sessions that you attend. This credit will be provided in your Member Compass approximately one week after the conclusion of the event.

<u>Surveys</u>- After sessions have been completed the session survey will pop up in the session area. Please take a few moments to complete these!

<u>Networking</u>- If you have any opportunities throughout the conference, please take a moment to engage in the community section of the app or ask/view questions in individual sessions. There will also be opportunities to network in Thursday afternoon at 2:45pm in the Networking Room! See the link to this room in the Agenda!