



BOARD PRESIDENT ALUMNI COMMITTEE CHARTER

Updated 1/1/25

AUTHORITY

The Board President Alumni Committee is a standing committee appointed by the President.

MEMBERSHIP

1. The Inform USA Board President Alumni Committee shall consist of individuals who maintain an active membership with Inform USA and have previously served as president for the organization.

LEADERSHIP

1. The Chairperson of the Board President Alumni Committee shall be the most recently exited board president of Inform USA. The Chairperson shall serve a term of two years.
2. The Chairperson shall be an ex-officio member of the board of directors of Inform USA.

OPERATIONS

1. The Committee shall meet [cadence] on [day]. Other meetings may occur as needed.
2. A majority of Committee members will constitute a quorum. Committee approvals will require a vote of a majority of the Committee members present at a meeting in which a quorum is present.
3. The Committee will report its activities to the Board on a regular basis and keep minutes of meetings.
4. Unless the Committee otherwise directs, the Executive Director may attend all Committee meetings.
5. The Executive Director shall designate a staff member to serve as the Committee's staff liaison.

6. The Committee will review this charter periodically and recommend any proposed changes to the Executive Committee of the Board for review. The Board may amend this charter at any time.

ONGOING RESPONSIBILITIES

1. The Board President Alumni Committee selects the Inform USA Lifetime Achievement Award and the Innovation Awards annually.
2. Board President Alumni Committee members may be asked to represent Inform USA by attending, presenting at, or participating in events where Inform USA staff members lack expertise or geographic proximity.
3. Board President Alumni Committee members serve as mentors to incoming Inform USA Committee Chairpersons, helping them understand their roles and responsibilities.
4. Board President Alumni Committee members are invited to volunteer at Inform USA events, including the annual national conference. Committee members will receive a discount on any event ticketed by Inform USA.

CONFLICTS OF INTEREST

Board President Alumni Committee members must avoid situations that may cause personal and/or professional interests to conflict or appear to conflict with the interests of Inform USA or engage in any transactions or activities that are, or would to a reasonable person appear to be, in conflict with or incompatible with the proper discharge of duties of Inform USA committee members. The Chairperson of the Board President Alumni Committee reserves the right to deny membership to the Committee or ask Committee members to recuse themselves or step down when a conflict of interest arises.