

Inform USA Board of Directors

DRAFT MINUTES – INFORM USA ANNUAL GENERAL MEETING

Date: November 21, 2024

Location: Zoom Online Meeting Platform

AGENDA ITEM	DISCUSSION
1. Welcome and Call to Order (Pam Hillier, Inform USA Board President)	Pam Hillier called the meeting to order at 3:02 pm EST and delivered opening remarks.
2. Approval of the 2023 AGM Minutes (Pam Hillier)	Pam Hillier presented the draft 2023 minutes. She entertained a motion to approve the minutes. Motion proposed and seconded. Motion Carried.
3. Presentation of 2023 Financial Statements (Mike Martin, Inform USA Board Treasurer)	Mike Martin presented the Inform USA 2023 Financials. • Total Revenue \$1,243,804 • Total Expenses \$1,151,911 • Change in Net Assets \$91,893 • Net Assets Start of Year \$687,016 • Net Assets End of Year \$778,909 The Audit and Finance Committee recommended the Finance Report be accepted. Motion seconded. Motion Carried.
4. Presentation of Inform USA's Identity Statements (Katie Appold)	Katie Appold presented the new Vision Statement, Mission Statement, and Core Values. Pam Hillier entertained a motion to approve the statements. Motion proposed and seconded. Motion Carried.
5. 2023-24 Highlights (Inform USA Team)	Inform USA team members celebrated highlights within certification, accreditation, roundtables, salary and job satisfaction surveys, training and education, conference, and membership. Each team member shared exciting plans for 2025.
6. Presentation of 2025 Board of Directors and Officers (Pam Hillier)	Pam Hillier thanked David Jobe and Jennie Pollak for their years of service on the Inform USA Board. Current Board Members: • Board Officers: Pam Hillier, President; David Erlandson, Vice President; Lindsay Paulsen, Secretary; Mike Martin, Treasurer • Directors: Lexie Bartunek, Zuri Bender, Tom Buckley, Kim Clark, Sara Tribe Clark, Shirley Fulco, Marta Garcia, Mike Lightbody, Marcus Logan, Lucinda Lorei, Karen Marc, Nanette Relave, Robyn Romana, Courtney Smith, Gina Strafford-Ahmed, Altise Street
7. Adjournment (Pam Hillier)	Pam Hillier adjourned the meeting at 3:34 pm EST.