

JULY 2025

A Call for candidates – to a number of positions

AIA Virginia and its members benefit enormously from dedicated, effective, and passionate volunteers serving in a number of positions – many of which will be available. Before we provide details on those positions, let's acknowledge and voice appreciation for those who have been serving so well:

Erin Agdinaoy, AIA - Young Architect Representative (YAR)
Amber Hall, AIA – Treasurer
Bill Hopkins, AIA – President-elect
Stephanie Leedom, AIA and Robert Easter, FAIA – Strategic Council
Caitlin Morgan, Associate AIA - State/Territory Associate Representative (StAR)
Gina Robinson, AIA – State Licensing Advisor
Ashleigh Walker, Associate AIA – Associate Director

Applause and appreciation to each and all. Thank you.

More specific information about each of those positions appears below. Please encourage qualified candidates (members in good standing) to apply. You are further encouraged to remember that might be you.

Submissions, including a letter of interest, a resume, and any additional items specific to the position sought, as well as any questions should be addressed to EVP Paul R Battaglia, AIA at pbattaglia@aiava.org prior to the applicable deadline.

A Call for the AIA Virginia President-Elect

President-elect is a one-year position at the beginning of a three-year term of service. During the first year the President-elect serves on the Board of Directors and the Executive Committee, chairs the Nominating Committee, and presides at meetings in the absence of the President. Following the initial year, the individual then serves one year as President (presiding over the organization), and thereafter one year as Past President.

Prospective candidates should send a letter of interest, a resume, and a headshot to EVP Paul R Battaglia, AIA at pbattaglia@aiava.org no later than WED 30 JULY 2025. Submissions will be reviewed by the Nominating Committee to confirm eligibility. The Board of Directors will approve the full slate of candidates during its Meeting scheduled for FRI 15 AUG 2025. The slate will be announced to members in advance of the elections that will be held during the Annual Meeting of the Membership at Architecture Exchange East in Richmond, VA 5 to 7 NOV 2025. Terms of those elected will commence at the BOD Meeting scheduled for FRI 19 DEC 2025.

A Call for the AIA Virginia Treasurer

During a two-year term, the Treasurer serves on the Board of Directors and the Executive Committee, chairs the Finance and Audit Committees, presides over financial reports and records, and assures that all monies, funds, securities, and properties of the organization are managed properly.

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A Call for Associate Director – on the AIAVA Board

The Associate Director is an associate member who serves a two-year term on the Board of Directors.

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A Call for the STAR: State/Territory Associate Representative

State Associate Representatives (StARs) serve on the National Associates Committee (the NAC). The NAC is the voice of Associate members of AIA. It represents and advocates for both mainstream and non-traditional associates - who constitute 19% of national AIA membership - at all components of the AIA. By promoting excellence, providing information and leadership, fostering inclusiveness, and encouraging individual, community and professional development, the NAC strives to integrate the growing associates community of the profession into a strong voice within the AIA. StARs typically serve two-year terms. Efforts include monthly workgroup calls, quarterly full committee calls, and one required in-person (travel paid) annual meeting in Q1. Expect to dedicate 10 hours per month to this role.

Application Requirements

AIA Membership – Applicant must be an AIA member in good standing within AIA Virginia (AIA Blue Ridge, AIA Central Virginia, AIA Coastal Virginia, AIA Northern Virginia, and AIA Richmond) and must be licensed not more than 10 years at the time of submission.

Letter of Interest – From Applicant. Indicate understanding of the position, qualifications/experience, and reasons for seeking election. Limit one-page.

Letter of Nomination – From an AIA local or state component Board Member. Indicate the connection between the YAR position and the Nominee's leadership qualities. Limit one-page.

Letter of Recommendation – From an AIA member. Indicate the Nominee’s qualifications for the YAR position. Limit one-page.

Letter of Support – From Employer. A Principal (or Officer) within the candidate’s firm must commit to supporting the candidate in fulfilling the role’s obligations. Limit one page on company letterhead.

Resume – Indicate education, employment history, organizations, activities, honors, and awards. Limit two pages (It is NOT in the applicant’s best interest to simply submit a firm resume with project experience).

Prospective candidates should send their application materials to EVP Paul R Battaglia, AIA at pbattaglia@aiava.org no later than WED 30 JULY 2025. Submissions will be reviewed by the Nominating Committee to confirm eligibility. The Board of Directors will review candidates and make an appointment during its Meeting scheduled for FRI 15 AUG 2025 for a two-year term commencing on 1 DEC 2025.

A Call for the State Licensing Advisor

The Architect Licensing Advisors Community is a group of individuals committed to assisting licensure candidates and architects as they navigate the path to licensure and reciprocity. Architect licensing advisors provide guidance throughout the licensure process by facilitating the flow of information to architecture students, licensure candidates, and architects. The program is led by NCARB and jointly supported by the American Institute of Architects. Appointees serve a two-year term.

As an architect licensing advisor, you’ll gain access to resources and support to ensure you’re equipped to help candidates, including access to NCARB’s online advisors community, exclusive webinars and training resources, and more. Plus, you’ll have direct NCARB staff support for questions and guidance.

Activities of a State Licensing Advisor

Every month this position will require 12 to 16 hours of your time. A licensing advisor is expected to engage with candidates in your community on a regular basis and stay active in the community by:

- Maintaining a thorough understanding of the AXP, ARE, and NCARB certification requirements, objectives, and resources
- Connecting with local candidates—both by request and proactively—to provide licensure information and guidance
- Participating in Architect Licensing Advisors Community training and development events
- Communicating with your local licensing board to maintain a thorough understanding of licensure requirements and procedures
- Attending AIAVA member events; e.g., Quarterly Component Calls, Architecture Exchange East, Town Halls in local components, etc.
- Making sure that your contact info in My NCARB is up-to-date so local candidates can reach you
- Every other year, NCARB hosts the Licensing Advisors Summit, an exciting and engaging conference where you can meet NCARB staff, engage with other advisors, hear updates on NCARB programs, and explore factors that impact the pursuit of licensure. NCARB waives summit registration fees for all licensing advisors and provides travel funding for many advisors. The next summit will be held in 2027 (date and location TBD).

Application Requirements

AIA Membership – Applicant must be an AIA member in good standing within AIA Virginia (AIA Blue

Ridge, AIA Central Virginia, AIA Coastal Virginia, AIA Northern Virginia, and AIA Richmond) and must be licensed not more than 10 years at the time of submission.

Letter of Interest – From Applicant. Indicate understanding of the position, qualifications/experience, and reasons for seeking election. Limit one-page.

Letter of Nomination – From an AIA local or state component Board Member. Indicate the connection between the YAR position and the Nominee's leadership qualities. Limit one-page.

Letter of Recommendation – From an AIA member. Indicate the Nominee's qualifications for the position. Limit one-page.

Letter of Support – From Employer. A Principal (or Officer) within the candidate's firm must commit to supporting the candidate in fulfilling the role's obligations. Limit one page on company letterhead.

Resume – Indicate education, employment history, organizations, activities, honors, and awards. Limit two pages (It is NOT in the applicant's best interest to simply submit a firm resume with project experience).

Prospective candidates should send their application materials to EVP Paul R Battaglia, AIA at pbattaglia@aiaava.org no later than WED 30 JULY 2025. Submissions will be reviewed by the Nominating Committee to confirm eligibility. The Board of Directors will review candidates and make an appointment during its Meeting scheduled for FRI 15 AUG 2025 for a term commencing on 1 SEPT 2025.

A Call for a YAR: Young Architect Representative

A YAR is a Young Architect Representative; an AIA member who has been licensed for less than 10 years and who serves as a liaison between the state chapter (in our case, AIA Virginia) and the Young Architects Forum (YAF) focusing on issues that concern Emerging Professionals (EPs; architects in the early stage of their career). The YAR serves a two-year term, beginning 1 January 2026.

Roles and duties of the Young Architect Representative (YAR)

Young Architect Representatives represent young architects within AIA at the state and national level. They are the primary connection between local AIA chapters and the national YAF Advisory Committee (AdCom).

The Young Architect Representative communicates information from AIA National to local emerging professional groups and vice versa by:

- Maintaining quarterly communication with all YAF chapters within their state
- Serving as a conduit between local YAF chapters and the AdCom

The Young Architect Representative contributes to the direction and planning of the YAF by:

- Participating in the YAF Annual Meeting and attending YAF full committee conference calls
- Working with the AdCom on various national issues through participation in at least one YAF Focus Group
- Attending AIA Leadership Summit and AIA National Conference, when possible

The Young Architect Representative serves young architects at the state level by:

- Providing reports regarding the activities of the YAF and emerging professionals groups when requested

- Maintaining quarterly communication with the following counterparts from their state: National Associates Committee (NAC) state representatives, Strategic Council representatives, and College of Fellows (COF) regional representative
- Attending monthly AIA Leadership Exchange calls
- Suggesting or encouraging young architects for nomination for state or national awards, positions or committees/subcommittees.

Young Architect Representatives have the option to represent YAF within the larger AIA National community by serving as a member of or liaison to any of the following: Strategic Council work groups, Knowledge Communities, Board Committees, Member Interest Groups, or Task Forces. These opportunities may vary from year to year.

Additional responsibilities may be required by each respective state. Young Architect Representatives are required to work with their states to ensure that expectations from state leadership are clearly defined and met. The AdCom encourages all applicants to discuss the position with their state leadership (either the state AIA President and/or Executive Director) to fully understand the role and commitment that the Young Architect Representative will have to their respective state prior to submitting an application.

Activities of a YAR

Every month this position will require 4 to 5 hours of your time. The state representative should expect to participate in the following calls and meetings:

- Full committee Annual meeting (Q1, travel and lodging paid by AIA National)
- Bi-monthly Full Committee Calls (2 hours each call)
- Working group calls (frequency depends on the workgroup and their current load, but assume 1-2 hours a month)
- Special calls as needed (generally no longer than an hour)
- AIA Leadership Exchange calls (1 hour quarterly)

Application Requirements

AIA Membership – Applicant must be an AIA member in good standing within AIA Virginia (AIA Blue Ridge, AIA Central Virginia, AIA Coastal Virginia, AIA Northern Virginia, and AIA Richmond) and must be licensed not more than 10 years at the time of submission.

Letter of Interest – From Applicant. Indicate understanding of the position, qualifications/experience, and reasons for seeking election. Limit one-page.

Letter of Nomination – From an AIA local or state component Board Member. Indicate the connection between the YAR position and the Nominee's leadership qualities. Limit one-page.

Letter of Recommendation – From an AIA member. Indicate the Nominee's qualifications for the YAR position. Limit one-page.

Letter of Support – From Employer. A Principal (or Officer) within the candidate's firm must commit to supporting the candidate in fulfilling the role's obligations. Limit one page on company letterhead.

Resume – Indicate education, employment history, organizations, activities, honors, and awards. Limit two pages (It is NOT in the applicant's best interest to simply submit a firm resume with project experience).

Timeline

Prospective candidates should send their application materials to EVP Paul R Battaglia, AIA at pbattaglia@aiava.org no later than WED 30 JULY 2025. Submissions will be reviewed by the Nominating

Committee to confirm eligibility. The Board of Directors will review candidates and make an appointment during its Meeting scheduled for FRI 15 AUG 2025. Notification of new YARs are sent to the new YAR and the AIA YAF staff liaison during October 2025. Positions begin in January 2026, with AIA National-paid travel to the 2026 YAF Annual Meeting (date and location TBD).

A Call for a Strategic Councilor

The AIA Strategic Council (“The Council”) is a diverse group of forward-thinking leaders, charged with exploring new ideas and solutions to significant issues facing the profession of architecture and its role in society. The Council seeks to prioritize and make advancements by informing the AIA Board of Directors and other Institute bodies about important professional issues and opportunities. The Council is not an AIA governing body, which allows it the freedom to explore issues outside of current constructs. The Council’s primary focus is the future of the profession.

Ideal characteristics of a Strategic Councilor

While the form and operation of the Strategic Council have continued to evolve since its inception in 2015, engaged and effective Councilors over this time have several shared qualities.

We are seeking individuals with the following characteristics:

- A true representative of our state’s members, that can bring forth the diversity of perspectives within our various communities
- An exemplary communicator, a listener, and advocate who will capably serve as an active conduit for information and ideas to and from our members.
- A natural leader, able to inspire, collaborate and work with others, who possess a bias for action.
- A reflective thinker who offers expertise, experience, insight, and/or unique perspectives.

Commitments and Expectations of a Strategic Councilor

Refer to the Handbook for the Strategic Council.

Application Requirements

AIA Membership – Applicant must be an AIA Virginia member in good standing.

Letter of Interest – From Applicant. Indicate understanding of the position, qualifications/experience, and reasons for seeking election. Limit one-page.

Letter of Nomination – From an AIA local or state component Board Member. Indicate the connection between the Strategic Council position and the Nominee’s leadership qualities. Limit one-page
Letter of Recommendation – From an AIA member. Indicate Nominee’s qualifications for the Strategic Council position. Limit one-page.

Letter of Support – From Employer. A Principal (or Officer) within the candidate’s firm must commit to supporting the candidate in fulfilling the role’s obligations. Limit one page on company letterhead.

Personal Resume – Indicate education, employment history, organizations, activities, honors, and awards. Limit two pages (It is NOT in the applicant’s best interest to simply submit a firm resume with project experience).

Selection Process/Schedule

Prospective candidates should send their application materials to EVP Paul R Battaglia, AIA at pbattaglia@aiava.org no later than WED 30 JULY 2025. Submissions will be reviewed by the Nominating Committee to confirm eligibility. The Board of Directors will review candidates and make an appointment

during its Meeting scheduled for FRI 15 AUG 2025. AIAVA informs AIA of the appointment no later than WED 10 SEPT 2025. A two-year term commences DEC 2025.