



Standards Education Content Task Force
Association for Challenge Course Technology
PO Box 19797 Boulder, CO 80308, USA
Phone: 303-827-2432
www.acctinfo.org

Terms of Reference

Purpose:

The purpose of the Standards Education Content Task Force is to develop high-quality, accessible educational content aligned with ACCT standards. This content will be organized into categories and integrated into the organization's Learning Management System (LMS) to support consistent, engaging training for industry stakeholders.

Terms of Reference:

- 1) Develop micro-education content for each identified standards category.
- 2) Ensure accuracy, clarity, and alignment with ACCT standards, language, and intent.
- 3) Collaborate with subject matter experts (SMEs), staff, and other volunteer groups as needed.
- 4) Recommend digital content delivery through the LMS.

Leadership:

- Staff Lead: Program Manager (PM)
- Work Group Lead: Academy Development Work Group (ADWG)
- Content Liaisons: ADWG members
- Content Creators report to their Content Liaison.

Membership:

- 5 to 9 members
- Membership may consist of individuals who are standards subject matter experts, experienced content creators, representatives from a variety of groups that may include, but are not limited to, the Program Work Group, Technical Information Research and Education Committee (TIRE), ADWG, Accredited Procedures Task Force 2 (APTF2).
- An ACCT staff member appointed by the Executive Director will serve as a non-voting member.

Term Limit:

- Terms will be decided based on each content group's project.
- Content Creators may volunteer for other groups when the assigned project is finished.

Accountability:

- The Standards Education Content Task Force is accountable to the ADWG.
- Content Creators may choose to document volunteer hours and submit for Continuing Education Units (CEUs) verification from PM when the project is completed.



Standards Education Content Task Force
Association for Challenge Course Technology
PO Box 19797 Boulder, CO 80308, USA
Phone: 303-827-2432
www.acctinfo.org

- A group roster detailing membership and leadership of the content group is to be submitted to the Program Manager during the first meeting.

Platform and Resources

- Access to specific ACCT standards
- Category template
- TEMPLATE for Standards Education
- LMS Content Guidelines
- ACCT Zoom
- Slack