

Vendor Accreditation Fees and Dues Policy

Policy:

Accreditation Vendor Accreditation Fees

Purpose:

To maintain accredited status, the Accredited Vendor shall submit Accreditation fees and Member Dues to the association.

Procedure:

1. Fees and dues must be paid to the ACCT office by January 1 each year. The invoice will be sent a minimum of 45 days prior to its due date.
 - a. If fees and dues are not received by January 15th, the Accredited Vendor loses the right to vote in the Board elections that year.
2. A late fee of \$100 shall be added to any delinquent accounts on the first of each month after January 1. If fees and dues are not paid by March 1st, the Accredited Vendor's status shall be suspended. Further documentation/follow-up requested.
3. A suspended Accredited Vendor's status, resulting from delinquent fees and dues, may be reinstated within three (3) months of the suspension date if all delinquent dues, accreditation fees, late fees, and a reinstatement fee of \$500 are submitted to the ACCT Program Manager.
4. After three (3) months, the company must reapply to the Vendor Accreditation Program, including completing a new application and undergoing a site audit review process.

Forms:

- None