



AGENDA Consensus Group Meeting

Meeting Logistics:

Zoom Meeting: Link provided in invitation

Date / Time: June 05, 2024, 12:00p -1:30p MST

Preparation / To Dos:

Review Meeting Agenda and DRAFT minutes

Membership Ballot status/review; Officer Ballot status/review

Review Procedures Revisions and Communicate with Secretariat

MEMBERS ROSTER (checked boxes represent members in attendance):

John Lazarus, Vendor (Chair)

Pete Sawyer Vendor (Vice-Chair)

Keith Jacobs, Vendor

Etienne Leblanc, Vendor

Rob Manson - Vendor

Paul Chapman, User

Lynda Kelly, User

Loui McCurley, User

Mitchell McWilliams, User

Shawn Moriarty, User

Mike Lane, General

Christopher Oliver - General

Randy Wall, General

Audrey Hicks, General

VACANT, General

Support Staff and Scheduled Guest:

John Voegtlin Secretary

Michael Smith BOD Liaison

Korey Hampton - Secretariat / BOD

Leslie Sohl - Secretariat / BOD

Melissa Webb - Executive Director

Meeting Cancelled

Scheduled Observers:

Before we begin, I would like to welcome our observers. They have, each, confirmed that they have read and understand and will comply with the ACCT Code of Conduct for such observers. By way of reminder, we ask this of our observers.

- 1) *Unless prior arrangements have been made, observers will listen only and must not create or allow any distractions or interruptions of the meeting, including comments to the Members or otherwise, and background or other noises through their telephones or computers. We request they turn their telephones/computers to "mute" if they are able to do so.*
- 2) *Voice recordings of the actual proceeding are not allowed.*
- 3) *An observer who wishes to comment on the proceedings after the meeting may do so by completing the Observer Form on the ACCT Website or by contacting the Secretary to the Consensus Group at John@ACCTinfo.org or 303.827.2432.*

Thank you in advance for your cooperation.

Meeting Called to Order: xx:Xxpm

Quorum Present: ?

- 1) Review and Approve Agenda of today's meeting

Motion: To accept the Agenda as presented.

MADE by: 2nd:

Discussion: Meeting Management Tasks: Chat

Time Management:

Screen Share: Opposed:

Abstain:

2) Approval of Minutes

Motion: To accept the 05-01-2024 minutes as presented.
MADE by: 2nd:

Discussion:
Opposed: Abstain:

3) Administrative Update:

a)

4) Secretariat update: Update from the ASD Representative.

a) Update on PRCA repopulating its Standards management Group.

5) New communication about standards received through Standards Management email.

a)

6) Membership:

a) Review current status of open position in the General Interest Category.

b) Welcome Audrey Hicks as a member in the General Interest Category.

i) New Rosters (1,2) created, please let John know if any other changes are needed

c) Current Status of Sean Fishers ballot to be reaccepted as a member on the General Interest Category

i) Ballot Results:

5 Affirmative, 5 Negative, 2 Abstentions, 1 didn't vote

Vendor category: one affirmative, one negative, two abstain (one didn't vote)

User category: two affirmative, three negative

General category: two affirmative, one negative

d) New Application in the General Interest category from Philip McAnelly - discuss acceptance as submitted

e) Affirmation of Officers Ballot results:

10 Affirmative, 1 Abstention (2 didn't vote)

Vendor category: three affirmative, one abstain (one didn't vote)

User category: five affirmative

General category: two affirmative (one didn't vote)

Meeting Cancelled

Entire Agenda postponed

OLD BUSINESS

7) **NEW BUSINESS**

8) Discussion of the Proposed Revisions of the Accredited Procedures submitted to the Consensus Group Members on May 23rd.

NEXT MEETING

1. Confirm next scheduled meeting: July 3, 2024, 12:00pm to 1:30 Mountain Time for attendance.

<i>ACTION ITEMS</i>		
<i>Who</i>	<i>What</i>	<i>When</i>

Motion: To Adjourn.
MADE by:

Meeting Adjourned: xx:xxpm

Meeting Cancelled

Entire Agenda postponed