



## MINUTES Consensus Group Meeting

### Meeting Logistics:

Zoom Meeting: Link provided in invitation

Date / Time: August 02, 2023, 12:00p -1:30p MST

### Preparation / To Dos:

Review Meeting Agenda and DRAFT minutes

Review Public Review Comments on ACCT\_03-202X DRAFT STANDARDS, state of the draft and project, and Procedures Revisions

### **MEMBERS ROSTER** (checked boxes represent members in attendance):

<input checked="" type="checkbox"/> John Lazarus, Vendor (Chair)	<input checked="" type="checkbox"/> Mitchell McWilliams, User <i>stated late arrival ~1PM (1:17pm)</i>
<input checked="" type="checkbox"/> Pete Sawyer Vendor (Vice-Chair)	<input checked="" type="checkbox"/> Shawn Moriarty, User
<input checked="" type="checkbox"/> Keith Jacobs, Vendor	<input checked="" type="checkbox"/> Sean Fisher, General <i>sometime before 12:25</i>
<input checked="" type="checkbox"/> Etienne Leblanc, Vendor <i>12:54pm</i>	<input checked="" type="checkbox"/> Mike Lane, General
<input type="checkbox"/> Rob Manson - Vendor	<input checked="" type="checkbox"/> Christopher Oliver - General
<input checked="" type="checkbox"/> Paul Chapman, User	<input checked="" type="checkbox"/> Randy Wall, General
<input checked="" type="checkbox"/> Lynda Kelly, User	<input type="checkbox"/> VACANT, General
<input checked="" type="checkbox"/> Loui McCurley, User	

### **Support Staff and Scheduled Guest:**

<input checked="" type="checkbox"/> John Voegtlin Secretary	<input checked="" type="checkbox"/> Melissa Webb - Interim Director of Operations
<input checked="" type="checkbox"/> Connor James BOD Liaison	
<input checked="" type="checkbox"/> Korey Hampton - Secretariat / BOD	

### **Scheduled Observers:**

*Before we begin, I would like to welcome our observers. They have, each, confirmed that they have read and understand and will comply with the ACCT Code of Conduct for such observers. By way of reminder, we ask this of our observers:*

- 1) Unless prior arrangements have been made, observers will listen only and must not create or allow any distractions or interruptions of the meeting, including comments to the Members or otherwise, and background or other noises through their telephones or computers. We request they turn their telephones/computers to "mute" if they are able to do so.*
- 2) Voice recordings of the actual proceeding are not allowed.*
- 3) An observer who wishes to comment on the proceedings after the meeting may do so by completing the Observer Form on the ACCT Website or by contacting the Secretary to the Consensus Group at [John@ACCTinfo.org](mailto:John@ACCTinfo.org) or 303.827.2432.*

*Thank you in advance for your cooperation.*

Meeting Called to Order: 12:09pm

Quorum Present: Y

1) Review and Approve Agenda of today's meeting

Motion: To accept the Agenda as presented.  
MADE by: Mike Lane 2nd: Keith Jacobs

Discussion:  
Meeting Management Tasks: Chat Time Management Screen Share: John V  
Opposed: Abstain:

2) Approval of Minutes

Motion: To accept the 06-07-2023 minutes as presented.  
MADE by: Mike Lane 2nd: Shawn Moriarty

Discussion:  
Opposed: Abstain:

3) Administrative Update:

- a) See new Roster with updated membership information.

4) Secretariat update:

- a) Update from Connor James
  - ED Search has started
  - Busy Board with new programs and efforts to support the staff and make some changes
- b) Status of Request from June Meeting Minutes: Leslie clarifies that communication with TIRE is not forbidden, but should be done through the existing Liaisons. A written guide was requested.
  - No written update on this topic

5) New communication about standards received through Standards Management email.

- a)

6) Membership:

- a) Welcome Randy Wall to the Consensus Group in the General Interest Category.
  - i) 11 Affirmative votes on Randy's Membership
    - 5 affirmative from the Vendor category
    - 4 affirmative from the User category (one did not vote)
    - 2 affirmative from the General category (one did not vote)
  - ii) New Rosters ([public](#) and [private](#)) are linked in the Meeting folder, please let John V know if anything needs updating now or via email

- b) Review current status of open positions in the General Interest Category.
  - i) Request for update from the Secretariat regarding targeted outreach efforts discussed in the last meeting.

Public outreach has happened on website, social media, and email, but targeted outreach is still in the process of identifying targets and groups that would be appropriate for our current open seat

## **OLD BUSINESS**

- 7) Member Education: Discussion involving devoting several meetings to ANSI essentials requirements education.

Discussion about renewing these educational efforts

Assignments suggested to continue previous process

Lynda volunteers for an initial section (and organization of subsequent sections, possibly), Randy to follow, Mike also willing to volunteer later in the year when his time opens up

- 8) Review and Revision of the Accredited Procedures:

- a) Update from the Secretariat on the process involved in working on the next revision of the Accredited Procedures.

Two meetings. One was focused on reviewing the ANSI Essential Requirements and comparing them to our current procedures and using that information to help inform the direction of the work.

Calendar year end is a goal for the completion of the work.

Small groups have been formed to work on the sections identified.

Sean Fisher asks who is directing the work, and Korey answers that it's the Board as the Developer who is leading that work.

further question about makeup of group in relation to ACCT staff and board to consensus body members and where the opportunity for joining that group was publicized

- 9) Review of Negative with Comments ballot submitted by Sean Fisher.

- a) From the Accredited Procedures:

- i) Pursuant to section 6.8 of the Accredited Procedures the attached objection is being referred to the CG Chair, with the intent that the Chair will attempt to resolve the objection (informal resolution) with the voter. Attempts at resolution should be documented and any results will be shared at this meeting so that all CG members.
- ii) The Chair and Vice Chair discussed reaching out to Sean and he was contacted

by the Vice Chair via email on July 19th. to set up a time to formally discuss his negative Ballot with an attempt at resolution.

b) Sean Fisher “Negative with Comments” Ballot for review by members:

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## Sean Fisher

seangfisher@gmail.com

Source App

Submission Date Jun 27, 2023 5:31 PM

Should the Project BSR/ACCT 03-202x, Challenge Course and Zip Line Standards (revision of ANSI/ACCT 03-2019) submitted on 08-20-2021 be discontinued?

negative, with reasons

Comment or Reasons

I believe a lot of effort has been made by the public along with the Consensus Group towards a better standard and believe that discontinuing is a shortfall to the process and should not be handled in this method just to handle resolution to handle comments made to the existing standards draft.

Name Sean Fisher

Email [seangfisher@gmail.com](mailto:seangfisher@gmail.com)

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c) Solicit a verbal confirmation from all members in attendance by asking each member that voted originally to give a voice vote of: reaffirm or change for their vote. Any 'original voter' not present at the meeting will be sent an email with Sean F's objection, any resolution docs, the draft minutes (so they can see any other responses), and ask that they respond by 5pm MST on 8/7/23 whether they want to reaffirm or change their vote.

				Reaffirmation or Change in vote
Jul 6, 2023	affirmative	Keith	Jacobs	reaffirm
Jul 5, 2023	affirmative	Etienne	Leblanc	reaffirm
Jun 27, 2023	affirmative	Michael	Lane	reaffirm
Jun 14, 2023	affirmative	Lynda	Kelly	reaffirm

Jun 10, 2023	affirmative	Pete	Sawyer	reaffirm
Jun 9, 2023	affirmative	John	Lazarus	reaffirm
Jun 9, 2023	affirmative	Mitchell	McWilliams	
Jun 8, 2023	affirmative	robert	manson	
Jun 8, 2023	affirmative	Paul	Chapman	reaffirm

Sean Fisher states that he is not willing to change his vote without further persuasion. He equates this cancellation of the the project to the PRCA 2006 action, in regards to an inability to answer the questions posed in a public review period

Keith states that the 2006 action was an appeal, not a lawsuit and about the structure of PRCA and their abilities to maintain and publish and ANSI found in their favor.

Keith further states that this topic has been discussed heavily over the last three meetings, and that we are moving forward in the direction requested by the ASD, and they are acting on the direction of ANSI.

Mike states that the intention of the decision is to withdraw the project and not discard the comments, but use them to inform the new process, and a new project.

John restates the questions that Pete sent to Sean in the hope for verbal responses:

“1. Are you aware that the withdrawal of the PINS canceling the project is in accordance with ANSI’s direct instructions to ACCT?”

Sean understands that ANSI directed the discontinuation of the PINS, but states that this seems convoluted and **not** non-biased.

“2. Also, do you understand that canceling the comment period and subsequently the PINS does not prevent ACCT from using the results of the Public Comment Period in developing the next draft standard?”

Sean understands that the discontinuation doesn’t mean that the public review comments will be discarded and that they could be used for the new draft or new project or projects, but feels that without proof or tracking of that promise, it is not enough.

“3. Are you willing to change your vote?”

Sean will not respond to the question about willingness to change his vote.

## **NEW BUSINESS**

10) Sean Fisher’s Email to the Consensus Group Chair dated July 11th regarding the Chair’s leadership regarding processing Member Applications.

- a) Reference the Email conversation starting July 11th. from Sean Fisher and including Steve Gustafston.
  - i) Issue regarding Steve Gustafson’s submitted applications for open positions to the CG was referred to the Secretariat (at their request) for response as they are responsible for receiving applications and forwarding them to the CG members for processing for open positions.

- ii) Review process and steps taken in processing Bill Weavers Application in April 2022.
  - (1) Original application received in February 25th 2022.
  - (2) Reviewed in the March '22 meeting - Accepted in the User Category
  - (3) Revised Application for the General Category received April 6th 2022.
  - (4) Members Accepted revised application in April '22 Meeting.
  - (5) Ballot created in the May '22 meeting.
  - (6) First meeting Bill participated in was July '22.
  - (7) Resigned in November '22 due to discontinuation of employment with The Alliance and leaving the industry.

Sean accuses John of a closed-door conversation with a request to change his category sometime in the timeframe of the 2022 ACCT Conference.

further states that John Lazarus was acting as the secretariat, because of the membership application status letters that came from his name.

Members remember discussions about Bill's category and deliberation in the meetings and affirm that the processing of Bill's application seems proper and John's leadership has been appropriate.

**NEXT MEETING**

- 1. Next scheduled meeting: September 6, 2023, 12:00pm to 1:30 Mountain

<b>ACTION ITEMS</b>		
<b>Who</b>	<b>What</b>	<b>When</b>
John V	Review current file structure for efficiency and complexity and present findings at next meeting (Catalog)	Ongoing

Motion: To Adjourn.  
MADE by: Mike Lane

Meeting Adjourned: 1:35pm