

A



AGENDA Consensus Group Meeting

Meeting Logistics:

Zoom Meeting: Link provided in calendar invitation

Date / Time: APRIL 06, 2022, 12:00p -1:30p MST

Preparation / To Dos:

Review Meeting Agenda and DRAFT minutes

Review ACCT_03-202X DRAFT STANDARDS

MEMBERS ROSTER (checked boxes represent members in attendance):

<input checked="" type="checkbox"/> John Lazarus, Vendor (Chair)	<input type="checkbox"/> Vacant, User
<input checked="" type="checkbox"/> Pete Sawyer Vendor (Vice-Chair)	<input checked="" type="checkbox"/> Mitchell McWilliams, User
<input checked="" type="checkbox"/> Keith Jacobs, Vendor	<input checked="" type="checkbox"/> Rhonda Mickelson, General
<input type="checkbox"/> Etienne Leblanc, Vendor	<input checked="" type="checkbox"/> Richard Bournalon, General
<input checked="" type="checkbox"/> Dave Merrell, Vendor	<input type="checkbox"/> Curtis Britcher, General
<input checked="" type="checkbox"/> Paul Chapman, User	<input checked="" type="checkbox"/> Mike Lane, General
<input checked="" type="checkbox"/> Shawn Moriarty, User	<input checked="" type="checkbox"/> Sean Fisher, General
<input checked="" type="checkbox"/> Loui McCurley, User	

Support Staff and Scheduled Guest:

John Voegtlin Secretary to the Consensus Group
 Connor James Board of Directors Liaison
 Rich Klajnscek Invited
 Kathy Haras Invited
 Tony Draus Invited
 Jason Ong BoD
 Korey Hampton BoD

Scheduled Observers:

Before we begin, I would like to welcome our observers. They have, each, confirmed that they have read and understand and will comply with the ACCT Code of Conduct for such observers. By way of reminder, we ask this of our observers:

- 1) Unless prior arrangements have been made, observers will listen only and must not create or allow any distractions or interruptions of the meeting, including comments to the Members or otherwise, and background or other noises through their telephones. We suggest they turn their telephones to "mute" if they are able to do so.*
- 2) Voice recordings of the actual proceeding are not allowed.*
- 3) An observer who wishes to comment on the proceedings after the meeting may do so by completing the Observer Form on the ACCT Website or by contacting the Secretary to the Consensus Group at John@ACCTinfo.org or 303.827.2432.*

Thank you in advance for your cooperation.

Meeting Called to Order: 12:09pm Mountain
Quorum Present: Yes

1. Review and Approve Agenda of today's meeting

Motion: To accept the Agenda as presented.
MADE by: Keith Jacobs 2nd: Mike Lane

Discussion: none

Meeting Management Tasks: Chat Time Management Screen Share:

Opposed: Abstain:

2. Approval of Minutes

Motion: To accept the 03-02-2022 minutes as presented.
MADE by: Loui McCurley 2nd: Mike Lane

Discussion:

Opposed: Abstain:

3. Administrative Update:

- a. Communications from ANSI:

4. Secretariat update:

- a. The BOD has requested a meeting with the CG leadership and interested CG members to discuss the ANSI audit. Potential time frames to be discussed.
 - Apr 20 - 7:30am mountain
 - May 4 -7:30am mountain
 - May 9 & 10 (F2F) - 8-5 Mountain
- b. Notice of the hiring Bill Zimmerman as Executive Director at ACCT.

5. New communication about standards has been received through Standards Management email.

- a. None

6. Membership:

- a. Acceptance of Rhonda Mickelson resignation and statements of appreciation from Members.
- b. Ballot to fill open positions in the group
 - User Category
 - Lynda Kelly
 - Joseph Francis
 - General Interest Category

- Bill Weaver
 - o Revised application accepted
 - o Postpone Ballot until other candidates are given time to submit

Motion: Accept Revised Application from Bill Weaver
 MADE by: Loui McCurley 2nd:

Discussion: Have all other past applications been considered for category change?
 Opposed: Abstain: John Lazarus

Motion: Ballot User Category with Joseph Francis and Lynda Kelly
 MADE by: Richard Bourlon 2nd: Keith Jacobs

Discussion:
 Opposed: Abstain:

7. Member Education: Postponed until May as necessary

OLD BUSINESS

8. Review and Revision of the Accredited Procedures Task Force: Postponed until May as necessary.
- a. Update from the TF members on the task and progress.

NEW BUSINESS

9. Discussion of ACCT 03-202X Draft Standards submissions from Commenters.
1. Each discussion with the Submitters during the meeting will be processed using the following format:
 - a. The chair will start at the beginning of the document and go through section by section asking any members if they have issues with the proposed standard change. Members are requested to raise their hand in the meeting so we can see how many folks have issues that we need to include in the discussion.
 - b. Motion presented with the specific language Issue/change by the Member
 - c. Discussion with the Member and Commentor for resolution
 - d. Vote by the Members on the CG for the proposed language
 - i. Restatement of the final language in Motion for to be included in the standards
 - ii. 2nd the Motion
 - iii. Final Discussion

- iv. Vote by the Members
- e. Affirmation by the Commenter that their comment was resolved
- f. This information will be recorded in the Meeting Minutes as the final record of resolving any changes with the Commenter for the ANSI record.

2. Motions created from the Discussions:

Motion: Change B.2.4 (line 210) to "The inspector shall review provided relevant design and test documentation as part of the inspection process."

MADE by: Mike Lane 2nd: Shawn Moriarty

Discussion:

Opposed: Abstain:

Absent: Etienne Leblanc, Curtis Britcher

Motion: Change D.4.2.1. (line 413) to "Elements in trees: The designer shall specify the need for guys based on the size and type of tree, the nature of the soil, and the structural requirements of the element."

MADE by: Mike Lane 2nd: Loui McCurley

Discussion:

Opposed: Abstain:

Absent: Etienne Leblanc, Curtis Britcher

Motion: Change D.4.4. (line 455) to "Performance: Critical guy systems shall meet all applicable requirements of DPI Standard Section A.3.2.1. A critical guy system consists of one or more of the following: upper anchorage, anchorage connectors, tension adjustment devices, the guy rope or member, lower termination and ground anchor."

MADE by: Mike Lane 2nd: Loui McCurley

Discussion:

Opposed: Abstain:

Absent: Etienne Leblanc, Curtis Britcher

Line 468-470 explanatory diagrams need more explanation (perspective)

Motion: Change D.5.1.2. (Line 492) To "Verification of holding capacity: Installed critical anchors shall be proof tested and built critical anchors shall have their holding capacity verified and documented. Trees used as critical ground anchors shall be evaluated according to D.2.3. Non-critical anchors do not require proof testing."

MADE by: Paul Chapman 2nd: Mitchell McWilliams

Discussion:

Opposed: Abstain:

Absent: Etienne Leblanc, Curtis Britcher, Mike Lane

Meeting Adjourned: 2:04pm Mountain

Motion: To Adjourn.
MADE by: Keith Jacobs

Motion: [blank and ready to be copied and pasted for discussion of a specific section]
MADE by: 2nd:

Discussion:
Opposed: Abstain:
Absent:

Motion: [DRAFT "to accept the balance of Proposed Draft Standards language submitted by the commenters..."]
MADE by: 2nd:

Discussion:
Opposed: Abstain:
Absent:

fin.

Approved 20