



MINUTES September 2, 2020 Consensus Group Meeting

Meeting Logistics:

Zoom Meeting: Invite in calendar invite

Date / Time: September 2, 2020 12:00p -1:30p MDT

Preparation / To Dos:

Meeting Agenda, Review August DRAFT Minutes
REVIEW: CONSENT AGENDA MATERIAL

MEMBERS ROSTER (checked boxes represent members in attendance):

Keith Jacobs, Vendor

John Lazarus, Vendor (Chair)

Etienne Leblanc, Vendor

Vacant, Vendor

Pete Sawyer Vendor (Vice-Chair)

Paul Chapman, User

Shawn Moriarty, User

Loui McCurley, User

Joe Peters, User

Vacant, User

Rhonda Mickelson, General

Richard Bourlon, General

Curtis Britcher, General

Leslie Sohl, General

Dave Merrell, General

Support Staff and Scheduled Guest:

Scott Andrews Secretary to the Consensus Group

Scheduled Observers: Mitchell McWilliams

Meeting Called to Order: 12:0xp MDT

Quorum Present: yes

CONSENT AGENDA (ADMINISTRATIVE UPDATES) [unless you have questions about items or changes to the draft minutes, we will consider this all adopted]

1. Approval of Minutes (08-05-2020)

Motion: To accept the minutes as presented. MADE by: Leslie Sohl and 2nd by: Paul Chapman
Discussion reflected in changes to minutes
Opposed: 0 Abstain: Keith Jacobs

2. Announcements for new members were sent out week of June 15th. An additional announcement will be placed in Standards Action for the September 11th Publication Date. Several applications have been received. Please review applications in the membership folder before the next meeting.

3. No new communication about standards has been received through Standards Management email.

4. PRCA CG Membership clarification letter from CG Leadership and ANSI: update regarding PRCA members

OLD BUSINESS

(all old business from June 2020 meeting is forwarded to the October Agenda.)

Complete Direction and Method of Standards Development as outlined in NEW BUSINESS

NEW BUSINESS

Direction and Method of Standards Development by the Consensus Group.

(The questions created by the subcommittee will be on a screen share and available to members in the meeting folder. Secretary will have an open Google Doc on Screen Share to take notes. The Google Doc will be editable by members to assure content is correct. Each group of questions will be addressed before moving to the next section of questions. Significant outcomes or benchmarks will be moved to the MINTUES.) Start with Section 4 of questions.

Review applications for CG open positions. Brief review of applications (3) members ask to review these for the October Meeting. There are two positions open. Scott will contact Lynda and tell her that she is more likely a

Motion: Contact Lynda Kelly and inform her that her application would be better in the User Category.

Paul Chapman made motion, Shawn Moriarty 2nd. No discussion, No Objections

ASTM Ballot and Direction of current standards efforts. Discussion to assure members are informed about the issues in the current drafts of ASTM standards.

NEXT MEETING

- 1. Next scheduled meeting: October 7, 2020 12:00p to 1:30p MDT. Zoom

ACTION ITEMS		
Who	What	When

Meeting Adjourned:1:34 pm MDT

Motion: To Adjourn. MADE by: Rhonda Mickelson and 2nd by: Richard Bourlon

APPROVED 10-7-2020