



MINUTES Consensus Group Meeting

Meeting Logistics:

Zoom Meeting:

Date / Time: JULY 1, 2020 12:00p -1:30p MDT

Preparation / To Dos:

Meeting Agenda, Review JUNE DRAFT Minutes
REVIEW: CONSENT AGENDA

MEMBERS ROSTER (checked boxes represent members in attendance):

- | | |
|--|---|
| <input checked="" type="checkbox"/> Keith Jacobs, Vendor | <input checked="" type="checkbox"/> Joe Peters, User |
| <input checked="" type="checkbox"/> John Lazarus, Vendor (Chair) | <input type="checkbox"/> John Coombs, User |
| <input type="checkbox"/> Etienne Leblanc, Vendor | <input checked="" type="checkbox"/> Rhonda Mickelson, General |
| <input type="checkbox"/> Vacant, Vendor | <input checked="" type="checkbox"/> Richard Bourlon, General |
| <input checked="" type="checkbox"/> Pete Sawyer Vendor (Vice-Chair) | <input checked="" type="checkbox"/> Curtis Britcher, General |
| <input checked="" type="checkbox"/> Paul Chapman, User | <input type="checkbox"/> Leslie Sohl, General |
| <input checked="" type="checkbox"/> Shawn Moriarty, User (left at 1pm) | <input checked="" type="checkbox"/> Dave Merrell, General (12:45pm) |
| <input checked="" type="checkbox"/> Loui McCurley, User | |

Support Staff and Scheduled Guest:

- Scott Andrews Secretary to the Consensus Group

Scheduled Observers: NONE

Meeting Called to Order: 12:08p MDT

Quorum Present: YES

CONSENT AGENDA (ADMINISTRATIVE UPDATES) [unless you have questions about items or changes to the draft minutes, we will consider this all adopted]

1. Approval of Minutes (06-03-2020)

Motion: To accept the minutes as presented. MADE by: Keith Jacobs 2nd by: Shawn Moriarty
Discussion reflected in changes to minutes
Opposed: 0 Abstain: 0

2. Announcements for new members were sent out week of June 15th. Several applications have been received. Please review applications in the membership folder before the next meeting.
 - o John Coombs tendered his resignation last week.
3. No new communication about standards has been received through Standards Management email.
4. TIRE Committee is up and running and will have updates for this group in the next 30 to 90 days.

OLD BUSINESS

NONE (all existing old business is forwarded to the August Agenda.)

NEW BUSINESS

Direction and Method of Standards Development by the Consensus Group.

(The questions created by the subcommittee will be on a screen share and available to members in the meeting folder. Secretary will have an open Google Doc on Screen Share to take notes. The Google Doc will be editable by members to assure content is correct. Each group of questions will be addressed before moving to the next section of questions. Significant outcomes or benchmarks will be moved to the MINTUES.)

The following items were agreed to (consensus?) during the meeting

Standards Content Determination Discussion Conclusions

- a. Lanyards, zip line braking, guy anchors, “challenge course vs, thrill ride” staff fall protection, Human Error and Fatigue.
- b. Industry outreach and a quarterly meeting to include the conference, will be used to assure current industry needs are being met. These would be designed to gather new information and unaddressed industry issues and industry needs. These meetings will include assessment of external standards which need to be addressed or evaluated.**
- c. New content can come from a bulleted list connected to and aligned with those to whom the group conducts outreach in the industry.**
- d. Referenced standards are part of the public comment period when the reference affects what is required for compliance with the standard.**
- e. This group will only draft a new standard if it is within the group's scope of expertise? Does the existing standard from a different industry adequately address the issues existing.**

NEXT MEETING

- 1. Next scheduled meeting: August 5, 2020 12:00p to 1:30p MDT. Zoom

<i>ACTION ITEMS</i>		
<i>Who</i>	<i>What</i>	<i>When</i>

Meeting Adjourned:1:27 pm MDT

Motion: To Adjourn. MADE by: Curtis Britcher

APPROVED 8/5/2020