



MINUTES Consensus Group Meeting

Meeting Logistics:

Zoom Meeting: Invite forwarded 14 days before meeting

Date / Time: May 8, 2019 12:00p -1:30p MDT

Preparation / To Dos:

Meeting Agenda & August Minutes

Review Procedures Document

MEMBERS ROSTER (checked boxes represent members in attendance):

- | | |
|---|---|
| <input checked="" type="checkbox"/> Keith Jacobs, Vendor (Vice Chair) | <input type="checkbox"/> Rich Hattier, User |
| <input checked="" type="checkbox"/> John Lazarus, Vendor (Chair) | <input type="checkbox"/> John Coombs, User |
| <input checked="" type="checkbox"/> Etienne Leblanc, Vendor | <input checked="" type="checkbox"/> Rhonda Mickelson, General |
| <input type="checkbox"/> Mike Barker, Vendor | <input checked="" type="checkbox"/> Richard Burlon, General |
| <input checked="" type="checkbox"/> Pete Sawyer Vendor | <input checked="" type="checkbox"/> Curtis Britcher, General |
| <input type="checkbox"/> Dave Sherry, User | <input checked="" type="checkbox"/> Leslie Sohl, General |
| <input checked="" type="checkbox"/> Shawn Moriarty, User | <input type="checkbox"/> Dave Merrell, General |
| <input type="checkbox"/> Loui McCurley, User | |

Standards Writing Committees, Board Liaison, Consultant & Support Staff:

- Secretary to CG: Scott Andrews

Scheduled Observers: Mastapha Al Bakri (did not attend)

Meeting Called to Order: 12:03p MDT

Quorum Present: YES

Before we begin, I would like to welcome our observers. They have, each, confirmed that they have read and understand and will comply with the ACCT Code of Conduct for such observers. By way of reminder, we ask this of our observers:

- 1) Unless prior arrangements have been made, observers will listen only and must not create or allow any distractions or interruptions of the meeting, including comments to the Members or otherwise, and background or other noises through their telephones. We suggest they turn their telephones to "mute" if they are able to do so.*
- 2) Voice recordings of the actual proceeding are not allowed.*
- 3) An observer who wishes to comment on the proceedings after the meeting may do so by completing the Observer Form on the ACCT Website or by contacting the Secretary to the Consensus Group at Scott.Andrews@ACCTinfo.org or 303.827.2432.*

Thank you in advance for your cooperation.

ADMINISTRATIVE UPDATES

1. Approval of Minutes (4-10-2019)
2. Approval of Minutes from Face to Face Administrative Meeting

3. Approval of Minutes from Face to Face Business meeting
4. Approval of Minutes from 3-13-19 meeting
5. Motion to Accept all 4 minutes as presented by Rhonda Mickelson and Second by Richard Bourlon. NO objections motion passes. Minutes to be posted on ACCT website next week.
6. Review of Member Participation Letters to be sent to Mike Barker and Dave Sherry on their commitment to process and participation. John will Draft letter

OLD BUSINESS

1. Results of appeal period for Mr. Barker. (No appeal received)

NEW BUSINESS

1. Updated Procedures Ballot
2. Currently no response to SDC on their process.
- 3.

NEXT MEETING

1. Next scheduled meeting: June 12, 2019 12:00p to 1:30p. MDT Zoom

ACTION ITEMS		
Who	What	When
Scott	Post minutes to website	May 13, 2019
Scott	Submit BSR9	May 9, 2019

Meeting Adjourned:12:17 pm MST Richard Bourlon motion to adjourn.