



Consensus Group Meeting Agenda

Meeting Logistics:

Conference Line: 1-218-895-0744 / passcode: 9786#

Date / Time: August 8, 2018 12:00 -1:30 MDT

Preparation / To Dos:

- Meeting Agenda & June Minutes
- Review Procedures Document

MEMBERS ROSTER (checked boxes represent members in attendance):

- | | |
|---|---|
| <input checked="" type="checkbox"/> Bob Ryan, Vendor | <input type="checkbox"/> Jeffery Gosnell, User |
| <input checked="" type="checkbox"/> Keith Jacobs, Vendor (Vice Chair) | <input checked="" type="checkbox"/> Rhonda Mickelson, General |
| <input checked="" type="checkbox"/> John Lazarus, Vendor (Chair) | <input type="checkbox"/> Richard Bourlon, General |
| <input checked="" type="checkbox"/> Etienne Leblanc, Vendor | <input checked="" type="checkbox"/> Loui McCurley, General |
| <input type="checkbox"/> Dave Sherry, User | <input checked="" type="checkbox"/> Mark Glynn, General |
| <input checked="" type="checkbox"/> Curtis Britcher, User | |
| <input type="checkbox"/> Shawn Moriarty, User | |

Standards Writing Committees, Board Liaison, Consultant & Support Staff:

- Standards Development Committee Chair: Rich Klajnscek
- Board/Secretariat Liaison: Benjamin Kopp
- Consultant: Jim Converse
- Executive Director: Shawn Tierney
- Interim Secretary to CG: Scott Andrews

John Winter Chair Operations Standards Writing Group

Scheduled Observers: John Winter Chair Operations Standards Writing Group

Meeting Called to Order: 12:04p MDT

Quorum Present: yes

ADMINISTRATIVE UPDATES

1. Approval of Minutes (7-11-2018) Loui Second Keith Jacobs, Unanimous
2. Update on the ACCT Restructure as it relates to the CG Shawn Audit still open. Procedures have not been approved. Membership question still open. ASTM Meeting in October will line up with existing Consensus Group meeting

OLD BUSINESS

1.

NEW BUSINESS

2. Review Letters and Ballot which letters can be sent to commenters
 - o YES Letters
 - No: none
 - Abstain: none

- Yes: unanimous
- Yes with Comments letters voting
 - CJoyce A-2-4 unanimous approval
 - CJoyce A-3-1 unanimous approval
 - CJoyce A-3-2 unanimous approval
 - JKingbiel A-3-1 unanimous approval
 - KJacquot A-3-1 unanimous approval
 - KJacquot C-2-5-4 unanimous approval
 - LShhl A-3-1 unanimous approval
 - LSohl C-2-1-7 unanimous approval
 - LSohl C-2-1-15 unanimous approval
 - LSohl C-2-5-2 unanimous approval
 - LSohl C-2-5-4 unanimous approval
 - LSohl B-3-8 unanimous approval
 - LSohl C-2-1-3 unanimous approval
 - LSohl C-2-1-2 unanimous approval
 - MFaley B-3-7 unanimous approval
 - MFaley C-1-3 unanimous approval
 - MFaley C-3-2 unanimous approval
 - MHenderson A-2 unanimous approval
 - MHenderson B-3-7 unanimous approval
 - SAndrews C-1 unanimous approval
 - SOosterhuis C-2-5-5 unanimous approval
 - WBerger EC-2-5-5 unanimous approval
- No with comments
 - BMellea C-2-1-11 unanimous approval
 - BMellea C-1-3 unanimous approval
 - BMellea EC-2-5-5 approval
 - CJoyce Chp 4 Approved with language stating that information in Chapter 4 not addressed in ANSI Standard will be addressed in the future and in other ACCT publications or may in the future added to the ANSI standards process
Unanimous with this change added to Consensus Group Response
 - LSohl C-1-1 (change weather vs whether to correct the word choice) Unanimous approval
 - LSohl C-2-1-16 unanimous approval
 - LSohl C-2-3-2 unanimous approval
 - LSohl Chp 4 Approved with language stating that information in Chapter 4 not addressed in ANSI Standard will be addressed in the future and in other ACCT publications or may in the future added to the ANSI standards process

unanimous approval with this change added to Consensus Group Response

- LShol B-1-1 unanimous approval
- SAndrews I-3-3-2 unanimous approval
- SAndrews B-1-1 unanimous approval

3. Motion: Following discussion and changes made during this meeting, letters as approved and with approved changes to be forwarded to commenters. Loui McCurley Second: Curtis Britcher

- NO
- Abstain:
- Yes: unanimous

4. Membership in Consensus Group: We have gathered the past applications and will send a letter asking if they want to be included in the new membership.

NEXT MEETING

1. Next scheduled meeting: September 12, 2018 (this lines up with the ASTM meeting in San Diego. This will also line up with the Association PFM meeting) Bob, Mark, Keith will likely be at ASTM

ACTION ITEMS		
Who	What	When
Scott	Approved letters proofed and adjusted mailed by	8/12/16

Marc Glenn Motion to adjourn meeting: unanimous

Meeting Adjourned: 1:26p MDT