



MINTUES Consensus Group Meeting June 13, 2018

Meeting Logistics:

Conference Line: 1-218-895-0744 / passcode: 9786#

Date / Time: June 13, 2018 11:00a -12:30p MDT

Preparation / To Dos:

- Meeting Agenda & April Minutes
- Review Procedures Document
- Ballot

MEMBERS ROSTER (checked boxes represent members in attendance):

- | | |
|---|--|
| <input type="checkbox"/> Bob Ryan, Vendor (Chair) | <input type="checkbox"/> Jeffery Gosnell, User |
| <input checked="" type="checkbox"/> Keith Jacobs, Vendor | <input checked="" type="checkbox"/> Rhonda Mickelson, General (Vice Chair) |
| <input checked="" type="checkbox"/> John Lazarus, Vendor | <input checked="" type="checkbox"/> Richard Bourlon, General |
| <input checked="" type="checkbox"/> Etienne Leblanc, Vendor | <input checked="" type="checkbox"/> Loui McCurley, General |
| <input checked="" type="checkbox"/> Dave Sherry, User | <input type="checkbox"/> Mark Glynn, General |
| <input checked="" type="checkbox"/> Curtis Britcher, User | |
| <input checked="" type="checkbox"/> Shawn Moriarty, User | |

Standards Writing Committees, Board Liaison, Consultant & Support Staff:

- Standards Development Committee Chair: Rich Klajnscek
- Board/Secretariat Liaison: Benjamin Kopp
- Consultant: Jim Converse
- Executive Director: Shawn Tierney
- Interim Secretary to CG: Scott Andrews

Scheduled Observers: None

Others Present NONE

Meeting Called to Order 12:03p MDT

Quorum Present: Yes

ADMINISTRATIVE UPDATES

1. Approval of Minutes (4.10 & 12.2018)

Keith Jacobs motions to approve minutes as presented, Richard Seconded. Voice vote for approved.

2. Update on the ACCT Restructure as it relates to the CG

Shawn (ACCT Executive Director) gave update on ACCT Restructure. Closing the Operations Department and creating Program and Policy Director Positions.

3. Update CG on the current public comment process for revised standards

Rich (SDC Chair) gave update on comment response process

4. Update Consensus Group on ACCT Response to the ANSI audit including deadlines

Ben shared key pieces and discovered that committee has not had results shared with them

NEW BUSINESS

1. ANSI/ACCT Procedures & Ballot

Motion to Accept June 13, 2018 Procedures by: John Lazarus

Second: Curtis

Discussion:

Vote: Passes (9 affirmative, 3 absent)

<i>Absent</i>	Bob Ryan, Vendor (Chair)
Yes	Keith Jacobs, Vendor
Yes	John Lazarus, Vendor
Yes	Etienne Leblanc, Vendor
Yes	Dave Sherry, User
Yes	Curtis Britcher, User
Yes	Shawn Moriarty, User
<i>Absent</i>	Jeffery Gosnell, User
Yes	Rhonda Mickelson, General (Vice Chair)
Yes	Richard Bourlon, General
Yes	Loui McCurley, General
<i>Absent</i>	Mark Glynn, General

2. Election of Officers (process & timeline: discussion only)

Discussion of officer review that must be done by June 30, 2018

Motion to have Ballot of *John Lazarus as chair and Keith Jacobs as vice chair. Ballots to be returned June 29, 2018 directly to Scott Andrews scott.andrews@acctinfo.org.* Dave Sherry

Second: Shawn Moriarty

Motions carried: unanimously

NEXT MEETING

1. Next scheduled meeting: July 11, 2018

ACTION ITEMS		
Who	What	When
Shawn T	Submit procedures to ANSI	June 30, 2018
Scott	Post Minutes from this meeting	June 14, 2018

Meeting Adjourned: 1:33p MDT