AGENDA for Regular Board Meeting September 17, 2025

Meeting: 09/17/2025 7:30 – 9:30 am Mountain Time

Location: Zoom Meeting
             https://zoom.us/j/8256677745
             Meeting ID: 825 667 7745

ATTENDEES

Presiding Officer:

☒ Korey Hampton – **Chair**

Board Member Attendees:

☒ Alicia Bourke – **Vice Chair**   ☒ Leslie Sohl – **Member**   ☒ Lauren Stover – **Member**
☒ Michael Smith – **Secretary**   ☒ JJ Stapleton - **Member**   ☒ Kennerly de Forest – **Member**
☒ Erik Marter – **Treasurer**   ☒ Jason Ong – **Member**   ☒ Melissa Webb – **Executive Director**

AGENDA

Welcome Guests & Housekeeping | 7:30a (Korey)

Approve the Agenda | 7:32 — 7:35a (Korey)

Approval of Minutes from Previous Board Meetings | 7:35 – 7:38a (Korey)

Executive Director Report | 7:38 – 8:00a (Melissa)

Membership Policy Updates | 8:00 – 8:20a

▪ Membership Policy Revision - Discussion and motion to approve (Mike)
▪ Refund Policy: Fees and Dues - Discussion and motion to approve (Melissa)

Standards Development and ASD Topics Update | 8:20 – 8:55a (Mike)

▪ APTF2 Progress Update (Mike)
▪ PINS Updates (Mike & John V)
▪ Convening Consensus Body (Mike)
▪ ISO Update (Korey and Melissa)

Technical Information, Research, and Education Committee (TIRE) | 8:55 – 9:05a (Mike)

▪ Terms of Reference Update. Review and motion to approve the TIRE Terms of Reference.

Board Elections | 9:05 - 9:20a (Mike)

▪ Review Board Elections Process and Lessons Learned from Last Election (Mike)
▪ Board Elections Packet Review
▪ Board Member Job Description
▪ Additional Outreach

Fall Extended Meeting Planning Topics | 9:20 – 9:30a (Topic Presenter)

Upcoming Meetings

▪ October 6-9, 2025 – 7:30 am -12:30 pm MT – Extended Meeting of the Board
▪ October 29, 2025 – 7:30 am - 9:30 am MT - Regular Board Meeting
▪ November 19, 2025 – 7:30 am - 9:30 am MT - Regular Board Meeting

Meeting Closing |9:30a (Korey)