



## MINUTES for Regular Board Meeting January 26, 2025

Meeting: 01/26/2025 8:30 – 9:30 am Eastern Time

Location: Zoom Meeting  
<https://zoom.us/j/8256677745>  
Meeting ID: 825 667 7745

### ATTENDEES

#### Presiding Officer:

☒ Korey Hampton – **Chair**

#### Board Member Attendees:

<input checked="" type="checkbox"/> Alicia Bourke – <b>Member</b>	<input checked="" type="checkbox"/> Leslie Sohl – <b>Member</b>	<input checked="" type="checkbox"/> Lauren Stover – <b>Member</b>
<input checked="" type="checkbox"/> Michael Smith – <b>Secretary</b>	<input checked="" type="checkbox"/> DJ Stapleton – <b>Member</b>	<input checked="" type="checkbox"/> Kennerly de Forest – <b>Member</b>
<input checked="" type="checkbox"/> Erik Marter – <b>Treasurer</b>	<input checked="" type="checkbox"/> Jason Ong – <b>Member</b>	<input checked="" type="checkbox"/> Melissa Webb – <b>Executive Director</b>

#### Quorum?

☒ Yes ☐ No

#### Guests:

Michelle Hepler  
Brian Lisson

Bob Ryan  
Josh Tod

Ken Jacquot

Meeting called to order at 8:23 am Eastern Time by Korey Hampton.

**Welcome Guests & Housekeeping | 8:23a** (Korey)

**Introduction of the Board Emeritus | 8:24a** (Korey)

**Reading of the ACCT Mission Statement | 8:28a** (Erik)

The Association for Challenge Course Technology (ACCT) establishes and promotes the standard of care and measure of excellence that defines professional practice and effective challenge course programs. ACCT develops, refines, and publishes standards for installing, maintaining, and managing challenge courses; provides forums for education and professional development; and advocates for the challenge course and adventure industry.

**Reading of the ACCT Anti-Trust Statement | 8:29a** (Erik)

It is the policy of the Association for Challenge Course Technology, and it is the responsibility of every Association member company, to comply in all respects with federal and state antitrust laws. No activity or discussion at any Association meeting or other function may be engaged in for the purpose of bringing about any understanding or agreement among members to:



- (a) raise, lower, or stabilize prices;
- (b) regulate production;
- (c) allocate markets;
- (d) encourage boycotts;
- (e) foster unfair trade practices;
- (f) assist monopolization, or
- (g) in any way violate federal or State antitrust laws.

Any questions regarding the meaning or applicability of this policy, as well as any concerns regarding activities or discussions at Association meetings, should be promptly brought to the attention of the Association Executive Director or the Chair of the Board of Directors.

#### **Approval of Agenda | 8:31a – 8:35a (Korey)**

<b>Motion:</b>	To discuss and approve the agenda
<b>Made by:</b>	Kennerly
<b>Seconded by:</b>	Jason
<b>Discussion:</b>	
<b>Vote:</b>	In Favor – All Opposed – None Abstaining – None
<b>Motion Carries:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

#### **Board Elections Update and Certification | 8:35 - 8:45a (Michael)**

- John and Heather were appointed as Election Inspectors. The inspectors presented the review and findings of the election.

<b>Motion:</b>	To receive the results of the election from the Election Inspectors
<b>Made by:</b>	Leslie
<b>Seconded by:</b>	Lori
<b>Discussion:</b>	Rohan provided a written proxy to Korey.
<b>Vote:</b>	In Favor -- All Opposed – None Abstaining – Erik, Jason
<b>Motion Carries:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No



**Motion:** To appoint JJ Stapleton, Jason Ong, and Erik Marter to the Board of Directors, and to thank and release Rohan Shahani from his duties.

**Made by:** Alicia

**Seconded by:** Lori

**Discussion:** Rohan provided a written proxy to Korey.  
Appointment is in the following Voting Categories:  
JJ Stapleton – Accredited Operators  
Erik Marter – Accredited Vendors  
Jason Ong – General Membership

**Vote:** In Favor – All  
Opposed – None  
Abstaining – Erik, Jason

**Motion Carries:** ☒ Yes ☐ No

#### Discussion and Appointment of Officers | 8:45 – 9:10a (Michael)

- Discussion of roles and responsibilities of the officer position
- Korey, Michael, and Erik expressed interest in continuing in their roles. Michael requested someone to assist in the Secretary position since his first term expires next year.

**Motion:** To approve the following slate of Officers:  
Chair – Korey Hampton  
Vice Chair – Alicia Bourke  
Secretary – Michael Smith  
Treasurer – Erik Marter

**Made by:** Michael

**Seconded by:** Erik

**Discussion:**

**Vote:** In Favor – Lori, Alicia, Jason, JJ, Leslie, Erik, Kennerly, Michael, Korey  
Opposed – None  
Abstaining – None

**Motion Carries:** ☒ Yes ☐ No



#### Discussion and Appointment of Liaisons | 9:10 – 9:30a (Michael)

- Members of the Board discussed the appointment of liaisons

<b>Motion:</b>	To approve the following slate of liaisons: TIRE – Leslie Consensus Body/ASD – Michael Leadership & Nominations – Alicia International – Jason Insurance & Risk Management – Lori Finance – Erik Board Emeritus – Korey Accredited Vendors – Kennerly Accredited Operators – JJ
<b>Made by:</b>	Lori
<b>Seconded by:</b>	Jason
<b>Discussion:</b>	Alicia left the meeting
<b>Vote:</b>	In Favor – Jason, JJ, Leslie, Erik, Kennerly, Michael, Lori, Korey Opposed – None Abstaining – Alicia
<b>Motion Carries:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

#### Meeting Schedule | 9:30a (Korey)

- Regular Meetings – 7:30 – 9:30am MT on the third Wednesday of each month
  - February 19, 2025, March 19, 2025, April 16, 2025, May 21, 2025...
  - John V will add to events calendar on website
- Extended/Face-to-Face Meetings
  - April 2-4 7:30a – 12:30p MT
  - October (first week) - TBD

#### Closed Session

<b>Motion:</b>	To enter a closed session to discuss confidential matters of the Association
<b>Made by:</b>	Leslie
<b>Seconded by:</b>	Kennerly
<b>Discussion:</b>	Brian Lisson, as a member of the Board Emeritus, was invited to join. Other guests were thanked for intending and asked to step away.
<b>Vote:</b>	In Favor – All Opposed – None Abstaining – None
<b>Motion Carries:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No



The Board entered closed session at 9:55 am. The Board exited closed session at 10:15am.

**Meeting Closing | 10:15a** (Korey)

<b>Motion:</b>	To adjourn the meeting.
<b>Made by:</b>	JJ
<b>Seconded by:</b>	Lori
<b>Discussion:</b>	
<b>Vote:</b>	In Favor – All Opposed – None Abstaining – None
<b>Motion Carries:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

The meeting was adjourned at 10:16 am Eastern Time.