



MINUTES for Special Board Meeting March 6, 2024

Meeting: 03/06/2024 7:30 – 9:30 am Mountain Time

Location: Zoom Meeting
<https://zoom.us/j/8256677745>
Meeting ID: 825 667 7745

ATTENDEES

Presiding Officer:

Korey Hampton – **Chair**

Board Member Attendees:

<input checked="" type="checkbox"/> Rohan Shahani – Vice Chair	<input checked="" type="checkbox"/> Leslie Sohl – Member	<input checked="" type="checkbox"/> Kennerly de Forest – Member
<input checked="" type="checkbox"/> Michael Smith – Secretary	<input checked="" type="checkbox"/> Lori Stover – Member	<input checked="" type="checkbox"/> Alicia Bourke – Member
<input checked="" type="checkbox"/> Erik Marter – Treasurer	<input checked="" type="checkbox"/> Jason Ong – Member	<input checked="" type="checkbox"/> Melissa Webb – Executive Director

Quorum?

Yes No

Guests:

Heather Brooks
John Voegtlin
Brittany Humphrey
Billy Simpson

Doug Stevens
Michelle Hepler
Josh Tod

Jim Wall
Ken Jacquot
Brian Lisson

Meeting called to order at **7:33 am** Mountain Time by Rohan Shahani.

Welcome Guests & Housekeeping | (Korey)

Reading of the ACCT Mission Statement | 7:32a - 7:33a (Rohan Shahani)

The Association for Challenge Course Technology (ACCT) establishes and promotes the standard of care and measure of excellence that defines professional practice and effective challenge course programs. ACCT develops, refines, and publishes standards for installing, maintaining, and managing challenge courses; provides forums for education and professional development; and advocates for the challenge course and adventure industry.



Reading of the ACCT Anti-Trust Statement | 7:33a - 7:34a (Erik Marter)

It is the policy of the Association for Challenge Course Technology, and it is the responsibility of every Association member company, to comply in all respects with federal and state antitrust laws. No activity or discussion at any Association meeting or other function may be engaged in for the purpose of bringing about any understanding or agreement among members to:

- (a) raise, lower, or stabilize prices;
- (b) regulate production;
- (c) allocate markets;
- (d) encourage boycotts;
- (e) foster unfair trade practices;
- (f) assist monopolization, or
- (g) in any way violate federal or State antitrust laws.

Any questions regarding the meaning or applicability of this policy, as well as any concerns regarding activities or discussions at Association meetings, should be promptly brought to the attention of the Association Executive Director or the Chair of the Board of Directors.

Approval of Agenda | 7:35a - 7:40a (Korey Hampton)

Motion:	Review and approve the meeting agenda
Made by:	Leslie
Seconded by:	Rohan
Discussion:	None.
Vote:	In Favor – All Opposed - 0 Abstaining - 0
Motion Carries:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Welcome of New Board Members | 7:40a - 7:42a (Korey Hampton)

- Name, Location, Primary Role, Fun Fact
- Lori Stover
 - Resides in Raliegh, NC
 - Her primary job is at NC State, overseeing challenge courses and outdoor program
- Alicia Bourke
 - Resides in Wisconsin
 - ABBE



Introduction of the Board Emeritus | 7:43a - 7:52a (Korey Hampton and Brian Lisson)

- BoD Emeritus serves as advisors on matters the BoD deems necessary. They are held to the same policies as BoD Members. They are invited to all BoD meetings, including closed sessions.
 - Josh Tod, Rope Works, TX - Newest member
 - Jim Wall, CDI, NC - Entering the last year of his term
 - Brian Lisson, AdventureWorks, Ontario - Board Emeritus Chair
 - Michelle Hepler, Executive Director for Rescue Ranch in Harmony, NC
 - Ken Jacquot, Challenge Towers, Todd, NC

Establishing 2024 Meeting Schedule | 7:52a - 8:17a (Korey Hampton)

- 2024 Regular Meeting Schedule
 - Meetings will be the third Thursday of the month from 7:30 – 9:30a MT
- 2024 “Face to Face” Meetings
 - **ACTION ITEM** – Leslie will put out a Doodle Poll for dates in April and September.
 - For April, dates TBD
 - September TBD
 - Looking at 3 days to make travel worth it for members traveling distances
- Other Meetings
- Committee Reporting Schedule

Role of Fiduciary | 8:17a - 8:42a (Melissa Webb and Doug Stevens)

- Doug Stevens, legal counsel for ACCT, discussed the role of a fiduciary and the expectations of board members, including conflicts of interest

Disclosures | 8:45a - 8:58a (Korey Hampton)

- Korey Hampton
 - Owner/operator of French Broad Adventures (Accredited Operator)
 - Part-time employee of Challenge Towers (PVM) (20-50 days/yr)
 - ACCT Operation Reviewer
 - ACCT L2 Professional Inspector
 - Member of NCAAA
- Rohan Shahani
 - Redstone Solutions – Risk management and expert consulting in and out of the aerial adventure industry
 - Expert witness
 - API contributor and panelist
 - Works as freelance challenge course/AAP facilitator



- Erik Marter
 - Spouse is Jennifer Marter
 - Co-owner of Synergo (PVM)
 - ACCT Operation Reviewer
 - ACCT L2 Professional Inspector w/ Supervisor
 - Action Photo Systems (part owner)
 - Lanai Adventure Center (owner)
 - Northwest Adventures (owner) – Pumpkin Ridge Zip Line Tour is an ACCT Accredited Operation
 - Sitka Treetop Adventuer Park (owner) - operation
 - Expert witness
 - Chair of BoD of Mt. Hood Kiwanis Camp
 - Vice-chair of Full Circle – provides programming for high schoolers/teenagers
 - Owner of Northwest Challenge Course Network
 - Voting member ASTM F24 – Member of F2959 Committee
- Kennerly de Forest
 - Founder and ex-owner of Challenge Works (PVM)
 - Project Manager for Experiential Resources (PVM)
 - ACCT L2 Professional Inspector w/ Supervisor
 - Experiential Resources is an Alliance member
- Michael Smith
 - Founder of AdventureSmith, Inc., which offers business and risk management consulting, inspections, operation reviews, training, expert witness work, documentation development, graphic design, web design, and marketing.
 - ACCT L2 Professional Inspector
 - ACCT Qualified Operation Reviewer
 - NAARSO L2 Inspector
 - Voting member ASTM F24 – Member of F2959 Committee
 - Member of PRCA
- Jason Ong
 - Board of Trustees Member for Outward Bound Malaysia
 - Board of Trustees Member for Malaysian Wilderness safety research
 - Former Co-Owner of Cairns Canyoning
- Leslie Soh
 - Employee of the State of Colorado
 - Works as a regulator
 - Voting member ASTM F24
- Alicia Bourke
 - Employee of ABEE (PVM); will be working with Signature Research (PVM) starting in a few weeks
- Lori Stover
 - North Carolina employee
 - Owner of Avanti Solutions – consulting, operation reviews, and training



- Works as a seasonal trainer for multiple PVMs
- North Carolina State Outdoor Program Coalition (NCSOPC) member – a group of college outdoor programs

Election of Executive Committee | 8:58a – 9:04a (Korey Hampton)

- Discussion of positions and responsibilities
- Mentoring and succession planning
- Discussion of personal interest & nominations

Motion:	To approve the slate of officers as follows: Chair – Korey Hampton Vice Chair – Rohan Shahani Treasurer – Erik Marter Secretary – Michael Smith
Made by:	Leslie Sohl
Seconded by:	Lori Stover
Discussion:	
Vote:	In Favor – Kennerly, Jason, Leslie, Michael, Alicia, Rohan, Lori, Erik, Korey Opposed – Abstaining –
Motion Carries:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Designation of Liaisons | 9:04a - 9:14a (Korey Hampton)

- Responsibilities of a liaison
 - With BoD Members Connor and Billy departing, we lack a Consensus Group and Compliance Committee liaison.
 - Discussion was held regarding interests and succession planning for those terming out at the end of the year.
- Discussion of personal interest



Motion: To approve Board Liaison roles as follows:
Board Emeritus – Korey Hampton
Leadership and Nominations – Kennerly de Forest
Finance – Erik Marter
Consensus Group – Michael Smith
Technical Information, Research, and Education – Leslie Sohl
Compliance – Alicia Bourke
Accreditation and Certification – Rohan Shahani
Insurance and Risk Management – Lori Stover
International – Jason Ong

Made by: Rohan
Seconded by: Kennerly
Discussion:
Vote: In Favor – Kennerly, Jason, Leslie, Michael, Alicia, Rohan, Lori, Erik, Korey
Opposed – None
Abstaining – None

Motion Carries: Yes
 No

BOD Member program proposal | 9:14 - 9:15a (Rohan Shahani)

- Tabled for a future meeting

ED Message | 9:15a (Melissa Webb)

- BoD members should complete a reimbursement form for approved expenses immediately. A link is in the Shared BoD/Staff Slack Channel. Staff are trying to finalize conference accounting.

Closed Session | 9:17a - 9:55a

Motion: To move into a closed session
Made by: Rohan
Seconded by: Mike
Discussion: BoD Emeritus, BoD Members, Executive Director, and John V are asked to remain on the call.
Vote: In Favor – All
Opposed – None
Abstaining – None

Motion Carries: Yes
 No



The Board of Directors, Board Emeritus, and John Voegtlin moved into closed session at 9:19 am. The Board exited the closed session at 9:55 am.

Meeting Closing | 9:55a (Korey Hampton)

Motion:	Motion to adjourn the meeting.
Made by:	Jason
Seconded by:	Kennerly
Discussion:	
Vote:	In Favor – All Opposed – 0 Abstaining – 0
Motion Carries:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Meeting adjourned at 9:55 am Mountain Time.

APPROVED