



## MINUTES for Regular Board Meeting March 1, 2023

Logistics: 03/01/2023 7:30am Mountain Time

Location: Zoom Meeting  
<https://zoom.us/j/8256677745>  
Meeting ID: 825 667 7745

### ATTENDEES

#### Presiding Officer:

Korey Hampton – **Chair**

#### Board Member Attendees:

Rohan Shahani – **Vice-Chair**

Leslie Sohl – **Member**

Kennerly de Forest – **Member**

Michael Smith – **Secretary**

Connor James – **Member**

Billy Simpson – **Member**

Erik Marter – **Treasurer**

Jason Ong – **Member**

#### Quorum?

Yes

No

#### Guests:

John Voegtlin

Melissa Webb

Heather Brooks

Meeting called to order at 7:33 AM Mountain Time by Korey Hampton.

**Welcome Guests & Housekeeping | 7:30a – 7:31a** (Korey Hampton)

**Reading of the ACCT Mission Statement | 7:31a – 7:32a** (Kennerly)

The Association for Challenge Course Technology (ACCT) establishes and promotes the standard of care and measure of excellence that defines professional practice and effective challenge course programs. ACCT develops, refines, and publishes standards for installing, maintaining, and managing challenge courses; provides forums for education and professional development; and advocates for the challenge course and adventure industry.

**Reading of the ACCT Anti-Trust Statement | 7:32a – 7:33a** (Kennerly)

It is the policy of the Association for Challenge Course Technology, and it is the responsibility of every Association member company, to comply in all respects with federal and state antitrust laws. No activity or discussion at any Association meeting or other function may be engaged in for the purpose of bringing about any understanding or agreement among members to:

- (a) raise, lower, or stabilize prices;
- (b) regulate production;
- (c) allocate markets;
- (d) encourage boycotts;
- (e) foster unfair trade practices;
- (f) assist monopolization, or
- (g) in any way violate federal or State antitrust laws.



Any questions regarding the meaning or applicability of this policy, as well as any concerns regarding activities or discussions at Association meetings, should be promptly brought to the attention of the Association Executive Director or the Chair of the Board of Directors.

**Approval of Agenda | 7:33a – 7:36a** (Korey Hampton)

<b>Motion:</b>	Review and approve the meeting agenda
<b>Made by:</b>	Kennerly
<b>Seconded by:</b>	Jason
<b>Discussion:</b>	None
<b>Vote:</b>	In Favor – N/A Opposed - 0 Abstaining - 0
<b>Motion Carries:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**Approval of Minutes | 7:36a – 7:44a** (Rohan Shahani)

<b>Motion:</b>	Review and approve the 2.15.23 Minutes
<b>Made by:</b>	Leslie
<b>Seconded by:</b>	Kennerly
<b>Discussion:</b>	None
<b>Vote:</b>	In Favor – N/A Opposed - 0 Abstaining - 0
<b>Motion Carries:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

<b>Motion:</b>	Review and approve the 2.17.23 Minutes
<b>Made by:</b>	Leslie
<b>Seconded by:</b>	Billy
<b>Discussion:</b>	None
<b>Vote:</b>	In Favor – N/A Opposed - 0 Abstaining - 0
<b>Motion Carries:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

<b>Motion:</b>	Review and approve the 2.20.23 Minutes
<b>Made by:</b>	Leslie
<b>Seconded by:</b>	Jason
<b>Discussion:</b>	None
<b>Vote:</b>	In Favor – N/A Opposed - 0 Abstaining - Connor
<b>Motion Carries:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No



**State of ACCT | 7:45a – 7:55a** (Korey Hampton and Erik Marter) (8:03a end)

- Chair is head of ACCT until further notice, supported by the EC and BOD
- BOD and Staff are excited for the upcoming year and ready to continue the work of the Association.
  - Single point of contact for staff - KH
- Current financial process (EM)
  - Payroll and other systems either have been or are in the process of transfer.
  - Motion is needed for KH to have President title so as to allow for financial management per banks.

<b>Motion:</b>	Appoint Korey Hampton as President of ACCT and re-affirm her as Chair of the Board of ACCT
<b>Made by:</b>	Erik
<b>Seconded by:</b>	Rohan
<b>Discussion:</b>	Title adjustment is required by our financial institution in order for chair to have super-admin access
<b>Vote:</b>	In Favor – Rohan, Erik, Leslie, Kennerly, Billy, Jason, Connor, Michael Opposed – N/A Abstaining – Korey
<b>Motion Carries:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**Meeting Schedule | 7:55a – 8:05a** (Korey Hampton) (8:32a end)

- Scheduling Regular BoD Meetings and Spring F2F only
  - Board discusses adjustments to meeting schedule.
  - BoD discusses models and time of future meetings
    - Chair recommends moving to a single monthly meeting
    - Effort to separate Education from Discussions and Decisions should move forward
    - Education meetings can be convened by Board as Task Force meetings
    - Recommendation to keep 3<sup>rd</sup> Wednesday – Same time
  - Suggested dates
- Special meetings may be needed in the next quarter
  - The EC may meet more frequently and request support and consent from the BOD
  - These will likely be regular open meetings – Likely First Wednesday of the month
- BOD F2F meetings Scheduled
  - Spring Meeting is 4/17-18 - Longmont
  - Fall is 9/26-27 – Location pending

**ACCT Newsletter | 8:05a – 8:25a** (Korey Hampton) 8:32 start – 8:45a end

- Next newsletter is published 3/2
- The EC would like to take advantage of unused space in the newsletter
  - Weekly BOD member feature - Template to follow
    - JV will share production schedule and slot this segment
  - Volunteer solicitation and placement – link to application and highlight specific places volunteers are needed



- ACC, Compliance, CG, anywhere else?
- Other suggested topics

**ACTION ITEM** – Verify direct mail option to all membership that is not divided by class. Potentially 'member notice' template existing in Mailchimp

<b>Motion:</b>	Go into closed session to discuss remaining management questions
<b>Made by:</b>	Kennerly
<b>Seconded by:</b>	Connor
<b>Discussion:</b>	N/A
<b>Vote:</b>	In Favor – N/A Opposed – 0 Abstaining – KH
<b>Motion Carries:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Closed session began at 8:45a

<b>Motion:</b>	Leave closed session
<b>Made by:</b>	Connor
<b>Seconded by:</b>	Leslie
<b>Discussion:</b>	N/A
<b>Vote:</b>	In Favor – N/A Opposed – 0 Abstaining – KH
<b>Motion Carries:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Closed session ended at 9:22a

**ANSI Update | 9:22a – 9:28a** (Leslie Sohl)

- Leslie is acting ANSI point of contact
- BoD will formalize Secretariat TF via digital motion with Leslie as chair, immediately following this meeting

**COI/NDA Update | 9:28a – 9:30a** (Korey Hampton)

- COI/NDA form needs update. Requests for support to follow.



**Meeting Closing | 9:32a** (Korey)

<b>Motion:</b>	Motion to adjourn the meeting.
<b>Made by:</b>	Kennerly
<b>Seconded by:</b>	Connor
<b>Discussion:</b>	Efforts of the Chair recognized by the board
<b>Vote:</b>	In Favor – N/A Opposed – 0 Abstaining – 0
<b>Motion Carries:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Meeting adjourned at 9:32a Mountain Time.

APPROVED