



## MINUTES for Regular Board Meeting January 18, 2023

Meeting Logistics:  
01/18/2023 7:30am Mountain Time

Location:  
Zoom Meeting  
<https://zoom.us/j/8256677745>  
Meeting ID: 825 667 7745

### ATTENDEES

#### Presiding Officer:

Carson Rivers – **Chair**

#### Board Member Attendees:

<input checked="" type="checkbox"/> Rohan Shahani – <b>Vice Chair</b>	<input checked="" type="checkbox"/> Bahman Azarm – <b>Member</b>	<input checked="" type="checkbox"/> Jason Ong – <b>Member</b>
<input checked="" type="checkbox"/> Korey Hampton – <b>Secretary</b>	<input checked="" type="checkbox"/> Keith Jacobs – <b>Member</b>	<input checked="" type="checkbox"/> Billy Simpson – <b>Member</b>
<input checked="" type="checkbox"/> Erik Marter – <b>Treasurer</b>	<input checked="" type="checkbox"/> Connor James – <b>Member</b>	<input checked="" type="checkbox"/> Bill Zimmermann – <b>Executive</b>

#### Quorum?

Yes  
 No

#### Guests:

Leslie Sohl  
Lauren Stover  
Ryan Olson  
Alicia Bourke  
Melissa Webb  
John Voegtlin



Meeting called to order at 7:37 AM Mountain Time by Korey Hampton.

**Welcome Guests & Housekeeping** (Carson Rivers)

- For the purposes of succession planning, the Chair is delegating the responsibility of running the meeting to Korey Hampton and the responsibility of taking the meeting minutes to Rohan Shahani.

**Reading of the ACCT Mission Statement** (Billy)

The Association for Challenge Course Technology (ACCT) establishes and promotes the standard of care and measure of excellence that defines professional practice and effective challenge course programs. ACCT develops, refines, and publishes standards for Installing, maintaining, and managing challenge courses; provides forums for education and professional development; and advocates for the challenge course and adventure industry.

**Reading of the ACCT Anti-Trust Statement** (Billy)

It is the policy of the Association for Challenge Course Technology, and it is the responsibility of every Association member company, to comply in all respects with federal and state antitrust laws. No activity or discussion at any Association meeting or other function may be engaged in for the purpose of bringing about any understanding or agreement among members to:

- (a) raise, lower, or stabilize prices;
- (b) regulate production;
- (c) allocate markets;
- (d) encourage boycotts;
- (e) foster unfair trade practices;
- (f) assist monopolization, or
- (g) in any way violate federal or State antitrust laws.

Any questions regarding the meaning or applicability of this policy, as well as any concerns regarding activities or discussions at Association meetings, should be promptly brought to the attention of the Association Executive Director or the Chair of the Board of Directors.

**Approval of Agenda** (Korey) -

<b>Motion:</b>	Review and approve the meeting agenda
<b>Made by:</b>	Bahman
<b>Seconded by:</b>	Connor
<b>Discussion:</b>	None.
<b>Vote:</b>	In Favor – N/A Opposed - 0 Abstaining - 0
<b>Motion Carries:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**Approval of Previous Meeting Minutes** (Carson & Korey)



<b>Motion:</b>	Approve minutes from meeting held January 4th, 2023.
<b>Made by:</b>	Keith
<b>Seconded by:</b>	Billy
<b>Discussion:</b>	None.
<b>Vote:</b>	In Favor – N/A Opposed – 0 Abstaining – 0
<b>Motion Carries:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

### Executive Director and Staff Update (Bill)

#### Bylaws legal review update

- Bill met with a member of our legal team via teleconference to share the draft bylaws for their review, and to direct their focus towards areas discussed most by the Board.
- Most focus was on Article 10 and the membership articles at the end of the document. Request was for simplification around compensation and conflicts of interest, and for them to review membership provisions and procedures for voting.
- Requested that they work to simplify the template where possible.
- Discussed the next step, which is to circulate the bylaws to the Board Emeritus feedback
- Carson's intent is to bring this to a vote at the Face-to-Face meeting

#### ANSI audit update

- Bill Z. and John V. had a call with Jay Moskovitz on 1.18.23. This call forecasted recommendations and some of the results of the audit
- Once the official report is received, we have 30 days to respond
- Based on the findings, we will seek to make changes in order to comply. Forecasted actions per Bill:
  - Improved record keeping – mostly minor changes.
  - There are some places where we hold ourselves to a standard that is past the ANSI requirement; and the obligations created on us by our own procedures have created a few instances where the CG is not in compliance with this. Bill is recommending some simplifications of our procedures to remove this discretion.
  - Correction of some clerical errors.
  - Most troubling is that there are some repeat findings from February 2017 audit that were not addressed. These must be addressed ASAP.
  - Bill Z. recommends that a task force is formed that works to implement the audit recommendations into the current ANSI procedures ASAP.
- Keith reports that the Consensus Group (CG) is currently working on revising the procedures. Bill Z. will follow up and represent Secretariat (BOD), suggesting and requesting edits as needed

#### Awards Committee proposal

- There is a draft committee charter from Bill Z. in the drive for review, discussed the basics of the proposal.
- Discussed the differences in existing language and association terms versus that in the proposed bylaws changes.

#### Conference Updates (Melissa)

- Today is the hotel reservation deadline



- There will be a quiet space available at the conference this year
- Many exhibitors have not yet completed their registration for badges, so actual conference attendance numbers do not reflect those individuals yet.

#### **Treasurer's Report (Erik)**

- Have reviewed the finances for Q2 with Laura, and are getting ready to close that quarter
- Erik will submit for approval next meeting

#### **Proposal for Statement of Values and ACCT Position Statement on Inclusion (Korey)**

Members Lauren Stover and Leslie Sohl drafted a revised Position Statement on Inclusion that was submitted to the Board. Both joined the meeting to discuss their proposal. Reviewed where the changes would be made, potential ramifications of implementation as it relates to current and future policies, the nature of this being more of a statement of values and beliefs.

#### **Connor left the meeting at 9:02am Mountain Time**

Further discussed possible political interpretations of the statement.

<b>Motion:</b>	Update the Mission and Vision page on our website to include the proposed edits to the 'Statement of Values'. Replace the current Accessibility Statement with the 'ACCT Position Statement on Inclusion'.
<b>Made by:</b>	Korey
<b>Seconded by:</b>	Jason
<b>Discussion:</b>	Combine the content from the two pages and rename to Mission, Vision, and Values or link the two pages for now until we move to the new hosting platform. Bahman brought up some small edits that have been made to the document (in collaboration with the authors), and states that he would have preferred the original version.
<b>Vote:</b>	In Favor – Korey, Rohan, Erik, Keith, Billy, Jason, Carson Opposed – Bahman Abstaining – none
<b>Motion Carries:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**ACTION ITEM** – Korey: connect with John V. to get this updated on the website

#### **Standards Development Update (Keith)**

Updated on the and timeline review process.

- The CG had decided not to comment on the standards before the release to the public, so all CG comments were submitted independently along with the public.
- Conflicts and comments will have to be resolved.
- The Secretariat or CG can withdraw the standard and resubmit instead. This is still being discussed.

#### **Board Responsibility at Conference (Carson and Rohan)**

- Dialogue with ACCT Leadership

**ACTION ITEM** – BS, RS, et al will put together presentation for board review by F2F meeting



- Board Elections
- Annual General Meeting

**Meeting Closing** (Carson)

<b>Motion:</b>	Motion to adjourn the meeting.
<b>Made by:</b>	Bahman
<b>Seconded by:</b>	Billy
<b>Discussion:</b>	None.
<b>Vote:</b>	In Favor – N/A Opposed – 0 Abstaining – 0
<b>Motion Carries:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Meeting adjourned at 9:35am Mountain Time.

APPROVED