



MINUTES for Regular Board Meeting May 4th, 2022

Meeting Logistics:

05/04/2022 7:30am Mountain Time

Location:

Zoom Meeting

<https://zoom.us/j/8256677745>

Meeting ID: 825 667 7745

ATTENDEES

Presiding Officer:

Carson Rivers – **Chair**

Board Member Attendees:

Rohan Shahani – **Vice Chair**

Korey Hampton – **Secretary**

Erik Marter – **Treasurer**

Bahman Azarm – **Member**

Keith Jacobs – **Member**

Connor James – **Member**

Jason Ong – **Member**

Billy Simpson – **Member**

Bill Zimmermann – **Executive Director**

Quorum?

Yes

No

Guests:

Melissa Webb

Heather Brooks

John Voegtlin

Meeting called to order at 7:34 AM Mountain Time by Carson Rivers.

Welcome Guests & Housekeeping (Carson Rivers)

Reading of the ACCT Mission Statement (Keith)

The Association for Challenge Course Technology (ACCT) establishes and promotes the standard of care and measure of excellence that defines professional practice and effective challenge course programs. ACCT develops, refines, and publishes standards for installing, maintaining, and managing challenge courses; provides forums for education and professional development; and advocates for the challenge course and adventure industry.

Reading of the ACCT Anti-Trust Statement (Keith)

It is the policy of the Association for Challenge Course Technology, and it is the responsibility of every Association member company, to comply in all respects with federal and state antitrust laws. No activity or discussion at any Association meeting or other function may be engaged in for the purpose of bringing about any understanding or agreement among members to:

- (a) raise, lower, or stabilize prices;
- (b) regulate production;
- (c) allocate markets;
- (d) encourage boycotts;
- (e) foster unfair trade practices;
- (f) assist monopolization, or
- (g) in any way violate federal or State antitrust laws.



Any questions regarding the meaning or applicability of this policy, as well as any concerns regarding activities or discussions at Association meetings, should be promptly brought to the attention of the Association Executive Director or the Chair of the Board of Directors.

Approval of Agenda (Carson)

Motion:	Review and approve the meeting agenda
Made by:	Billy
Seconded by:	Keith
Discussion:	None.
Vote:	In Favor – N/A Opposed - 0 Abstaining - 0
Motion Carries:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Approval of Previous Meeting Minutes (Carson & Korey)

Motion:	Approve minutes from meeting held April 20 th , 2022.
Made by:	Bahman
Seconded by:	Keith
Discussion:	None.
Vote:	In Favor – N/A Opposed – 0 Abstaining – Bahman
Motion Carries:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Executive Director's Report (Bill)

Chase Bank is still working on transferring account info. Finance Committee met Friday. Bill has a meeting with our bookkeeper today. Third quarter financials are posted and will be available for the next meeting.

Treasurer's Report (Erik)

The Finance Committee is working on next year's budget. Bill is preparing a cash flow forecast for the Board for next week's meeting.

TIRE Technical Advisory (Carson)

Discussed the material that TIRE presented at the last BOD meeting. The Consensus Group (CG) wanted to avoid confusion regarding naming of the document. Further discussed the larger question of which types of materials (technical advisories, white papers, press releases, webinars, conference sessions) should be within the scope of the CG, and therefore go through the standards development process, and which need not be.

Discussed whether this material would simply be released in the newsletter, or if it would also be housed in a more permanent place like the ACCT website. Currently there is not a specific place for



our volunteer groups (i.e. Committees) to create content that lives beyond the newsletter, but the ACCT Academy section of the website can be utilized for this.

Discussed what the role of the Board is, as the governing body of ACCT, and whether material that comes from groups within ACCT actually needs Board approval. Also, considered the perception that material published on the ACCT website could be viewed as ACCT-approved.

Discussed how to respond to questions that will be raised following the publication of this information. The document directs questions to the Membership@ACCTinfo.org email address. From there, the questions can be directed to the right people, and the answers archived.

Discussed the general understanding that when any ACCT Committee seeks to release information, in a bulletin for example, they are free to do that given that they make it clear who the authors of the content are, that the content has not been approved by the Board, has not gone through the standards process/is not a standard, and may or may not go to public comment.

ACTION ITEM – Carson: arrange a call with Bahman (the BOD TIRE liaison) and Michelle Hepler (TIRE Chair) to discuss the Board’s determination that they should release their content as a “TIRE Bulletin” and that it should be represented as TIRE content and opinion. Then the staff can decide how to put the bulletin out to the public, and frame it accordingly.

Face to Face Preparation (Carson)

Discussed what topics need to be on the agenda and reminded liaisons to get reports from their committees.

Meeting Closing (Carson)

Motion:	Motion to adjourn the meeting.
Made by:	Rohan
Seconded by:	Bahman
Discussion:	None.
Vote:	In Favor – N/A Opposed – 0 Abstaining – 0
Motion Carries:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Meeting adjourned at 9:10 AM Mountain Time.