



## MINUTES for Regular Board of Directors Meeting 02 SEPTEMBER 2020

### Meeting Logistics:

09/02/2020 7:30a Mountain Time

### Location:

Zoom Meeting

<https://zoom.us/j/8256677745>

Meeting ID: 825 667 7745

### ATTENDEES

#### **Presiding Officer:**

Carson Rivers – **Chair**

#### **Board Member Attendees:**

Keith Jacobs – **Vice Chair**

Bahman Azarm – **Member**

Rohan Shahani – **Member**

Mandy Stewart – **Secretary**

Paul Cummings - **Member**

Joined @8:38AM

Cameron Annas - **Treasurer**

Victor Gallo - **Member**

Billy Simpson – **Member**

Shawn Tierney – **Executive Director**

#### **Additional Attendees:**

Melissa Webb - Events Director

Ken Jacquot - International Committee Chair

#### **Quorum?**

Yes

No

Meeting called to order at 7:34 AM Mountain Time by Carson Rivers.

#### **Welcome Guests & Housekeeping (Carson)**

#### **Carson reads the ACCT Mission Statement**

The Association for Challenge Course Technology (ACCT) establishes and promotes the standard of care and measure of excellence that defines professional practice and effective challenge course programs. ACCT develops, refines, and publishes standards for Installing, maintaining, and managing challenge courses; provides forums for education and professional development; and advocates for the challenge course and adventure industry.

#### **Carson reads the ACCT Anti-Trust Statement**

It is the policy of the Association for Challenge Course Technology, and it is the responsibility of every Association member company, to comply in all respects with federal and state antitrust laws. No activity or discussion at any Association meeting or other function may be engaged in for the purpose of bringing about any understanding or agreement among members to:

(a) raise, lower, or stabilize prices;

(b) regulate production;



- (c) allocate markets;
- (d) encourage boycotts;
- (e) foster unfair trade practices;
- (f) assist monopolization, or
- (g) in any way violate federal or State antitrust laws.

Any questions regarding the meaning or applicability of this policy, as well as any concerns regarding activities or discussions at Association meetings, should be promptly brought to the attention of the Association Executive Director or the Chair of the Board of Directors.

### Approval of Agenda

<b>Motion:</b>	Review and approve the meeting agenda
<b>Made by:</b>	Bahman
<b>Seconded by:</b>	Paul
<b>Discussion:</b>	
<b>Vote:</b>	In Favor – N/A Opposed - 0 Abstaining - 0
<b>Motion Carries:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

### Approval of Previous Meeting Minutes

<b>Motion:</b>	Approve minutes from meeting held 19 August 2020.
<b>Made by:</b>	Billy
<b>Seconded by:</b>	Bahman
<b>Discussion:</b>	None.
<b>Vote:</b>	In Favor – N/A Opposed – 0 Abstaining – Cameron
<b>Motion Carries:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

### ED Report

- 2021 Conference Status & Decision Making
  - City of Spokane Health Officials and Convention Center staff report to ACCT staff that the chances of being able have an in-person conference at the beginning of 2021 are extremely slim.
  - A 2021 in-person conference is now deemed "off the table" based on discussions with the AHJs in Spokane.
- Discussion of Virtual Option
  - Most other organizations have moved to virtual for their conference and events occurring through the first quarter of 2021.
  - ACCT staff have been exploring options for the best platform for an ACCT virtual conference, including discussions with other orgs on their plans and experiences.
  - Conference fees are significantly lower for virtual conferences.
  - Shawn will be discussing revisions of the budget based on a virtual conference with the Finance Committee beginning Friday.



<b>Motion:</b>	Suspend the in-person conference and transition the 2021 ACCT conference and expo to a fully virtual event.
<b>Made by:</b>	Keith
<b>Seconded by:</b>	Bahman
<b>Discussion:</b>	If we're going to have a virtual conference, quality content needs to be a primary focus of efforts. Vendors are pulling out of in-person events. Members need to know what to plan for. Platform cost is variable depending on the category of platform (LMS vs actual virtual conference platform). C-vent (whom we use for our current conferences) has a virtual platform that ACCT staff have been exploring.
<b>Vote:</b>	In Favor – Keith, Bahman, Paul, Mandy, Cameron, Billy, Victor Opposed – 0 Abstaining – Carson
<b>Motion Carries:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

- Spokane venue is requesting a letter of intent for the 2025 conference. It is not mandatory, and Shawn and Melissa are not likely to advise that we sign it unless there is some incentive to ACCT to commit to future dates.

#### Treasurer's Report

- Finance Committee has developed Policies and Procedures for some items and will present it in the next couple weeks.

#### International Committee

- Ken has submitted a document to the BoD for review. It is in the meeting folder [2020-09-01 INFO AIC 2021 Plan].
- BoD to consider suggestions when formulating the association's international strategy.
- Potential to include more international members in the virtual conference is exciting. Closed captioning/subtitles and translation capabilities of platforms are being looked at during the assessment as well.

#### ACC and Subgroup Recognition (Billy)

- ACC is requesting formal recognition of all volunteers who have worked on developing and releasing the Operation Accreditation program.
- ACC to develop list of all volunteers and groups through the duration of the project, as well as contribute content to the history for a newsletter article. BoD requests that the information be received by the 07 October BoD meeting.

#### Inspector Certification Issues (Carson)

- It appears that the complaint/concerns about qualifications for and individual's inspector certification were handled appropriately by the applicable ACCT panels. Any further concerns, or concerns that this should be handled differently, should be routed through the Ethics Committee by way of an ethical grievance.
- Member with concerns to be contacted by Carson with information re: process.



**“Face to Face” Meeting**

- Current meeting schedule to be continued.
- Quarterly committee reports to be requested from committees as per usual, due date of 07 October.

<b>Motion:</b>	Adjourn the meeting.
<b>Made by:</b>	Bahman
<b>Seconded by:</b>	Keith
<b>Discussion:</b>	None
<b>Vote:</b>	In Favor – N/A Opposed – 0 Abstaining – 0
<b>Motion Carries:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Meeting adjourned at 9:31 AM Mountain Time.

APPROVED

August 31, 2020

AIC suggestions on ACCT BOD International Focus for following year.

**AIC suggested priorities.**

- Update and make current all of our international contacts data base for organizations, members etc.
- Continue to develop online resources, streaming, curriculum, trainings and testing with eventual language specific translations.
- Identify key regional liaisons for each global sectors to assist in navigating the politics, make connections and grow membership
- create or provide online or in person resources for global conferences that are in like industries.
- Move to hosting the 2021 Taiwan regional conference, if not in person then online.

**Specifics**

- **Membership (updating data base)**
- List of Associations for RC around the world with the contact details to their representatives
- List of events around the world of interest for the RC Industry
- List of Inspection Bodies and Certifications around the world
- List of Magazines around the world for the RC Industry
- Map of numbers (Ropes Courses, Ziplines and Vertical Fun Climbing Parks)
- 

**Attendance to Events**

- And Meetings representing the ACCT. Mark and Wayne can cover several Appointments without costs for the ACCT. Examples are:
  - - ASC Germany
  - - ERCA Conference
  - - Interlpin Austria
  - - IAAPA EXPO Europe
  - - IAAPA EXPO Asia
  - - SEA – Saudi Entertainment & Amusement Show
  - - SLA France
- 1. Discover and report of Costs for an ACCT Booth in these Events and its relevance to the ACCT Board.
- 2. Present the ACCT at these Events. Promote the benefits of ACCT membership for stakeholders outside of the United States to increase membership and engagement.

## **Regulatory**

- have resources and information for operators and regulators to introduce ACCT, inform and education them on standards and Why ACCT matters.
- Updated International Registry
- International's Regional Conferences (real or virtual)
- Education on a per country basis
- Do work shops that can be taken on the road or vitally
- Covid protocols
- Many international operators view standards are seen as expensive and do not need them. Governments will need convincing or aware of ACCT when need arises.