



MINUTES for Regular Board of Directors Meeting 1 JULY 2020

Meeting Logistics:

07/01/2020 7:30a Mountain Time

Location:

Zoom Meeting

<https://zoom.us/j/8256677745>

Meeting ID: 825 667 7745

ATTENDEES

Presiding Officer:

Carson Rivers – **Chair**

Board Member Attendees:

Keith Jacobs – **Vice Chair**
 Mandy Stewart – **Secretary**
 Cameron Annas – **Treasurer**

Bahman Azarm – **Member**
 Paul Cummings – **Member**
 Victor Gallo – **Member**

Rohan Shahani – **Member**
 Billy Simpson – **Member**
 Shawn Tierney – **Executive Director**

Additional Attendees:

Heather Brooks – ACCT Program Manager
Korey Hampton – ORTF Chair
Micah Henderson - ACC Chair
Ryan Olson – ACCT Member
Erik Marter – ORTF Member

Quorum?

Yes
 No

Meeting called to order at 7:33 AM Mountain Time by Carson Rivers.

Welcome Guests & Housekeeping

Billy reads the ACCT Mission Statement

The Association for Challenge Course Technology (ACCT) establishes and promotes the standard of care and measure of excellence that defines professional practice and effective challenge course programs. ACCT develops, refines, and publishes standards for installing, maintaining, and managing challenge courses; provides forums for education and professional development; and advocates for the challenge course and adventure industry.

Billy reads the ACCT Anti-Trust Statement

It is the policy of the Association for Challenge Course Technology, and it is the responsibility of every Association member company, to comply in all respects with federal and state antitrust laws. No activity or discussion at any Association meeting or other function may be engaged in for the purpose of bringing about any understanding or agreement among members to:



- (a) raise, lower, or stabilize prices;
- (b) regulate production;
- (c) allocate markets;
- (d) encourage boycotts;
- (e) foster unfair trade practices;
- (f) assist monopolization, or
- (g) in any way violate federal or State antitrust laws.

Any questions regarding the meaning or applicability of this policy, as well as any concerns regarding activities or discussions at Association meetings, should be promptly brought to the attention of the Association Executive Director or the Chair of the Board of Directors.

Approval of Agenda

Motion:	Review and approve the meeting agenda
Made by:	Cameron
Seconded by:	Keith
Discussion:	None.
Vote:	In Favor - N/A Opposed - 0 Abstaining - 0
Motion Carries:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Approval of Previous Meeting Minutes

Motion:	Approve minutes from meeting held 17 June 2020.
Made by:	Cameron
Seconded by:	Paul
Discussion:	Double check on guests present at the meeting.
Vote:	In Favor – N/A Opposed – 0 Abstaining – Keith
Motion Carries:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

ED Report

- Defer to Treasurer's report as all updates for this meeting are finance based.

Treasurer's Report

- Q4 & June financials to be completed by next week.
- Projected FY2020 net remains at \$74k for now.



OA COI Discussion (Billy)

Motion: Adopt the Operation Accreditation program effective July 15, 2020, adding suggested language separating the owners from organizations.

Made by: Rohan

Seconded by: Billy

Discussion: July 15 was chosen to allow for time needed by the staff for rollout. The intent of the language *"The Operation Reviewer, their organization, and their organization's owner(s) shall not be directly involved in the operation of the site. The Operation Reviewer, their organization, and their organization's owner(s) shall not have a financial interest in the operation seeking accreditation through ownership, employment, or investment. Conflicts, or perceptions of conflicts related to the accreditation process shall be addressed by the Operation Accreditation Panel."* is to draw a distinction between an owner of a company and the company itself, as well as recognize that the intent of the original language was that neither a vendor company providing OR services nor its owners should have financial interest in an operation being reviewed as it creates a conflict. It is not changing the intent of the original suggested language, simply clarifying it to prevent potential issues/need for interpretation in the future. Concerns expressed that the program was developed without adequate stakeholder input. The program has received feedback from one specific group of stakeholders (PVMs), and no other group of stakeholders including operators were consulted in the process, which appears to show distinct favor toward one member group and does not allow for a fair and balanced process. The 2020 OR training provided at the conference was only marketed and offered to PVMs and insiders involved in the development process, and was in conflict with a previous BoD decision to offer the training opportunity to any qualified candidate. Intent of the motion, per Rohan, is also to acknowledge that the needs of the previous motions regarding clarification of third-party language prior to rollout have been satisfied.

Vote: In Favor – Cameron, Rohan, Victor, Mandy, Billy
Opposed – Paul, Keith
Abstaining – Carson

Motion Carries: Yes
 No



PVM Proposed Benefits

Motion:	Provide Accredited Members with a legal pathway to 15 licenses of the ANSI/ACCT standard for internal use by 31 July 2020.
Made by:	Rohan
Seconded by:	Paul
Discussion:	None.
Vote:	In Favor – Paul, Rohan, Victor, Mandy, Billy, Keith Opposed – Cameron Abstaining – Carson
Motion Carries:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Motion:	Allow Accredited Members an unlimited number of job postings on the ACCT job board.
Made by:	Rohan
Seconded by:	Paul
Discussion:	There are concerns that the current focus is on only one member category (PVMs) rather than examining benefits for all member groups. Opinions shared that the BoD should not be performing this type of work, rather that the volunteer groups and staff should be focusing on specific member benefits. Opinions shared that development of member benefits should be larger effort across the board in order to meet the needs of all member groups.
Vote:	In Favor – Paul, Rohan, Victor, Mandy, Billy, Keith Opposed – Cameron Abstaining – Carson
Motion Carries:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Motion:	Begin weekly social media promotion of ACCT Programs and Membership Categories by 31 July 2020.
Made by:	Rohan
Seconded by:	Victor
Discussion:	Clarification of the meaning of “ACCT Programs & Membership Categories” was requested and provided. Concerns shared about the amount of staff time this effort would require. Solution regarding allowing volunteer base to perform the work while monitored by staff (as has been done in the past) was suggested. Concerns expressed that motion may be unclear. General sentiment that this type of action needs to be part of a larger strategy.
Vote:	In Favor – Rohan Opposed – Cameron, Paul, Victor, Mandy, Billy, Keith Abstaining – Carson
Motion Carries:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No



Motion: Adopt the 'COVID Rebate Program' as outlined in the document 'Q34 PVM benefits'.

Made by: Rohan

Seconded by: Billy

Discussion: Concerns expressed about \$20k expenditure when the BoD just approved a deficit budget (which in a worst-case scenario could deplete half of ACCT reserves). \$500 may not have significant impact on an individual company basis however \$20k would have a significant impact on the association's budget. A credit is reasonable for those vendors who were not provided the services expected in the past year. This item was brought to the BoD in May prior to approval of FY21 budget, and was not given adequate time for consideration. There are other items that would take priority for \$20k expenditure as far as supporting the association's staff and services.

Vote: In Favor – Rohan
Opposed – Cameron, Paul, Victor, Mandy, Billy, Keith
Abstaining – 0

Motion Carries: Yes
 No

Schedule Meetings for FY21 Priorities & Closed Session Discussion

Meeting for FY21 Priorities to be scheduled for 05 August 2020 @ 7:30a-10:30a Mountain, to be held via Zoom.

ACTION ITEM: Begin conversation and work via collaborative document.

Meeting re: Closed Session Discussion to be scheduled for 08 July 2020 @ 7:30a – 9:30a Mountain, to be held via Zoom.

ACTION ITEM: Begin conversation prior to the meeting in order to facilitate the matter being closed during the upcoming meeting.



ED Performance Review

- Good response/participation for eval feedback from volunteer base. Staff response/participation is 50%.
- Keith and Carson to meet and consolidate feedback. Will consult with BoD as needed for clarification
- 13 July 2020: Keith & Carson travel to CO for face-to-face meeting with Shawn for his annual review.

Motion:	Adjourn the meeting.
Made by:	Rohan
Seconded by:	Cameron
Discussion:	None.
Vote:	In Favor – N/A Opposed – 0 Abstaining – 0
Motion Carries:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Meeting adjourned at 9:09AM Mountain Time.

APPROVED