



MINUTES for Board of Directors Quarterly Secretariat Meeting 12 March 2020

Meeting Logistics:

03/12/2020 7:30a Mountain Time

Location:

Zoom Meeting
<https://zoom.us/j/242433179>
Meeting ID: 242 433 179

ANTI-TRUST STATEMENT

It is the policy of the Association for Challenge Course Technology, and it is the responsibility of every Association member company, to comply in all respects with federal and state antitrust laws. No activity or discussion at any Association meeting or other function may be engaged in for the purpose of bringing about any understanding or agreement among members to:

- (a) raise, lower, or stabilize prices;
- (b) regulate production;
- (c) allocate markets;
- (d) encourage boycotts;
- (e) foster unfair trade practices;
- (f) assist monopolization, or
- (g) in any way violate federal or State antitrust laws.

Any questions regarding the meaning or applicability of this policy, as well as any concerns regarding activities or discussions at Association meetings, should be promptly brought to the attention of the Association Executive Director or the Chair of the Board of Directors.

ATTENDEES

Presiding Officer:

- Carson Rivers – **Chair**

Board Member Attendees:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Keith Jacobs – Vice Chair | <input checked="" type="checkbox"/> Bahman Azarm – Member | <input checked="" type="checkbox"/> Rohan Shahani – Member |
| <input checked="" type="checkbox"/> Mandy Stewart – Secretary | <input checked="" type="checkbox"/> Paul Cummings – Member | <input checked="" type="checkbox"/> Billy Simpson – Member |
| <input checked="" type="checkbox"/> Cameron Annas – Treasurer | <input checked="" type="checkbox"/> Victor Gallo – Member | <input type="checkbox"/> Shawn Tierney – Executive Director |

Additional Attendees:

- John Lazarus – **Consensus Group Chair**

Quorum?

- Yes
 No



Meeting called to order at 7:37 AM Mountain Time by Carson Rivers.

Carson reads the ACCT Anti-Trust Statement.

Approval of Agenda

Motion:	Review and approve the meeting agenda
Made by:	Rohan
Seconded by:	Keith
Discussion:	None.
Vote:	In Favor – Paul, Cameron, Victor, Rohan, Keith, Billy, Mandy, Bahman Opposed - 0 Abstaining - Carson
Motion Carries:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Secretariat Access to CG Records

- BoD has been given view only access to CG Google Drive
- BoD and John feels that access to CG Slack channel is unnecessary.

Billy left at 7:56 AM.

Secretary Role

- List of responsibilities/needs to be provided by CG on or around 1 April
- Item to be covered more in depth at upcoming BoD meetings to allow for inclusion in FY2021 budget.

CG Budget Requests for FY2021

- Deadline for formal budget requests from CG to Association was set for 1 April
- **Budget Request Topic:** Standards Reference Library to be used by volunteers for research and harmonization. BoD supports this idea. Budget and information to be presented by CG or SDC (TBD) in April.
- **Budget Request Topic:** Training materials development and resources for both volunteers and the public. BoD supports this idea. Budget and information to be presented by CG or ACCT Staff (TBD) in April.

CG Communication & Requests for the Secretariat

- Carson to continue serving as liaison to CG from the Secretariat

Format for CG Agendas & Minutes

- CG has full authorization to change agenda and minutes format as long as general requirements for record keeping are met

CG-specific COI Form & Process

- Issue has reportedly already been addressed in the past. Topic to be revisited at a later meeting with supporting materials.



Motion: Adjourn the meeting.
Made by: Bahman
Seconded by: Rohan
Discussion: None.
Vote: In Favor – Paul, Cameron, Victor, Keith, Rohan, Mandy, Bahman, Carson
Opposed – 0
Abstaining – 0
Motion Carries: Yes
 No

Meeting adjourned at 8:35 AM Mountain Time.

APPROVED