



## MINUTES for Annual General Meeting February 8, 2019

Meeting Logistics:  
02/08/2019 7:30p Mountain Time

Location:  
Colorado Convention Center  
Denver, CO, USA

### ANTI-TRUST STATEMENT

It is the policy of the Association for Challenge Course Technology, and it is the responsibility of every Association member company, to comply in all respects with federal and state antitrust laws. No activity or discussion at any Association meeting or other function may be engaged in for the purpose of bringing about any understanding or agreement among members to:

- (a) raise, lower, or stabilize prices;
- (b) regulate production;
- (c) allocate markets;
- (d) encourage boycotts;
- (e) foster unfair trade practices;
- (f) assist monopolization, or
- (g) in any way violate federal or State antitrust laws.

Any questions regarding the meaning or applicability of this policy, as well as any concerns regarding activities or discussions at Association meetings, should be promptly brought to the attention of the Association Executive Director or the Chair of the Board of Directors.

### ATTENDEES

#### Presiding Officer:

- Ben Kopp - **Chair**

#### Board Member Attendees:

- Bahman Azarm - **Vice Chair**
- Carson Rivers - **Treasurer**
- Mandy Stewart - **Secretary**
- Sara Bell - **Member**
- Dylan Burt - **Member**
- Paul Cummings - **Member**
- Ryan Olson - **Member**

#### Additional Attendees:

- Shawn Tierney - **Executive Director**  
Membership in Attendance

#### Quorum?

- Yes – 32 PVMs
- No



## PROCEEDINGS – STANDING ITEMS

Meeting called to order at 8:00 PM Mountain Time by Ben Kopp.

### Approval of Agenda

|                        |  |
|------------------------|--|
| <b>Motion:</b>         | Review and approve the meeting agenda                                  |
| <b>Made by:</b>        | Bahman   |
| <b>Seconded by:</b>    | Paul   |
| <b>Discussion:</b>     | None.  |
| <b>Vote:</b>           | In Favor – Many<br>Opposed - 0<br>Abstaining – n/a                     |
| <b>Motion Carries:</b> | <input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No |

### Approval of Minutes

Meeting and Date of Minutes:

Annual General Meeting (Fort Worth, Texas, USA) on 02 Feb 2018

|                        |  |
|------------------------|--|
| <b>Motion:</b>         | Approve previous minutes for 02 Feb 2018                               |
| <b>Made by:</b>        | Bahman   |
| <b>Seconded by:</b>    | Paul   |
| <b>Discussion:</b>     | None.  |
| <b>Vote:</b>           | In Favor – Many<br>Opposed - 0<br>Abstaining – n/a                     |
| <b>Motion Carries:</b> | <input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No |

### Regular Business and Reports

1. Report from the Chair of the Board of Directors
  - Three (3) BoD face-to face meetings, with business and work guided by fiscal year goals
2. Report from the Executive Director (Shawn Tierney)
  - Acknowledgement of volunteers
  - New Policy Director has been hired – Scott Andrews
  - New Program Manager – Heather Brooks
  - Acknowledgement of part-time staff



- New standards set to be released in March
- Soft launch of the ACCT Operation Accreditation Program
- Costa Rica is inquiring more about ACCT Standard and outreach efforts are in place
- International Committee is active and pursuing the development of an ACCT event in Asia

### 3. Elections (Bahman Azarm)

- Cameron Annas has been elected to the BoD by the General Membership
- Current PVM-elected candidates are:
  - Victor Gallo
  - Rohan Shahani
  - Michael Smith
  - Jean-Michel Sarrazin
  - Lauren Stover
- PVMs to come forward and submit their ballots

### 4. Treasurer's Report (Carson Rivers)

- Gary Nesbit can hear Carson.
- Completion of a positive fiscal year for 2018 with a surplus of \$30,000.00
- CD accounts have been established for various lengths to total \$250,000.00 and are earning interest
- To ensure responsible and strong financial management, the Finance Committee will continue their work on policies, procedures, and oversight.

### 5. Committee Reports

#### a. Finance (Jen Ottinger)

- ACCT is back on sound footing
- Committee members acknowledged and thanked
- Will continue to work with the ED, BoD, ACCT staff, and volunteer base in 2019 to build good systems

#### b. Accreditation and Certification (Micah Henderson)

- Need two (2) ACC members
- Practitioner Certification Task Force has been refocused on Trainer Credentialing; needs population
- Operation Accreditation Program needs volunteers to support that upcoming program
- Please submit applications to serve if interested

#### c. Insurance & Risk Management (Gary Nesbit)

- Acknowledgment of committee volunteers
- Will be reaching out to new insurance industry partners to accomplish association goals
- Has provided speakers and sessions for the 2019 conference



- d. Consensus Group (John Lazarus)
  - i. PRCAMember has joined the Concensus Group
  - ii. Have just completed latest PINS and is in the process of completing submission of the latest standards version to ANSI
  - iii. Revision to standards should be released in the next couple of months
- e. Standards Development (Rich Klajnescek)
  - i. Has been working on upcoming version standard
  - ii. Main changes recently made were made to Operation Standards
  - iii. Upcoming revisions will address DPI Standard
  - iv. Also working on Work at Height standard for operators
- f. Nominations & Leadership (Dave Horan)
- g. Ethics (Charlie Williams)

#### 6. Election Results

- General Membership: Cameron Annas, Granite Insurance
- PVM #1 – Victor Gallo, Adventure Playground
- PVM #2 – Rohan Shahani, Challenge Works

#### New Business

None

#### Adjourn the meeting

Next AGM meeting: Raleigh, NC, Date TBD, 2020.

#### CLOSING

|                        |  |
|------------------------|--|
| <b>Motion:</b>         | Motion to adjourn the meeting.   |
| <b>Made by:</b>        | Bahman   |
| <b>Seconded by:</b>    | Paul   |
| <b>Discussion:</b>     | None   |
| <b>Vote:</b>           | In Favor – Many<br>Opposed – 0<br>Abstaining – n/a                     |
| <b>Motion Carries:</b> | <input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No |

Meeting adjourned at 8:26 PM Mountain Time.