



MINUTES for Board Meeting – February 21, 2018

Meeting Logistics:

2/21/18 9:00a to 10:30p MST

Preparation / To Dos:

- Review documents in Dropbox meeting folder

Location:

218-936-3817

510426#

Board Members:

X Ben Kopp - **Chair**

X Bahman Azarm – **Vice Chair**

X Carson Rivers - **Treasurer**

x Scott Andrews - **Secretary**

X Mandy Stewart

X Paul Cummings

no Ryan Olson

NO Dylan Burt

NO Sara Bell

x Shawn Tierney – **Executive
Director**

Anti-Trust Statement:

It is the policy of the Association for Challenge Course Technology, and it is the responsibility of every Association member company, to comply in all respects with federal and State antitrust laws. No activity or discussion at any the Association meeting or other function may be engaged in for the purpose of bringing about any understanding or agreement among members to:

- (a) raise, lower, or stabilize prices;
- (b) regulate production;
- (c) allocate markets;
- (d) encourage boycotts;
- (e) foster unfair trade practices;
- (f) assist monopolization, or
- (g) in any way violate federal or State antitrust laws.

Any questions regarding the meaning or applicability of this policy, as well as any concerns regarding activities or discussions at Association meetings, should be promptly brought to the attention of the Association Executive Director or the Chair of the Board of Directors.

Absent: Sara Bell, Ryan Olson

Quorum present? YES

Others Present:

Proceedings:

Meeting called to order at: 9:05a MST

Agenda

- I. Review and Approve Agenda
Motion to Approve by: Mandy Stewart
Seconded by: Carson Rivers
Discussion:
Motion: unanimous
- II. Review and Approve Meeting Minutes from January 29 and 30, 2018 (tabled)
- III. Review and Approve AGM Minutes (tabled, move committee reports to 1/29/18 and check financials are correct version)
- IV. Review and Approve February 3, 2018 Minutes APPROVED and forwarded to be posted
- V. Executive Director Update (*copy attached*)
- VI. Managing Matters Update: (*copy attached*)
- VII. Monthly Financial – January financials (*copy attached*)



VIII. Q2 Final Financials

IX. Cash Flow Projections (Shawn)

Unfinished Business

X. Organizational Structure and Strategic Direction (Shawn)

Closed Session Motion by: Bahman Azarm, 2nd by: Scott Andrews

Discussion:

Vote: YES (6) NO (0) ABSTAINING (0)

Leave Closed Session Motion by: Carson Rivers, Paul Cummings 2nd

Discussion:

Vote: YES (6) NO (0) ABSTAINING (0)

XI. Board Emeritus Role and Terms of Reference (Ben)

Motion to Approve by: Mandy Stewart

Seconded by: Carson Rivers

Discussion:

Motion: unanimous

XII. Conference Breakdown and Re-cap (quick debrief) (Ben) Ben will start a list of

Board commitment we need to address or commitments we made in Fort. Worth. Carson and Mandy will continue work on file systems, project management systems and other communication systems that will allow the board first and then other parts of ACCT to keep accountable on tasks and projects. Ben's list of task will be in Excel format with Date sortable as a column and will be ready by 3-1-18.

XIII. Awareness of commitments made at Conference by board and others. Assuring that we have items put together and not lost. Maintaining momentum. Association Gaps (Carson) (tabled)

New Business

XIV. PVM Task Force Receive and Thank (Ben) (tabled)

XV. ANSI Audit Response (Shawn) (tabled)

Adjourn

Motion to Adjourn

Motion to Adjourn by: carson

Second by: Paul Cummings

Motion: unanimous

Time: 10:38am MST