



MINUTES for Board Meeting – February 3, 2018

Meeting Logistics:

2/3/17 4:30pm CST to 6:00pm CST

Preparation / To Dos:

- Review documents in Dropbox meeting folder

Location:

Fort Worth, TX
Omni Hotel. Sundance Room 6

Board Members:

x Ben Kopp – Chair	x Dylan Burt	x Mandy Stewart
x Bahman Azarm – Vice Chair	x Sara Bell	x Shawn Tierney – Executive
x Carson Rivers- Treasurer	x Paul Cummings	Director
x Scott Andrews - Secretary	x Ryan Olson	

Anti-Trust Statement:

It is the policy of the Association for Challenge Course Technology, and it is the responsibility of every Association member company, to comply in all respects with federal and State antitrust laws. No activity or discussion at any the Association meeting or other function may be engaged in for the purpose of bringing about any understanding or agreement among members to:

- (a) raise, lower, or stabilize prices;
- (b) regulate production;
- (c) allocate markets;
- (d) encourage boycotts;
- (e) foster unfair trade practices;
- (f) assist monopolization, or
- (g) in any way violate federal or State antitrust laws.

Any questions regarding the meaning or applicability of this policy, as well as any concerns regarding activities or discussions at Association meetings, should be promptly brought to the attention of the Association Executive Director or the Chair of the Board of Directors.

Absent: NONE

Quorum present? Yes

Others Present: Brian Lisson,

Proceedings:

Meeting called to order at: 4:40 CST

Agenda

- I. Review and Approve Agenda
 - Motion to Approve by: Carson Rivers
 - Seconded by: Bahman Azarm
 - Discussion: none
 - Motion Carried: unanimous

Unfinished Business

- II. New Board Member orientation (Shawn and Scott) Reb's handout passed to members. Monthly Phone meetings will be at 9am Mountain time on third Wednesday of each month starting in February. Spring Face to Face Meeting is tentatively scheduled for April 23 and 24, 2018 in Raleigh, NC. Fall Face to Face is Scheduled for September 10 and 11, 2018 in Denver, CO. Both Face to Face meetings will be two full days with travel on the night before and after 5pm on the closing day.



- III. Election of Executive Committee (Ryan)
Motion to Approve Slate of Executive Committee comprised of:
Chair, Ben Kopp
Vice Chair, Bahman Azarm
Treasurer, Carson Rivers
Secretary, Scott Andrews
By: Ryan Olson
Seconded by: Dylan Burt
Discussion: NONE
Motion: Yes(9) No (0) Abstain (0)
- IV. Board Operation Practices (Scott) Completed in Board orientation.

New Business

- V. Nomination Committee Chair Nominations and Leadership (Bahman)
Motion to Nominate Michelle Hepler to be Chair of Nominations and Leadership by:
Bahman Azarm
Seconded by: Paul Cummings
Discussion:
Motion: Yes(8) No (0) Abstain (0)
- VI. Board Emeritus Introductions (Ben) Conversation with Brian about the Emeritus Board stating that this group of individuals who the board can reach out to for direction and advice. The Emeritus members can be engaged in all matters for the board. The Board Emeritus is here for wisdom. Secretary will forward the board calendar to each of the new members as approved.
- VII. Board Committee Liaison Assignments:

Ethics: Ryan Olson
ACC: Sara Bell and Mandy Stewart
SDC: Dylan Burt
Risk Management and Insurance: Paul Cummings
Finance: Carson Rivers
Nomination and Leadership: Bahman Azarm

Adjourn

- VIII. Motion to Adjourn

Motion to Adjourn by: Dylan Burt
Second by: Sara Bell
Motion: Unanimous
Time: 6:08 pm CST