



Minutes for Board Meeting – June 20, 2018

Meeting Logistics:

6/20/2018 9:00a to 10:30a MDT

Preparation / To Dos:

- Review documents in DRIVE meeting folder

Location: Conference Call

218-936-3817

510426#

Board Members:

x Ben Kopp - **Chair**

x Bahman Azarm - **Vice Chair**

x Carson Rivers - **Treasurer**

x Scott Andrews - **Secretary**

x Paul Cummings

x Mandy Stewart

x Ryan Olson

x Dylan Burt

x Sara Bell

x Shawn Tierney - **Executive
Director**

Anti-Trust Statement:

It is the policy of the Association for Challenge Course Technology, and it is the responsibility of every Association member company, to comply in all respects with federal and State antitrust laws. No activity or discussion at any the Association meeting or other function may be engaged in for the purpose of bringing about any understanding or agreement among members to:

- raise, lower, or stabilize prices;
- regulate production;
- allocate markets;
- encourage boycotts;
- foster unfair trade practices;
- assist monopolization, or
- in any way violate federal or State antitrust laws.

Any questions regarding the meaning or applicability of this policy, as well as any concerns regarding activities or discussions at Association meetings, should be promptly brought to the attention of the Association Executive Director or the Chair of the Board of Directors.

Absent:

Quorum present? YES

Others Present: NONE

Proceedings:

Meeting called to order at: 9:04a MDT

Agenda

- I. Review and Approve Agenda
Motion to Approve by: Ryan Olson
Seconded by: Bahman Azarm
Discussion: Minutes?
Motion Carried: Unanimous
- II. No minutes to approve. *(in July will need to address April, May Board Meeting and May Board Budget meetings)*
- III. Executive Director Update *(Staff reports)*
- IV. Financial – April and May DRAFT
- V. Cash Flow Projections (Shawn)
- VI. Priorities Update: *(for greater detail see "TASK LIST Board Priorities 170424.xlsx")*



- I. Savings Plan: \$200,000 in reserves
- II. Government Relations
- III. Program Accreditation
- IV. Increase Professionalism of Conference Workshops
- V. Standards Development Process
- VI. Document and File Management System

Unfinished Business

- I. Organizational Restructure Structure Update (Shawn)
Motion to *Go into Closed Session* by: Carson Rivers
Seconded by: Mandy Stewart
Discussion: none
Motion Carried: Unanimous

Motion to *Leave Closed Session* by: Sara Bell
Seconded by: Ryan Olson
Discussion: None
Motion Carried: Unanimous

New Business

- II. Consensus Group Procedures and Update (Ben) Ben reported on last 2 Consensus Group meetings and progress on votes for Leadership of CG, and Procedures. Also shared notes on moving forward with other Audit results responses including adding PRCA member to CG.
- III. ACC Leadership (Ben)
- IV. 2018-19 Budget (Carson) to items to address:
Chair of Finance Committee and Approval of Budget

Motion to Approve 2018 – 2019 Budget as presented by: Carson Rivers
Seconded by: Paul Cummings
Discussion: NONE
Motion Carried: Unanimous

Motion to Approve Jen Ottinger as Chair of Finance Committee by: Carson Rivers
Seconded by: Mandy Stewart
Discussion: None
Motion Carried: Unanimous



Adjourn

Motion to Adjourn

Motion to Adjourn by: Scott Andrews

Second by: Bahman Azarm

Motion: Unanimous

Time: 10:22MDT