



Minutes for Board Meeting – May 16, 2018

Meeting Logistics:

5/16/2018 9:00a to 10:30a MDT

Preparation / To Dos:

- Review documents in Dropbox meeting folder

Location: Conference Call

218-936-3817

510426#

Board Members:

x Ben Kopp - **Chair**

x Bahman Azarm – **Vice Chair**

x Carson River - **Treasurer**

x Scott Andrews - **Secretary**

x Paul Cummings

Mandy Stewart

x Ryan Olson

x Dylan Burt

x Sara Bell

x Shawn Tierney – **Executive
Director**

Anti-Trust Statement:

It is the policy of the Association for Challenge Course Technology, and it is the responsibility of every Association member company, to comply in all respects with federal and State antitrust laws. No activity or discussion at any the Association meeting or other function may be engaged in for the purpose of bringing about any understanding or agreement among members to:

- (a) raise, lower, or stabilize prices;
- (b) regulate production;
- (c) allocate markets;
- (d) encourage boycotts;
- (e) foster unfair trade practices;
- (f) assist monopolization, or
- (g) in any way violate federal or State antitrust laws.

Any questions regarding the meaning or applicability of this policy, as well as any concerns regarding activities or discussions at Association meetings, should be promptly brought to the attention of the Association Executive Director or the Chair of the Board of Directors.

Absent: Mandy Stewart

Quorum present? Yes

Others Present: None

Proceedings:

Meeting called to order at: 9:05a MDT

Agenda

- I. Review and Approve Agenda
Motion to Approve by: Ryan Olson
Seconded by: Scott Andrews
Discussion: Add discussion of ASTM Modification and remove financial documents
Motion Carried: Unanimous
- II. Review and Approve Meeting Minutes from April 23 and 24, 2018 tabled
- III. Executive Director Update (*Staff reports*)
- IV. Financial – FY 2018 Q2 (*copy attached*)
- V. Cash Flow Projections (Shawn)
- VI. Committee Reports (Shawn)
- VII. Priorities Update: (for greater detail see “TASK LIST Board Priorities 170424.xlsx”)



- I. Savings Plan: \$200,000 in reserves
- II. Government Relations
- III. Program Accreditation
- IV. Increase Professionalism of Conference Workshops
- V. Standards Development Process
- VI. Document and File Management System

Unfinished Business

- I. Organizational Restructure Structure Update (Shawn)

New Business

- II. Consensus Group Procedures (Ben)
- III. ASTM Standards Revisions (Ben)
- IV. ACC Leadership (Ben)
- V. May Budget Meeting Calendaring (Carson)
- VI. Organizational tools and Implementation (Carson and Mandy)

Adjourn

Motion to Adjourn

Motion to Adjourn by: Bahman Azarm
Second by: Ryan Olson
Motion: unanimous
Time: 10:22a MDT