

Terms of Reference

Purpose:

The Technical Information, Research, and Education (TIRE) Committee serves as the source of technical information for the ACCT community, through research and documentation of relevant technical information, creation of white papers relevant to the aerial adventure industry, and the creation of draft standards for submission to the Consensus Group.

Terms of Reference:

1. Ensure that the ACCT meets the emerging needs of the industry identifying and researching relevant technical information.
2. Coordinate the gathering, creation, and dissemination of information pursuant to technical research.
3. Manage, coordinate, and ensure harmonization of draft standards.
4. Create, manage, and administer relevant task forces and research groups as necessary, including but not limited to creating or updating Terms of Reference and appointing chairpersons.
5. Submit draft standards to the Consensus Group for the ANSI review and approval process.
6. Submit annual meeting schedule to Board of Directors for approval including at minimum one face-to-face meeting per year.
7. Submit annual budget requests, including sub-group requests, to the Board of Directors for approval no later than March 15th each year.

Membership

1. 7 – 10 members to be appointed by members of the committee.
2. Membership will include those who possess knowledge, expertise, and/or ability relevant to matters of issue to the committee.
3. All members of the committee with have a current Conflict of Interest form on file.

Leadership

1. Chair to be appointed by the Board of Directors on an annual basis.
2. Vice Chair and Secretary to be elected by members of the TIRE Committee on an annual basis.

Term Limit

TIRE Committee members serve at the pleasure of the Board of Directors for a term not to exceed five (5) consecutive years. Prior to serving a second term, the committee member must vacate their seat for a period of no less than one calendar year. Term limit requirements may be waived when there is a majority vote by members of the committee and the approval of the Board of Directors.

Accountability

1. The TIRE Committee is accountable to the Board of Directors.
2. The Chair is to submit a report to the Board of Directors quarterly.
3. The annual roster is to be submitted to the Board of Directors annually, following the Annual General Meeting.

Strategic Plan

The work of the TIRE Committee supports the achievement of the core strategies of the ACCT Strategic Plan.