



MINUTES for Regular Board Meeting September 30- October 3, 2024

Meeting: 09/30/2024 – 8:00 am to 4:30 pm ET
10/01/2024 – 8:00 am to 5:00 pm ET
10/02/2024 – 8:00 am to 10:00 am ET
10/03/2024 – 8:00am to 5:00 pm ET

Location: Asheville, North Carolina

SEPTEMBER 30, 2024

Presiding Officer:

Korey Hampton – **Chair**

Board Member Attendees:

Rohan Shahani – **Vice Chair** Leslie Sohl – **Member** Lauren Stover – **Member**
 Michael Smith – **Secretary** Alicia Bourke - **Member** Kennerly de Forest – **Member**
 Erik Marter – **Treasurer** Jason Ong – **Member** Melissa Webb – **Executive Director**

AGENDA

Welcome Guests & Housekeeping | 8:00a – 8:40a (Korey)

- *Breaks are scheduled at roughly 9:45-10a and 2:30-2:45p; lunch is scheduled from 12:00-12:45p.*
- ***This is a Board and Staff Retreat. The agenda is subject to change to address priority topics and allow time for discussion. When completing a request to join the meeting, visitors are encouraged to identify the topics they are most interested in observing. If the agenda changes, we will do our best to notify those registered to observe the meeting.***

Approval of Previous Board Minutes | 8:40a – 8:45a (Korey)

Strategic Plan Work Session | 8:45a – 3:30p

Small Group Work Session | 3:30p – 4:30p

Adjourn meeting for day | 4:30p



OCTOBER 1, 2024

Presiding Officer:

☒ Korey Hampton – **Chair**

Board Member Attendees:

☒ Rohan Shahani – **Vice Chair** ☒ Leslie Sohl – **Member** ☒ Lauren Stover – **Member**
☒ Michael Smith – **Secretary** ☒ Alicia Bourke - **Member** ☒ Kennerly de Forest – **Member**
☒ Erik Marter – **Treasurer** ☒ Jason Ong – **Member** ☒ Melissa Webb – **Executive Director**

AGENDA

Welcome Guests & Housekeeping | 8:00a – 8:15a (Korey)

- *Breaks are scheduled at roughly 9:45-10a and 2:30-2:45p; lunch is scheduled from 12:00-12:45p.*

Staff Reports | 8:15a – 11:10a

- Executive Director, Melissa Webb | 8:15a – 10:00a
 - Report Topics
 - Branding/Website Update
 - Future of ACCT Events -including a longer discussion on the challenges faced with our *Billy Simpson dropped from the call shortly before the vote.*
- Program Manager, Heather Brooks | 10:00a – 10:30a
- Office Manager, John Voegtlin | 10:30a – 10:50a
- Outreach & Engagement Coordinator, Brittany Humphrey | 10:50a – 11:10a

Committee Reports | 11:10a – 12:00p

- Technical Information, Research, and Information Committee (TIRE) | Leslie
- Insurance & Risk Management Committee (IRMC) | Lori
- ACCT International Committee (AIC) | Jason
- Leadership & Nominations | Kennerly
- Finance Committee | Erik (*Topics outside Treasurer's Update, scheduled for Thursday at 8:00a*)
- Compliance | Alicia
- Consensus Group | Mike (*Topics outside ASD Matters, scheduled for Thursday at 8:50a*)

Reports not covered during this session will be covered on Wednesday morning.



Lunch | 12:00p – 12:45p

Bylaws Discussion | 12:45p – 4:00p

Small Group Work Session | 4:00p – 5:00p

Adjourn meeting for day | 5:00p



OCTOBER 2, 2024

Presiding Officer:

☒ Korey Hampton – **Chair**

Board Member Attendees:

☒ Rohan Shahani – **Vice Chair** ☒ Leslie Sohl – **Member** ☒ Lauren Stover – **Member**
☒ Michael Smith – **Secretary** ☒ Alicia Bourke - **Member** ☒ Kennerly de Forest – **Member**
☒ Erik Marter – **Treasurer** ☒ Jason Ong – **Member** ☒ Melissa Webb – **Executive Director**

AGENDA

Welcome Guests & Housekeeping | 8:00a – 8:15a (Korey)

- *Staff and Board Teambuilding Activities are scheduled for the afternoon. We will adjourn at 10am ET.*

Committee Reports | 8:15a – 10:00a

- Technical Information, Research, and Information Committee (TIRE) | Leslie
- Insurance & Risk Management Committee (IRMC) | Lori
- ACCT International Committee (AIC) | Jason
- Leadership & Nominations | Kennerly
- Finance Committee | Erik (*Topics outside Treasurer's Update, scheduled for Thursday at 8:00a*)
- Compliance | Alicia
- Consensus Group | Mike (*Topics outside ASD Matters, scheduled for Thursday at 8:50a*)

Adjourn meeting for day | 10:00a



OCTOBER 3, 2024

Presiding Officer:

☒ Korey Hampton – **Chair**

Board Member Attendees:

☒ Rohan Shahani – **Vice Chair** ☒ Leslie Sohl – **Member** ☒ Lauren Stover – **Member**
☒ Michael Smith – **Secretary** ☒ Alicia Bourke - **Member** ☒ Kennerly de Forest – **Member**
☒ Erik Marter – **Treasurer** ☒ Jason Ong – **Member** ☒ Melissa Webb – **Executive Director**

AGENDA

Welcome Guests & Housekeeping | 8:00a – 8:10a (Korey)

- *Breaks are scheduled at roughly 9:45-10a and 2:30-2:45p; lunch is scheduled from 12:00-12:45p.*

Treasurer's Report & Financials | 8:10a – 8:40a (Erik & Melissa)

- Update on current finances
- SBA Loan / EIDL Update

Board Elections | 8:40a – 9:00a (Rohan & Korey)

- Overview of timeframes
- Roles & Responsibilities

ASD Matters | 9:00a – 9:30a (Mike)

2025 Opening Ceremony | 9:30a – 10:10a (Korey & Melissa)

Government Relations | 10:10a – 10:30a (Korey)

Practitioner Certification | 10:30a – 12:00p (Korey)

- Recent History of Practitioner Certification
- Future Direction



Lunch | 12:00p – 12:45p

Membership Survey | 12:45p – 1:15p (Brittany & Melissa)

International Standards Development | 1:15p – 1:45p (Korey)

Succession Planning | 1:45p – 2:15p (Korey)

Annual Conference – Board Face-to-Face Meeting Schedule | 2:15p – 2:45p (Korey & Melissa)

Parking Lot Items (cont) | 2:45p – 5:00p

Meeting Closing | 5:00p (Korey)