



## AGENDA for Board Meeting July 19, 2023

Meeting: 07/19/2023 7:30 am Mountain Time

Location: Zoom Meeting  
<https://zoom.us/j/8256677745>  
Meeting ID: 825 667 7745

### ATTENDEES

#### Presiding Officer:

Korey Hampton – **Chair**

#### Board Member Attendees:

Rohan Shahani – **Vice Chair**     Leslie Sohl – **Member**     Jason Ong – **Member**  
 Michael Smith – **Secretary**     Kennerly de Forest - **Member**     Billy Simpson – **Member**  
 Erik Marter – **Treasurer**     Connor James – **Member**

#### Quorum?

Yes       No

#### Guests:

John Voegtlin  
Heather Brooks  
Melissa Webb

Meeting called to order at x:xx am Mountain Time by Korey Hampton.

**Welcome Guests & Housekeeping | 7:30a** (Korey)

**Approval of Agenda | 7:32a – 7:35a** (Korey)

**Motion:** Review and approve the meeting agenda  
**Made by:**  
**Seconded by:**  
**Discussion:**  
**Vote:** In Favor –  
          Opposed –  
          Abstaining –  
**Motion Carries:**  Yes       No



**Approval of Minutes from 05/17/2023 | 7:35a – 7:40a (Korey)**

<b>Motion:</b>	Review and approve the minutes from Regular Board Meeting June 21, 2023
<b>Made by:</b>	
<b>Seconded by:</b>	
<b>Discussion:</b>	
<b>Vote:</b>	In Favor – Opposed – Abstaining –
<b>Motion Carries:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**Vendor Accreditation Program | 7:40a – 8:10a (Rohan)**

- Vendor Program Manual Approval – effective 3/1/2024
- Vendor Accreditation Program Education Session Development and Delivery
- Vendor Auditor Models and Insurance Considerations

**Secretariat Update | 8:10a – 8:25a (Leslie)**

- Accredited Procedures Task Group (APTG) Update
- Consensus Group Update

**ACC | Practitioner Certification | 8:25a – 8:35a (Rohan)**

**Technical Information, Research, and Education Committee (TIRE) Discussion | 8:35a – 8:47a (Leslie)**

**Volunteer Reimbursement Policy | 8:47a – 9:00a (Korey)**

**Membership Policy | 9:00a – 9:05a (Korey)**

**Volunteer Policies (to be signed annually) | 9:05a – 9:10a (Mike)**

- ACCT Conflict of Interest (draft)
- ACCT Non-Disclosure Agreement (combined with COI Policy)
- ACCT Employee and Volunteer Technology Use Policy (draft)
- ACCT E-mail and Electronic Communication (combined with Tech Use Policy)

**Executive Director Report**

- Report
- Executive Director Transition [ Closed Session ] | 20 minutes

**Meeting Closing | (Korey)**

<b>Motion:</b>	To adjourn the meeting.
<b>Made by:</b>	



<p><b>Seconded by:</b></p> <p><b>Discussion:</b></p> <p><b>Vote:</b> In Favor – Opposed – Abstaining –</p> <p><b>Motion Carries:</b> <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p>
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Meeting adjourned at 9:33 am Mountain Time.