



AGENDA for Regular Board Meeting March 15, 2023

Meeting Logistics: 03/15/2023 7:30 am Mountain Time

Location: Zoom Meeting
<https://zoom.us/j/8256677745>
Meeting ID: 825 667 7745

ATTENDEES

Presiding Officer:

Korey Hampton – **Chair**

Board Member Attendees:

Rohan Shahani – **Vice-Chair**

Leslie Sohl – **Member**

Kennerly de Forest – **Member**

Michael Smith – **Secretary**

Connor James – **Member**

Billy Simpson – **Member**

Erik Marter – **Treasurer**

Jason Ong – **Member**

Quorum?

Yes

No

Guests:

John Voegtlin

Melissa Webb

Heather Brooks

Darrell Hammond

Meeting called to order at X:XX AM Mountain Time by Korey Hampton.

Welcome Guests & Housekeeping | 7:30a – 7:31a (Korey Hampton)

Reading of the ACCT Mission Statement | 7:31a – 7:35a (XXX)

The Association for Challenge Course Technology (ACCT) establishes and promotes the standard of care and measure of excellence that defines professional practice and effective challenge course programs. ACCT develops, refines, and publishes standards for installing, maintaining, and managing challenge courses; provides forums for education and professional development; and advocates for the challenge course and adventure industry.

Reading of the ACCT Anti-Trust Statement | 7:31a – 7:35a (XXX)

It is the policy of the Association for Challenge Course Technology, and it is the responsibility of every Association member company, to comply in all respects with federal and state antitrust laws. No activity or discussion at any Association meeting or other function may be engaged in for the purpose of bringing about any understanding or agreement among members to:

- (a) raise, lower, or stabilize prices;
- (b) regulate production;
- (c) allocate markets;
- (d) encourage boycotts;



- (e) foster unfair trade practices;
- (f) assist monopolization, or
- (g) in any way violate federal or State antitrust laws.

Any questions regarding the meaning or applicability of this policy, as well as any concerns regarding activities or discussions at Association meetings, should be promptly brought to the attention of the Association Executive Director or the Chair of the Board of Directors.

Approval of Agenda | 7:35a – 7:40a (Korey Hampton)

Motion:	Review and approve the meeting agenda
Made by:	XXX
Seconded by:	XXX
Discussion:	None.
Vote:	In Favor – N/A Opposed - 0 Abstaining - 0
Motion Carries:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Approval of Minutes | 7:40a – 7:45a (Rohan Shahani)

Motion:	Review and approve the 3.01.23 Minutes
Made by:	XXX
Seconded by:	XXX
Discussion:	None.
Vote:	In Favor – N/A Opposed - 0 Abstaining - 0
Motion Carries:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Housekeeping and Transition Update | 7:45a – 8:00a (Korey Hampton and Rohan Shahani)

- Meeting agenda submission format, slack use, and drive use (KH)
- Motions and decisions made in Slack (KH)
- Transition update (RS)

Motion:	Establish permanent BoD Secretariat Panel with the expressed purpose of managing ANSI Secretariat duties. This sunsets all past motions pertaining to Secretariat meetings
Made by:	Rohan
Seconded by:	Leslie
Discussion:	Motion made and voted via BOD Slack. TOR Pending
Vote:	In Favor – Rohan, Korey, Leslie, Kennerly, Billy, Jason, Connor, Michael Opposed – none Abstaining – Erik
Motion Carries:	<input checked="" type="checkbox"/> Yes



No

Motion: Establish Transition TF based on Terms of Reference
Made by:
Seconded by:
Discussion: N/A
Vote: In Favor –
Opposed –
Abstaining –
Motion Carries: Yes
 No

Board Development – Introduction of Consultant | 8:00a – 8:15a (Korey Hampton)

- Introduction to Darrell Hammond – Board Development consultant

Current COI/NDA policy | 8:15a – 8:40a (Korey Hampton and Rohan Shahani)

- Restatement of Current COI policy
- Update of forms | [Current Non-Disclosure and Conflict of Interest Form](#)
- Discussion as needed
- Motion on policy statement

ACTION ITEM – Billy to Coordinate with Office Manager on update and distribution of forms as needed by 3/31/23

ACTION ITEM – Chair to solicit volunteers to assist with review of forms for 2023.

Staff Updates | 9:00 - 9:15a

- John Voegtlin
- Melissa Webb
- Heather Brooks

Volunteer Group Updates/Requests | 9:15 - 9:30a

- Accreditation & Certification Committee (Korey and Rohan)

Motion:
Made by: XXX
Seconded by: XXX
Discussion: N/A
Vote: In Favor –
Opposed –
Abstaining –



Motion:
Motion Carries: Yes
 No

Secretariat Update – Meeting Dates and Times | 9:30 - 9:40a (Mike Smith & Leslie Sohl)

Meeting Closing | 9:40a (Korey)

Motion: Motion to adjourn the meeting.
Made by: Kennerly
Seconded by: Connor
Discussion: Efforts of the Chair and EC recognized by the board
Vote: In Favor – N/A
Opposed – 0
Abstaining – 0
Motion Carries: Yes
 No

Meeting adjourned at X:XX am Mountain Time.