AGENDA for Special Board Meeting
March 1st, 2023

Meeting Logistics:
03/01/2023 7:30am Mountain Time

Location:
    Zoom Meeting
    https://zoom.us/j/8256677745
    Meeting ID: 825 667 7745

ATTENDEES

Presiding Officer:

☒ Korey Hampton – **Chair**

Board Member Attendees:

☒ Rohan Shahani – **Vice-Chair**	☒ Michael Smith – **Secretary**	☒ Erik Marter – **Treasurer**
☒ Leslie Sohl –**Member**	☒ Connor James – **Member**	☒ Jason Ong – **Member**
☒ Kennerly de Forest – **New Member**	☒ Billy Simpson – **Member**	

Quorum?

☒ Yes
☐ No

Guests:
Xxx
xxx

Meeting called to order at XXX AM Mountain Time by Korey Hampton.

Welcome Guests & Housekeeping | 1 Min (Korey Hampton)

Reading of the ACCT Mission Statement | 30 Sec (XXX)
The Association for Challenge Course Technology (ACCT) establishes and promotes the standard of care and measure of excellence that defines professional practice and effective challenge course programs. ACCT develops, refines, and publishes standards for Installing, maintaining, and managing challenge courses; provides forums for education and professional development; and advocates for the challenge course and adventure industry.

Reading of the ACCT Anti-Trust Statement | 30 Sec (XXX)

It is the policy of the Association for Challenge Course Technology, and it is the responsibility of every Association member company, to comply in all respects with federal and state antitrust laws. No activity or discussion at any Association meeting or other function may be engaged in for the purpose of bringing about any understanding or agreement among members to:
    (a) raise, lower, or stabilize prices;
    (b) regulate production;
    (c) allocate markets;
    (d) encourage boycotts;

(e) foster unfair trade practices;
(f) assist monopolization, or
(g) in any way violate federal or State antitrust laws.

Any questions regarding the meaning or applicability of this policy, as well as any concerns regarding activities or discussions at Association meetings, should be promptly brought to the attention of the Association Executive Director or the Chair of the Board of Directors.

Approval of Agenda | 3 Min (Korey Hampton)

Motion:	Review and approve the meeting agenda
Made by:	XXX
Seconded by:	XXX
Discussion:	None.
Vote:	In Favor – N/A
	Opposed - 0
	Abstaining - 0
Motion Carries:	☒ Yes
	☐ No

Approval of Minutes | 8 Min (Rohan Shahani)

Motion:	Review and approve the 2.15.23 Minutes
Made by:	XXX
Seconded by:	XXX
Discussion:	None.
Vote:	In Favor – N/A
	Opposed - 0
	Abstaining - 0
Motion Carries:	☒ Yes
	☐ No

Motion:	Review and approve the 2.17.23 Minutes
Made by:	XXX
Seconded by:	XXX
Discussion:	None.
Vote:	In Favor – N/A
	Opposed - 0
	Abstaining - 0
Motion Carries:	☒ Yes
	☐ No

Motion:	Review and approve the 2.20.23 Minutes
Made by:	XXX
Seconded by:	XXX
Discussion:	None.

Vote:	In Favor – N/A
	Opposed - 0
	Abstaining - 0
Motion Carries:	☒ Yes
	☐ No

State of ACCT | 10 Min (Korey Hampton and Erik Marter)
- Chair is head of ACCT until further notice, supported by the EC and BOD
- BOD and Staff are excited for the upcoming year and ready to continue the work of the Association
  - o Single point of contact for staff - KH
- Current financial process (EM)
  - o Motion is needed for KH to be titular President so as to allow for financial management

Motion:	Appoint Korey Hampton as President of ACCT and re-affirm her as Chair of the Board of ACCT
Made by:	Erik
Seconded by:	xxx
Discussion:	N/A
Vote:	In Favor –
	Opposed –
	Abstaining – KH
Motion Carries:	☒ Yes
	☐ No

Meeting Schedule | 10 Min (Korey Hampton)
- Scheduling Regular BoD Meetings and Spring F2F only
  - o Suggested dates
- Special meetings may be needed in the next quarter
  - o The EC may meet more frequently and request support and consent from the BOD
  - o These will likely be regular open meetings - TBD

ACCT Newsletter | 20 Min (Korey Hampton)
- Next newsletter is published 3/2
- The EC would like to take advantage of unused space in the newsletter
  - o Weekly BOD member feature - Template to follow
  - o Volunteer solicitation and placement – link to application and highlight specific places volunteers are needed
    - ▪ ACC, Compliance, CWG, anywhere else?
  - o Other suggested topics

Motion:	Go into closed session to discuss remaining management questions
Made by:	xxx
Seconded by:	xxx
Discussion:	N/A
Vote:	In Favor –
	Opposed –
	Abstaining – KH
Motion Carries:	☒ Yes
	☐ No

Closed session began at X:XX

Motion:	Leave closed session
Made by:	xxx
Seconded by:	xxx
Discussion:	N/A
Vote:	In Favor –
	Opposed –
	Abstaining – KH
Motion Carries:	☒ Yes
	☐ No

Closed session ended at X:XX

Meeting Closing | 1 Min (Korey)

Motion:	Motion to adjourn the meeting.
Made by:	XXX
Seconded by:	XXX
Discussion:	
Vote:	In Favor – N/A
	Opposed – 0
	Abstaining – 0
Motion Carries:	☒ Yes
	☐ No

Meeting adjourned at X:XX Mountain Time.