

AAW Teleconference Board Meeting September 12, 2011

Call to Order

Tom Wirsing called the meeting to order at 6:05 CDT.

Present were Board members Tom Wirsing, Dale Larson, Warren Carpenter, Jean LeGwin, Botho von Hampeln, Binh Pho, Stan Wellborn, Kurt Hertzog, and Cassandra Speier. Also present were: Cindy Bowden, Betty Scarpino, and Greta Tacke.

Approval of the Minutes

Dale Larson moved to accept the May, June, and August minutes with one spelling change. Stan Wellborn seconded the motion. Motion carried unanimously.

Progress Report—Cindy Bowden

Cindy is researching other groups staff job descriptions in preparation for presenting AAW job descriptions to the Board.

Cindy reported that there are new chapters being formed in Jamaica, Grenada, and the Dominican Republic.

Travel plans—Cindy will be attending the Turning Southern Style, Linda Ferber will be attending the Ohio Valley Symposium, and Cindy, Dale, and Gail Olmstead will be doing a site visit to San Jose in mid-October.

25th anniversary book sales to date are: 1109 PB, 669 HB, 72 special. These numbers include wholesale books to Woodcraft, Woodcraft Supply, Woodchuckers Supply, and Highland Hardware.

Gail Olmstead has been researching and preparing RFPs for future symposium sites and will have a report to the Board shortly.

Cindy has hired a consultant bookkeeper, Barbara Yanish, who began work at the end of August.

Budget—Warren Carpenter

Warren prepared financial statements to the Board encompassing activity until the end of August. Symposium income and expenses are not yet complete due to several outstanding items. Cassandra asked for a spreadsheet detailing symposium financials. Warren will prepare and send out to Board members.

Employee costs over budget at this time, and the Board requested Cindy to prepare a plan to address the problem.

Warren moved that 990s would go to the Board for review. Comments were requested before noon on September 13, 2011. Kurt seconded the motion. Motion carried unanimously.

The ED will respond to any Board member requesting financial information in a timely manner.

SOFA Budget—Warren Carpenter and Binh Pho

The cost for SOFA was not considered when budgeting for this year and will add approximately \$12,500 in expenditures for a catalogue for our show and funds to ship the show back to our gallery.

Dale Larson moved to fund the SOFA show and 1000 copies of a catalogue for it. Cassandra seconded. Motion carried unanimously.

401K Plan—Cindy

Cindy presented a revised plan from AXA to the Board and will follow up with written description to the Board for consideration at the November meeting.

International Outreach Program—Dale Larson

Dale and Terry Martin are leading a discussion on how AAW can reach out to woodturners in other countries. Dale will present a full report to the Board in November.

Editor's Contract—Jean LeGwin

Jean presented several additions to the approved contract that were suggested by Hal Sanders, AAW's *pro bono* attorney.

Jean moved to adopt the amended publishing agreement. Dale seconds. Motion carried with a 6 to 2 vote with Botho von Hampeln and Warren Carpenter objecting.

Insurance—Cindy Bowden

John Hill did extensive research for a provider for chapter insurance to cover property and the Board of Directors. She hopes to make an announcement of its availability to the chapters

Additional member benefits—Kurt Hertzog

Kurt presented a possible new benefit to chapters for processing credit cards through First Data. Linda Ferber is working on a program for beginners called Woodturning Fundamentals. Cindy reported that the office is working on a new membership brochure.

Office Manager—Cindy Bowden

Cindy is considering hiring an office manager to help with her workload. Botho and Cassandra will work with Cindy to define the job description and salary range and will present their recommendation to the Board in November.

Communications Committee—Stan Wellborn

Stan presented his vision for the Communications Committee to the Board. He will be approaching individuals experienced in website construction and design to join and/or assist the committee in its tasks.

The next Board meeting will be November 2–4, 2011 in Chicago.

Dale Larson made a motion to adjourn. Kurt Hertzog seconded. Motion carried unanimously. Meeting adjourned at 7:40 CST.